

University of King's College Archives
Halifax, Nova Scotia

University of King's College School of Journalism fonds

UKC.JOUR Finding aid and series lists



by
Janet Hathaway, Assistant Librarian (Archives & Special Collections)
Griffin McInnes '11, Project Assistant
David Etherington '12, Project Assistant
Michael "Rawb" Leon-Carlyle '14, Project Assistant

August 8, 2012

Young Canada Works in Heritage Organizations
provided partial funding for this project through
the Canadian Council of Archives.

Jeunesse Canada au travail dans les établissements
du patrimoine a subventionné en partie ce projet par
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I. University of King's College School of Journalism fonds description

Title: University of King's College School of Journalism fonds.

Dates: 1945-2012.

Physical description and extent: 21 linear m of textual records; approx. 200 photographs (head shots on admissions applications, primarily from 1987-1991 and 2000; class photos, faculty head shots, misc.); approximately 30 CDs containing photographs of people, places and events, and of student-created magazines; 34 framed newspaper front pages dated 1980-1981 that hung on the walls of the Journalism School during the 1980s when it was on the bottom floor of the main building (includes *Daily Graphic*, *Daily Mail*, *Taifa Leo*, *Uhuru*, *Sydney Morning Herald*, newspapers from India and elsewhere).

II. Administrative history of the University of King's College School of Journalism

1. Brief history of the University of King's College

The University of King's College was founded in Windsor, Nova Scotia, in 1789. The College's main building was completed in 1791. In the 19th and early 20th centuries, King's offered instruction in arts and science, divinity, medicine, law and engineering at various times. The College and an affiliated school (the Academy), continued under joint administration until a fire destroyed the College's main building on 5 Feb 1920. Because of financial difficulties following the fire, King's, with the aid of the Carnegie Corporation, agreed to move to Halifax and establish its campus adjacent to Dalhousie University.

The 1923 *Articles of Association between the Governors of King's College and the Governors of Dalhousie College* provided that King's would hold in abeyance its power of granting degrees except in Divinity (s.11).¹ In 1928, King's commenced building its new campus in its present location and opened its new buildings in 1930. King's merged its Faculty of Arts and Science with Dalhousie's, but continued to grant degrees in Divinity until 1974, when the Atlantic School of Theology in Halifax was incorporated by the Nova Scotia Legislature.

King's degree-granting powers were expanded under the *Amended and Consolidated Agreement of Association Between Dalhousie University And University of King's College*, 1954, which states:

- s.10 (a) King's shall hold in abeyance its powers of granting all degrees in Arts and Science.
(b) King's may exercise its power to grant only:
 (i) degrees in Divinity;
 (ii) honorary degrees;
 (iii) undergraduate degrees in a faculty other than the faculties in which Dalhousie is already granting degrees at the time when King's institutes the faculty.²

King's now offers undergraduate liberal arts and science programs in interdisciplinary humanities, including four-year degrees given jointly with Dalhousie in Early Modern Studies, Contemporary Studies, and the

¹ *Purple Book* of policies, online at http://ukings.ca/ukings/files/u15/purple_book.pdf.

² *Ibid.*

History of Science and Technology. King's also offers three Journalism degrees: the four-year undergraduate honours degree (B.J.H.), the one-year post-baccalaureate degree (B.J.); and a master's degree in Journalism (M.J.), which commenced in the 2011-2012 academic year. A minor in Journalism Studies is available as a complement to another field of study.

King's has established itself as one of Canada's leading small institutions of higher learning, with a current student population of about 1,100. Its mission is to remain a small undergraduate institution working in the humanities, social sciences, science and journalism while maintaining the special character of the University, due in part to the concentration of scholarly interest in the western intellectual and cultural tradition, in part to the interdisciplinary approach involving team teaching, and in part to the counter-balancing presence in the University of its School of Journalism with its intensely practical mission of preparing students to work in contemporary print and broadcast media.³

2. History of the University of King's College School of Journalism

2.1 School of Journalism of the Universities of King's College, Saint Mary's College and Mount Saint Vincent College, 1945-1961

In the fall of 1945, journalism classes began at the University of King's College, Saint Mary's College (now Saint Mary's University) and Mount Saint Vincent College (now Mount Saint Vincent University), taught by editors from the *Halifax Herald*, the *Halifax Chronicle*, and Sister Maura of MSVC. The journalism programs were designed to give students a well-rounded education on various subjects; students, most of them just out of high school, could earn a diploma in journalism in three years.

By 1948, the curriculum required courses in history, French, English, economics, political science and sociology.⁴ Classes were concentrated in practical study, and over the next 10-15 years, classes related to public relations and communications were added.

King's *Calendar* of 1949-1950 included the "School of Journalism of the Universities of King's College, Saint Mary's College and Mount Saint Vincent College." The School was run by its own board of governors, which included the Presidents of King's, Saint Mary's and Mount Saint Vincent, as well as two journalists and Sister Maura. Halifax newspapers had representation on the board equal to that of any individual participating university.⁵

Although the School operated under its own board and paid its own way, the University of King's College Board of Governors could instruct its representatives on the School's board regarding financial commitments and general policy. The School's regulations regarding admissions and teaching policy had no provision that prevented another Maritime university from joining the School.

By 1956, the School was self-sustaining and had received grants from Halifax Herald Ltd., the Maritime Broadcasting Co., and the Chronicle Co. Ltd.⁶

In 1957, a committee was formed to review the curriculum, and the School's Director made efforts to

³ *Financial statements of University of King's College, year ended March 31, 2010*, Note 1.

⁴ University of King's College *Calendar* 1948-1949.

⁵ Board of Governors minutes, 30 Jul 1951.

⁶ Board of Governors minutes, 31 Oct 1956.

arrange summer positions for students with local newspapers.⁷

The wording on diplomas from the period is:

The School of Journalism
of the Universities of
King's College
Saint Mary's College
Mount Saint Vincent College
Halifax, Nova Scotia
This is to certify that [*student's name*]
having fulfilled all the requirements for the
Diploma
of this School of Journalism is hereby
granted the same with the standing noted below.
Chairman of the Board [*signature line*]⁸

In 1961, a reorganization of the School began, including an initiative to give it a permanent home at King's. King's provided \$3,000 in annual support for the School on the condition that Mount Saint Vincent and Saint Mary's match its contribution.⁹ The syllabus was revised and the diploma became a four-year program, with three years in arts and one in journalism.

2.2 Atlantic School of Journalism and Communications, 1962-1965

In 1962, the new school, called the Atlantic School of Journalism and Communications, was operating, with a budget of \$10,950.¹⁰ A communications library was established, and plans for a degree program of four or five years' length were underway. King's agreed to rent space to the School for \$6,000 annually, but had not considered journalism courses as part of any other arts degree.¹¹ Some lectures were held at the CBC building on South Park and Sackville Streets in Halifax, and at the Imperial Oil Building (probably the 1926 brick building at 1860 Upper Water Street.¹²).¹³

By 1963, however, the School was in dire financial straits. Saint Mary's withdrew its support and funding, and the Director, Glen Hancock, returned to his former position at Imperial Oil. Local newspapers offered little support and did not wish to underwrite the School.¹⁴ While enrolment remained around 30 students and many graduates were working in journalistic positions in the Maritimes and elsewhere, the future of the

⁷ Board of Governors minutes, 28 Nov 1957.

⁸ Registrar's Office fonds, UKC.REG.

⁹ Board of Governors minutes, 22 Jun 1961.

¹⁰ UKC.JOUR.1.3.ATL1

¹¹ Board of Governors' minutes, 31 Oct 1962-14 May 1963.

¹² Nova Scotia Historic Places Initiative
<https://eapps.ednet.ns.ca/HPIPublic/PropertyDisplay.aspx?Fid=23MNS0100>

¹³ UKC.JOUR.1.3.ATL1

¹⁴ Board of Governors' minutes, 19 Nov 1963.

School was uncertain.

The *Calendar* of 1963-1964 listed "Other courses - Diploma in Journalism. This course is one of three years and leads to a Diploma in Journalism. The Academic subjects are given at the constituent Colleges. The Professional subjects are taken in common, and conducted by practical newspaper and radio people."

The Atlantic School of Journalism and Communications operated under its own board of governors, with King's President Dr. A. Stanley Walker serving as chairman. It had a Director of Studies and an academic staff of five lecturers. According to the 1963 Director's Report to the School of Journalism's Board of Governors, the original objectives were:

- to provide career-training opportunities for young people interested in communications and to stimulate an interest in scientific research into the problems of media communications;
- to create a reservoir of personnel for newspapers, magazines, radio and television stations, all now so much in need of new recruits with dedication and ability; and
- to make some organized move to help improve the standards of Canadian journalism practice so that the almost unlimited freedom given to the Press by law and society will be justified by the performance of writers and editors who are aware of the tremendous responsibility placed upon them.¹⁵

In 1964, the School proposed becoming part of King's to assure its continued operations, suggesting that it occupy space under the recently constructed Prince Hall; consideration was also given to locating the School in the space under the Chapel (now King's Theatrical Society's performance venue, the Pit), which had become available after Muir Gymnasium was built that year.¹⁶

The first mention of the Atlantic School of Journalism and Communications was in the 1964-1965 *Calendar*:

In 1947, three universities in the Halifax area affiliated in making courses in journalism available to interested students enrolled in degree work. The program was carried on within certain limitations until a complete re-organization was carried out in 1962, when the Atlantic School of Journalism and Communications was formed. The new school provides young men and women, particularly in the Atlantic region, with an opportunity to prepare for careers in newspaper, magazine, radio and television, and public relations work. A program has been arranged so that a useful balance may be achieved between communications studies and liberal arts subjects, permitting graduates to enter the profession with added knowledge and potential. Working in close co-operation with local and regional media, the school hopes to provide an adequate supply of trained journalists for employers in all parts of Canada. Assistance is given to students in securing temporary and summer employment during the training period and permanent work after graduation.

Students from various parts of Canada and from several foreign countries entered the first stage of training in the 1962-1963 academic year and it is the plan to establish the final year of professional training by 1965, so that graduates from other than affiliated universities might enter the program.

¹⁵ UKC.JOUR.1.3.ATL1.

¹⁶ Board of Governors' minutes, 7 Jul 1967.

Students wishing to enroll in the School of Journalism were required to apply first for admission to King's and to meet academic requirements for entrance to the Bachelor of Arts degree program; they then applied for admission to the School of Journalism.

In 1965, the Atlantic School of Journalism and Communications closed due to lack of financial support. Bursaries were given to current students to continue their studies elsewhere. Glen Hancock, former director of the School, continued to teach a public relations extension course at King's. Supporters of the School hoped that funding could be found to reopen the School in future.¹⁷

Extension courses in journalism kept the subject alive at King's following the closure of the Atlantic School of Journalism and Communications. The 1964-1965 *Calendar* stated: "Evening courses in public relations are offered each year to the general public. While these students are not required to meet university academic qualifications, they are expected to have a high standard of maturity and general knowledge established for the studies."¹⁸

The extension courses were taught in 25 two-hour evening classes from October through April in the Haliburton Room on the second floor of the main building. Students who completed an extension course received a certificate at a ceremony in the classroom, to which guests were invited and at which sherry was served. Glen Hancock taught the extension courses from 1974-1985,¹⁹ offering journalism and public relations in alternating years.²⁰ Public relations ceased being offered after 1979, with only journalism taught from 1980-1984. Extension courses were not listed in *Calendars* after 1984-1985.

2.3 University of King's College School of Journalism, 1978-present

In 1974, President Graham Morgan began exploring the possibility of offering journalism classes in a more comprehensive program, and had a feasibility study done by Thomas, Giffen, Seaton Associates, Ltd., to explore the possibility of initiating a journalism program.²¹ A survey to determine the degree of interest was conducted in the spring of 1975, and the consultants' report was submitted to the Board of Governors in October. The study determined that the outlook was favourable, so the Board established an advisory council, engaged an academic consultant, and presented a proposal to the Maritime Provinces Higher Education Commission (MPHEC) on 1 Dec 1975, with a suggested date of fall 1978 to commence operations.²² The President invited representatives from the local media and the Board of Governors to join the Advisory Planning Committee. The academic consultant's report was tabled in May 1976.²³

In 1976, King's applied to the MPHEC to institute degree-granting programs in the field of journalism. The MPHEC granted permission, and King's established two new programs in 1978: the four-year Bachelor of Journalism (Honours) (B.J.H.) degree for students with a high school diploma; and the one-year Bachelor of Journalism (B.J.) for students who already had an undergraduate degree.

¹⁷ Board of Governors' minutes, 16 Nov 1965.

¹⁸ *Calendar*, 1964-1965, p.124.

¹⁹ *Calendars*, 1974-1985.

²⁰ Board of Governors' minutes, 1 Apr 1974.

²¹ Board of Governors' minutes, 17 Apr 1975.

²² Board of Governors' minutes, 28 Oct 1975-22 Jan 1976.

²³ UKC.JOUR.1.3.PRO

The new school of journalism was to be an integral part of King's, not a separate entity. Students would be obligated to enroll in the Foundation Year Programme and a French course. The school would be small and have rigorous entrance requirements. It would be housed in Classroom 1 in the basement of the main building. The promise of approximately \$2,000 per student from the MPHEC in addition to student fees, the need for only three professors initially, the probability of help from the Government of Canada State Department, the Canada Department of Regional Economic Expansion (DREE) and the Nova Scotia Minister of Education, and increased renovation grants all combined to make the financial commitment less intimidating than the Board of Governors had originally calculated.²⁴

The Bachelor of Journalism (Honours) program was described to the Royal Commission on Higher Education thus:

King's has been determined from the earliest stages of the planning of the School of Journalism to ensure it would both contribute to, and be an extension of, the College's overriding purpose as a liberal arts institution. The four-year B.J.H. programme reflects this intention in that 12 of the 20 credits required to take the B.J.H. Degrees are taken in Arts and Science subjects. All B.J.H. students take the Foundation Year Programme and a fifth Arts and Science subject in their first year . . . [and additional arts and science courses in subsequent years, along with journalism courses.] The B.J.H. Programme is, therefore, not simply a technical or professional training; it combines a solid curriculum of liberal arts with intensive instruction in those aspects of Journalism that are necessary for the formation of well-trained professionals in the Journalistic field.²⁵

The 1978-1979 *Calendar* announced:

In September 1978, the University of King's College will open the only degree granting School of Journalism in the Atlantic Provinces. The aim of the School will be to provide a grounding in the methods and problems of contemporary Journalism in the context of a liberal education. In addition to training in journalistic skills and methods, the student will acquire both a knowledge of the history of Western civilization and a specific competence in some one of the traditional disciplines of Arts and Science. As well the University will require the attainment of a certain degree of competence in both of the official languages of Canada.²⁶

Both the four-year Bachelor of Journalism (Honours) and the one-year Bachelor of Journalism were offered. Curricula did not appear in the *Calendar* until the next year, 1979-1980.

The University of King's College School of Journalism opened in September 1978 with David Oancia as Director. The first year of the School's operations faced issues of the lack of adequate television and radio facilities and instruction.

In June 1979, David Oancia resigned as Director and the search began for his replacement. In the interim,

²⁴ Board of Governors' minutes, 14 Oct 1977.

²⁵ Submission to Royal Commission on Higher Education by University of King's College, 1983, pp.5-6; App. C is Dr. George Bain's *Assessment of the First Five Years of the School of Journalism*.

²⁶ *Calendar* 1978-1979, p.41.

President John Godfrey served as Director, and the School's budget was increased for the next year.²⁷ By October 1979, the School of Journalism and King's Foundation Year Programme had significantly increased enrolment, and George Bain, a renowned Canadian journalist, had accepted the Directorship.

In its first year of operation, the one-year Bachelor of Journalism program was envisioned to give students the same education as those in the four-year honours program. Therefore, students were expected to complete an honours project in the summer following their journalism studies, meaning that the program lasted a full calendar year instead of the eight-month academic year. Thus, the first Journalism students to graduate did not participate in Encaenia until 1980. The program was altered the next year to align more closely with the academic year, but the B.J. program continues to be somewhat longer than the normal academic year, beginning in August rather than September.

Applications increased steadily from 1980 to 1984, although enrolment remained about the same, 20-30 students in each program, assuring quality of education through a low teacher-to-student ratio. A radio room was installed in 1980-1981, although the School continued to use Dalhousie's facilities for television production. Writing for the School's student publication, *The Monitor*, and editing it and laying it out for printing became mandatory for fourth-year B.J.H. and one-year B.J. students.²⁸

After five years of existence, a review of the School showed generally positive results. Overall, it was perceived that applications were steady or rising, which allowed the School to enroll high caliber students.

In 1984, Walter Stewart, another noted Canadian journalist, became director, while George Bain, the former director, continued to teach at the School. All Directors' Reports to the President up to 1986 reported that a majority of graduates found placements at reputable media outlets.²⁹ By 1986, the School had established internships with the *Toronto Star* and the chain of South Shore community newspapers operated by Lighthouse Publishing.

The University of King's College was the first university in Canada to offer a course in online journalism, and has continued as a leader in that field, with one of the few tenure-track faculties in Canada to specialize specifically in online journalism. Professors Tim Currie and Kim Kierans are co-editors (with Paul Benedetti) of Canada's definitive textbook for teaching online journalism, *The New Journalist: Roles, Skills and Critical Thinking* (Emond Montgomery, 2010).

In 2011, the School became the first university in Atlantic Canada to offer a Master of Journalism program. The M.J. is a "unique, new interdisciplinary program" emphasizing the importance of new technology in modern professional journalism: all graduates will be skilled in delivering multimedia content through websites, social media and mobile devices.³⁰ The program has two streams: Investigative, concerned primarily with research and reporting methods, both traditional and emerging; and New Ventures, which equips students with "skills to develop a new journalism enterprise." The M.J. is a one-year degree (10 months of courses) aimed at students who already have a background in journalism. It offers skills transferable to public relations, marketing and other areas, but is billed as being "of maximal use to those who want to work in the news industry."

²⁷ Board of Governors' minutes, 22 Jun 1979.

²⁸ Director's Report to the President 1979-1984

²⁹ Director's Report to the President 1985-1986 [UKC.JOUR.3.1]

³⁰ Calendar, 2011-2012, p.110.

3. School of Journalism mandate, responsibilities and activities

In its early years, the School of Journalism aimed to provide grounding in the methods and problems of contemporary journalism in the context of a liberal education. In addition to training in journalistic skills and methods, students acquired both knowledge of the history of Western civilization and a specific competence in one of the traditional disciplines of arts and science. The School also required competence in both of Canada's official languages.³¹

The School's mandate has not changed during the 35 years of its existence: the 2011-2012 *Calendar* states:

The aim of the Bachelor of Journalism (Honours) program is to provide a grounding in the methods of contemporary journalism in the context of a liberal education. In addition to training in journalistic skills and methods, the student will acquire both a knowledge of the history of western civilization and a specific competence in one or more of the traditional disciplines of Arts, Social Sciences or Science. All students are required to complete a four-week internship at an approved news media outlet, normally during their fourth year in the BJ (Hons) program.

4. Administrative relationships

The President, with the Board of Governors' approval, appoints the Director of the School of Journalism. The Director submits an annual report to the President.

The Director serves on several University committees, including Faculty and the Journalism Studies Committees.³² Historically, the Director has in fact had a leadership role on several committees, including the Racial Equity Committee. The Director has usually been a Canadian journalist of high repute with connections to major media outlets and organizations in Canada and beyond.

Faculty members appointed in interdisciplinary programmes other than the School of Journalism are termed Professors of Humanities.³³ For some years, Journalism professors were not eligible for tenure and did not have the same academic stature as their peers in other departments.

5. Administrative structure

In 1978, the School of Journalism had a Director and two professors. In the 2011-2012 academic year, the School's staff consisted of the Director, 10 full time professors, the Maclean-Hunter Chair, an administrative secretary, two full time staff members, and 19 part time instructors.

The Maclean-Hunter Chair in Journalism was established in 1987 by Maclean Hunter in celebration of the company's centenary. Six chairs in journalism and communications university programs across Canada were funded. King's received an endowment of \$500,000, and the Province agreed to match the endowment's annual yield, thus establishing the Maclean-Hunter Chair in Journalism and Contemporary Studies. The original intention was that the incumbent would lecture in both programs, but the focus has been towards journalism. The Maclean-Hunter Chair holder has typically been a journalist and professor

³¹ *Calendar* 1978-1979, p.41.

³² *Calendar* 2008-2009.

³³ University of King's College *Pink Book* of Policies, p.34

with close ties to the School, who has taught in various other capacities.

6. Name

The official name of the School is the University of King's College School of Journalism. It is often referred to on campus as the Journalism School or the J-School.

7. Directors of the School of Journalism

1978-1979	David Oancia
1979-1984	George Bain
1984-1986	Walter Stewart
1986-1988	Eugene Meese (Acting Director)
1988-1996	Michael Cobden
1996-1999	Stephen Kimber
1999-2000	Eugene Meese (Acting Director)
2000-2003	Stephen Kimber
2003-2007	Kim Kierans
2007-2008	Stephen Kimber (Interim Director)
2008-2010	Kim Kierans
2010-present	Kelly Toughill

8. Other significant information

8.1 Chronology³⁴

1945 Feb 22 President Walker brought before the Executive a suggestion regarding a School of Journalism. He stated that such a school was needed and could be set up under the Charter of King's College. The program would be a three-year course with a diploma issued by the College. President Walker had discussed with the President of St. Mary's College and the Principal of Mount Saint Vincent Academy whether these two colleges, together with King's, for the time being, could establish the proposed School of Journalism. The President and Fred Fraser were nominated as representatives of King's to act with representatives of the other two colleges to find ways and means for opening the School.

Mar 8 The President reported that one meeting had been held, during which representatives of St. Mary's, Mount Saint Vincent and King's had discussed ways and means of finding funds for advertising and other expenses connected with the School of Journalism.

Mar 27 The proposed new School of Journalism was to be brought before the Canadian Press meeting the following month, and Messrs. Rankin (*Halifax Herald*) and Fraser (*Halifax Chronicle*) would try to arrange for funding for the School.

May The President reported that it was hoped to begin classes in the School of Journalism in the fall, but more information regarding the matter would be available shortly.

Nov 29 The Board of Governors thanked the Editors of the two Halifax daily newspapers and expressed their appreciation for assistance they had given in the organization and operation of the School of Journalism.

³⁴ Extracts from University *Calendars*, Board of Governors' meeting minutes 1945-1980, and Director's annual reports, 1980-2010.

1951 Jul 29 The School was being carried on in collaboration with Mount St. Vincent and Saint Mary's. President Walker had been Chairman of the School's Board of Governors (a composite body) since the inception of the School: the School had its own Board and paid its own way. King's Board of Governors could, however, instruct King's members on the School's Board with respect to commitments and general policy. There was nothing to prevent any other Maritime University from joining the School if it cared to do so, under the prevailing regulations regarding admissions and teaching policy. The Halifax newspapers had representation on the Board equal to that of any individual participating University.

1953 Oct 28 President Walker gave a complete report entitled "Thirty Years After" [King's was established in Halifax], in which he mentioned expanding the School of Journalism as part of a new campaign.

1955 Nov 24 Robert J. McCleave, Director of the School of Journalism, presented a report on the School: he explained that it was a joint effort of King's, Saint Mary's and Mount Saint Vincent Universities, with the active cooperation of newspapers and radio stations. From \$1,350 to \$1,500 each year had been pledged to the School from outside sources, i.e., Halifax Herald Ltd., Halifax Chronicle Co., CJCH and CHNS. The radio stations and their contacts with British United Press and Imperial Oil Ltd.'s Public Relations Office were taking great interest. Plans were not complete, but Mr. McCleave and the committee were trying to shape the curriculum to a more permanent basis. It was noted that Mr. McCleave had contributed greatly to this project and to the campaign.

1956 Oct 31 Report showed that the School received grants from the Halifax Herald Ltd., Maritime Broadcasting Co. and Chronicle Co. Ltd., and was now on a self-sustaining basis. Enrolment was 16 and curriculum was being strengthened. There were suggestions that some classes be held at night.

1957 Nov 28 Board of Directors decided on two major steps for the School: (1) formation of a curriculum committee that would include members of the newspapers, radio stations and news agencies; the committee would have only advisory powers, and the Universities would continue to formulate and control the School's policies; and (2) Mr. McCleave (Director and Chairman of the Board) would be directed to communicate with local newspapers and in Eastern Canada to arrange for practical summer work for the students.

1958 Miss Casey, new secretary of the Board of the School, reported that 14 students were taking the first year course and 10 the advanced course. Mr. McCleave had completed his course on Law in Journalism. The Committee was still working on the curriculum.

1961 Jun 21 The School of Journalism had been sponsored by Mount St. Vincent, King's and St. Mary's University for 10 years, and Robert J. McCleave had taken over its direction from Mr. Dysart. Mount St. Vincent and St. Mary's were not prepared to continue on the present basis, and Mr. McCleave agreed. It was felt essential to reorganize the School, and that an office and classroom be provided by one institution to give it a permanent home. It was moved and carried that in order to facilitate the reorganization of the School of Journalism, King's was prepared to provide the rented accommodation required for the permanent housing of the school, and to fund up to \$3,000 a year for its budget for an experimental three-year period, provided the other two institutions would match this sum.

Oct 12 Imperial Oil Company released Glen Hancock for a year to set up the School on a proper basis and become Director of the School.

Nov 9 Mr. McCleave reported that plans were still in a formative stage; 27 students were enrolled and some graduates were doing very well in their respective jobs. St. Mary's and Mount St. Vincent had accepted the suggestion made by King's in June and would continue to assist financially.

1962 Mr. McCleave reported that the School would be housed entirely at King's and Glen Hancock would direct the program next year. Thanks were due to Chancellor H. Ray Milner, whose financial generosity had made this possible.

Sep 19 President Puxley reported that Glen Hancock was actively directing the School. Plans had been made to revise the syllabus, and students registering this year would take the new courses. The diploma would take four years (three in arts and one in journalism), with considerable fieldwork in final year.

Oct 31 New program introduced; 30 students enrolled. Lectures covered radio, television, press, advertising, public relations, etc. It was hoped the School would eventually have a radio station and newspaper. A Communications Library had been started. A degree course of four or five years was being planned. Of the three universities with which the School was affiliated, only King's did not give credit toward a degree for courses taken in journalism; it was moved and carried that this matter be studied with a view to asking Dalhousie to accept the revised journalism course as a subject for Arts degrees.

1963 May 14 President H. L. Puxley reported that action had been taken on the recommendation of the Finance Committee. The Board of the School believed that an annual rental of \$7,500 was beyond its means, but made a counteroffer of \$5,000, provided that Glen Hancock's financial campaign was successful. It was agreed to proceed with construction of the required premises in the basement of Prince Hall, provided the cost would not be more than \$20,000. The Director's campaign indicated that the School was in a position to guarantee a rent of \$6,000 a year for five years. The question of journalism being accepted as subject for credit toward a B.A. at Dalhousie was raised; the President said the subject would be discussed at the next meeting of the Liaison Committee. While both St. Mary's and Mount St. Vincent could do so, neither had yet granted credit towards a B.A. for courses in journalism.

Jun 20 The Board accepted a compromise rental of \$6,000 annually for a five-year period, provided the financial campaign was successful.

Nov 19 The President reported that the future of the School of Journalism was uncertain for various reasons. Glen Hancock was returning to Imperial Oil, and St. Mary's University was unable to continue its support beyond a certain date. Local newspapers gave no encouragement and would not underwrite the School.

1964 Jul 7 The President received a letter from the Director of the School regarding the space under Prince Hall becoming the School's permanent home. The Board moved that consideration would be given to (1) renting the space under the Chapel to the School, with cost of partitions, etc., to be borne by the School and any permanent fixtures becoming College property at the end of the tenancy; (2) King's should become the permanent home of the School; and (3) administrative responsibility would require further clarification.

Nov 19 A new Board was appointed, with President Smith as Chairman and Glen Hancock as Director of the School. Evening classes were being taught, as well as courses in Public Relations and Sales Work. 55 students were enrolled for the 1964-1965 academic year. Financial support would be solicited soon from interested parties. The President wanted to see the support sufficiently strong to merit use of the space under Prince Memorial Dining Hall.

1965 Mar 18 President Smith reported that grave uncertainty clouded the future of the School because the financial campaign did not raise the funds needed. A motion from the Board of the School asked King's to allow the School to stay on another year; the President was not enthusiastic. Local support for the School was weak, as the press and other news media preferred to train their own staff. It was thought that King's had gone as far as its financial position allowed. Finally, it was moved that King's would discontinue its support of the School in the fall of 1965, unless some benefactor would underwrite the cost.

Nov The School of Journalism had closed, although if money became available, it could reopen. A public relations course would be given during the winter in token of continuing interest in that field.

Senior students were given bursaries to continue their studies elsewhere.

1966 May 19 President Harry Smith wrote to David MacLellan, General Manager, Graphic Arts Industries, Ottawa, whose company was revising a booklet that outlined training facilities in Canada in the area of graphic arts management, journalism and business administration: "Respecting your inquiry about changes in courses, I am obliged to tell you of a major revision under the heading University of King's College. The grim fact is that we endeavoured last year to get \$150,000 with which to enable the School of Journalism to grow (professional year, equipment, library, etc.). The money was simply not forthcoming, local support was not given, and to our great disappointment we simply had to close the School. Mr. Glen Hancock, our School Director, continues to give evening courses in Public Relations and should a windfall of money come our way from an interested person, we shall take another serious look at the important subject of communications, and particularly journalism. It was an area in which Dalhousie was not concerned, and one which requires attention in Halifax."

1974 April New academic plans were proposed for the 1974-1975 school year, including 40-hour non-credit course in Journalism from October to April, to be instructed by Glen Hancock. President Morgan introduced this subject and asked for authorization to investigate the possibility and practicality fully.

1975 Apr 15 Feasibility study underway to investigate possibility of initiating a journalism program at King's. If results of the study were positive, the program was envisaged to open in the 1977-1978 academic year, with a chance that it could open in 1976-1977.

Oct 28 Board of Governors established an Advisory Planning Committee of representatives of the University and the media to oversee the next stages of planning for journalism and recommend action to the Board. An Academic Consultant would be appointed; the President would take a short relief from regular duties in order to become acquainted with similar schools and faculties in Canada and the U.S.; Maritime Provinces Higher Education Commission was to be notified of the results of the study and informed that King's intended to continue its investigation into potential studies in journalism.

1976 Jan 22 List of members of the Advisory Planning Committee on Journalism Studies was circulated. An academic consultant was retained. The Planning Committee proceeded toward a presentation to the Maritime Provinces Higher Education Commission to be drafted by May-June, approved by the Board, and submitted to the Commission in Oct-Nov. The Commission could conceivably approve the proposal in six months, placing the starting date for student enrolment for a School of Journalism as September 1978.

Apr 22 President Morgan outlined progress of Advisory Planning Committee on Journalism Studies: the Chairman of the Maritime Provinces Higher Education Commission, meeting at King's with University officials on Mar 31, had advised the University to reconstruct its planning procedures to open a school as early as 1977. President was expecting a report from a consultant, Professor Carman Cumming of Carleton University. A recommendation could then come before the Board of Governors.

1977 Jun 21 President's Report on Journalism Studies presented to the Board of Governors. The Executive recommended that the University implement its plans to establish a School of Journalism on 1 Jul 1978, admitting students to courses of study leading to degrees of Bachelor of Journalism and Bachelor of Journalism (Honours) in the fall of 1978.

Oct 14 President John Godfrey consulted Faculty regarding whether the School of Journalism might be an integrated part of the whole University and not an extraneous body. Students would be obligated to enroll in the Foundation Year Programme and a French course. The School would be small, with stiff entrance requirements. It would be housed in Classroom 1 in the basement of the main building. The promise of approximately \$2,000 per student from the Maritime Provinces Higher Education Commission, plus student fees, the need for only three professors initially, the probability of help from the Government of Canada State Department, Canada Department of Regional Economic Expansion (DREE),

the N.S. Minister of Education, higher non-space and renovation grants make the financial plunge rather less intimidating than had been originally calculated.

1978 Feb 14 Revenues and Expenditures Budget for 1978-1979 was distributed, including figures for the School of Journalism, and on 9 Mar, Executive Committee recommended appointment of David Oancia, former *Globe and Mail* correspondent in China, as Director of the School of Journalism at the rank of full professor for a five-year period. Patrick Keatley, chief foreign correspondent for the Manchester *Guardian* and freelance broadcaster for the CBC, spoke on "The Future of Southern Africa."

May 11 David Oancia accepted the Directorship of the School of Journalism, which would open in September. The Registrar was swamped with first-rate applicants, the curriculum was nearing completion, books had been ordered, and more scholarships were needed.

August The first mention of a journalism school since the 1964-1965 *Calendar* was published in the 1978-1979 *Calendar*: "In September 1978, the University of King's College will open the only degree granting School of Journalism in the Atlantic Provinces. The aim of the School will be to provide a grounding in the methods and problems of contemporary Journalism in the context of a liberal education. In addition to training in journalistic skills and methods, the student will acquire both a knowledge of the history of Western civilization and specific competence in some one of the traditional disciplines of Arts and Science. As well the University will require the attainment of a certain degree of competence in both of the official languages of Canada. The University will offer two degrees: the four-year Bachelor of Journalism with honours, and the one-year Bachelor of Journalism."

1979 Apr 26 President Godfrey reported that the University adhered to the budget except in repairs and the School of Journalism. It was noted that enrolment in Journalism might reach 100, thus working to King's advantage financially. The Board discussed students' concerns relating to the School of Journalism. The question of equipment and instruction in television and radio media was raised.

May 10 A presentation regarding proposals for the School of Journalism by students F. Beazley, W. Stephen, A. Malloy and J. Henderson was distributed to the Board of Governors, then referred to King's Faculty Committee on Journalism and the Finance Committee, then referred back to the Board for information and any necessary academic or budgetary discussion. The report dealt with student enrollment, faculty and staff, physical resources and the current budget. The presentation also noted disparities between the current program and "A Proposal for Programs in Journalism," which had been submitted to Maritime Provinces Higher Education Commission in 1976.

Jun 22 President Godfrey spoke about circumstances surrounding the resignation of David Oancia as Director of the School. Plans were proceeding for further improvement of the School's physical facilities. The search for a new Director was in progress; in the meantime, the President was Acting Director. The appointment of Eugene Meese as Assistant Professor of Journalism commencing 1 Jul 1979 was approved. The proposed budget for the 1979-1980 year included a significant increase in funding for the Journalism School.

Oct 10 The President's report stated that Journalism enrolment was up, the growth in numbers attributable to the School of Journalism and the Foundation Year Programme. Renowned political journalist George Bain was appointed Director. It was noted that the atmosphere in the School was orderly and agreeable. Monies budgeted for the School seemed to be on target. The President filled the part time lecture slots with qualified local personnel to allow for flexibility.

1980 President's report noted that School of Journalism had successful year under Director George Bain.

April *Halifax* magazine published an article on Mr. Bain and the School. The proposed budget for the 1980-1981 year increased funding for the School of Journalism.

1982 Oct 14 As the School of Journalism became more integral to King's, George Bain addressed King's College students at Matriculation.

1984 Walter Stewart, author and former managing editor of *Maclean's*, became Director on 1 Jul 1984; George Bain continued as a professor.

1985 May 28 Director of the School Walter Stewart requested leave to travel the country observing other schools of journalism; he was especially interested in visiting the University of Western Ontario. Eugene Meese applied for sabbatical to study computers and their application to journalism programs, the wider implications of a computer network for the University as a whole, and possible links with Dalhousie's computer system.

1986 Students in the School of Journalism were writing their assignments on KayPro computers.

1987 New policy for tenure and promotion in the Journalism School was implemented; it was designed to fix existing problems with promotion in the School, especially recognizing the work of professional journalists. The School of Journalism struggled to find a permanent Director. The President noted that the school of Journalism had an "Electronic Room" installed that could utilize new word-processing technologies.

1988 Michael Cobden appointed Director of the School of Journalism.

1991 School of Journalism offices and classrooms moved to the third floor of the main building after the new Library opened and vacated its former premises on the third floor.

1994 Two black second-year students complained of racism in the School. Three new magazines started publication: *43 '66*, *Meetings* and *King's Journalism Review*. MPHEC's external review of the School resulted in the requirement that a television studio be established and an elevator be installed in the main building to reach the Journalism School on the third floor.

1995 The School engaged in creating a joint honours program with Dalhousie University; this was in addition to a combined honours degree arrangement between the School of Journalism and Contemporary Studies Programme. Economist Shirley Hazen of N.S. Department of Finance taught classes on financial reporting.

1996 Michael Cobden left as Director. The School recognized that its biggest problem was a lack of funding. It graduated the first two students with a joint degree from King's and Dalhousie.

1997 The School initiated a workshop-oriented approach for fourth-year B.J.H. and B.J. students, providing a more intense and varied education in online, newspaper, radio and television journalism.

1998 A major revamp of the final year of the B.J.H. program made it more intense and varied. An independent Journalism Advisory Board was created to provide industry advice to the School.

1999 145 students were enrolled: 105 in the B.J.H. program and 40 in the one-year B.J. All graduating students were placed in four-week broadcast, online or print internships.

2000 The School withdrew from being primary organizer of the Atlantic Journalism Awards for the past 20 years so it could focus its efforts on providing more and better professional development opportunities for students and the region's journalists. It recognized that the Internet was increasingly important; students published *NovaNewsNet*, an online daily newspaper produced by the Online Workshop; student publications formerly published in paper editions, including *King's Journalism Review*, *King's Reporter* and *The*

Transcript, were published online; the Magazine Workshop began publishing student feature stories online in *First Writes*; the Advanced Magazine Workshop made available downloadable printable page layouts of magazine prototype projects; and selected short features from the Radio Workshop's *Radio Room* program were also available on the Internet.

2002 Broadcast facilities were improved from the cramped quarters near the Wardroom in the main building: television students got a room of their own when the Screening Room in the basement was transformed into a bright, well-equipped newsroom/classroom/studio/editing suite; and the Windsor Foundation made a major contribution for renovation of the Radio Room and new equipment for it. Long-time administrative assistant Pamela Herod died of cancer in April.

2004 An academic review of the School was conducted. In its 25 years, the School had 1,072 graduates.³⁵ It celebrated its anniversary with a symposium, "From Joe Howe to Journalism Schools: Democracy and Journalism in the 21st Century." The Joe Howe Symposium became an annual event.

2005 Bruce Wark retired after 16 years of teaching Radio, History and Ethics. The School joined the Canadian Centre for Ethics and Public Affairs to host a roundtable on trust within the media. CBC assisted with training in the Dalet digital media system.

2006 A new course was introduced, Business Reporting for Journalists. The School hosted several guests, including CBC News anchor Peter Mansbridge and two visiting professors from St. Petersburg, Russia.

2007 Faculty began an internal review of the curriculum. Professor Kelly Toughill redesigned and re-launched *The King's Review*, an online multimedia publication designed to improve the quality of journalism in the region.

2008 JOUR 1001 became a Dalhousie writing course equivalency, which attracted new students to enroll in journalism courses. The School launched a new online publication of stories from Metro universities, *UNews*. Online news reporting used Mac computers and Quark Express software for layout design.

2009 The proposed Master of Journalism program awaited approval of the Board of Governors and MPHEC. For the first time, a Journalism student could take a combined honours degree in Journalism and a science. Journalism students began a 30-minute television show on Eastlink Cable, *The 'fax*.

2010 The School's proposal to initiate a master's degree in journalism, a program different from any other at that level offered in Canada, was successful, receiving necessary approvals from King's, Dal and MPHEC.

2011 Feb 11 Dalhousie *Gazette* named the King's Journalism TV room on list of best places to hook up on campus: "Use one of the fancy cameras to film your booty session, giving 'the 'Fax' way more exciting programming."

April Prof. Fred Vallance-Jones' Investigative Workshop students won Canadian Association of Journalists' Student Award of Excellence for *Terminal Disease*, about video lottery terminal addiction.

May The Master of Journalism degree, approved by MPHEC, launched with seven students. The M.J. was the first degree of its kind in Canada to specialize in multimedia digital reporting, investigative

³⁵ See "Media milestone" by Chris LaRoche, *Tidings*, winter 2004, pp.14-21, on the School's first 25 years.

and entrepreneurial journalism. Offered jointly by King's and Dalhousie, it is a 10-month program offering two streams: investigative reporting and new ventures. Both streams conclude with a project and both are built around a core of classes in the craft and economics of multimedia, multi-platform journalism.

June Prof. Fred Vallance-Jones led the country's only national training week in data journalism, teaching aspiring journalists how to use online data to create maps and other visual representations of news.

2012 The School admitted 40 B.J.H. and 50 one-year B.J. students; 70-80 students graduate each May. In July, School announced its plans to institute changes in the undergraduate program over the coming decade.

8.2 School location on campus

In the early years, the Atlantic School of Journalism and Communications held classes at King's, MSVU and Saint Mary's, and lectures in the CBC and Imperial Oil Buildings. Before closing due to lack of financial support, the Atlantic School tried to ensure its survival by becoming part of King's, proposing to house the School under Prince Memorial Hall.³⁶

The University of King's College School of Journalism, which started in 1978, has always been located in the main building of the University (on the west side of the Quad). Its first classes were in Classroom 1 in the basement. After the new Library & Archives building opened in 1991 and the Library vacated its premises on the third floor of the main building, the School of Journalism moved its offices and computer lab to the third floor. The Radio Room remained in the basement. In 2003-2004, Journalism's basement spaces were renovated to make a teaching classroom, digital audio-editing room, two audio packaging booths, a studio and a control room. The University's own darkroom, located in the lower floor of the main building, was once used by photojournalism students but has seen little use since the advent of digital photography.

Angels' Roost, a residence on the top floor of the University's main building located immediately above the School of Journalism, has 12 single rooms that are reserved for one-year B.J. students, who share a central common room with a television.

8.3 Exchange program

Since 1995, the School of Journalism has provided selected B.J.H. students with the opportunity to gain a broader experience of journalism in an international setting through Project Vital.³⁷ The main exchange destination is St. Petersburg, Russia. This experience enables students to gain an appreciation of diversity and global perspectives in their field of study, expands students' understanding and awareness of another culture, and challenges students to open themselves to new and alternative ways of thinking about reporting.

Recognizing that globalization is changing the imperatives of journalism, the School has sent 13 students to five partner schools since the fall of 2009, and Russian, U.S. and Mexican students have taken journalism courses at King's. One of the goals of this project is to involve students who had not travelled, providing them with an understanding of globalization and issues from an international perspective, a valuable asset as students prepare to move into journalism careers.

³⁶ See design blueprints UKC.JOUR.1.3.Sc

³⁷ <http://ukings.ca/student-exchange-opportunities>.

8.4 Diplomas

Journalism degrees are issued solely by King's, whereas degrees in Contemporary Studies, Early Modern Studies and History of Science and Technology are issued jointly by King's and Dalhousie, pursuant to their Articles of Association (1923 and 1954). Bachelor of Journalism (Honours) degrees and Minors in Journalism can be combined with degrees at King's or Dalhousie. The University's corporate seal of 1867, commissioned by President George McCawley, is applied to the red paper seal affixed to School of Journalism diplomas. As of 2012, the University of King's College is the only university in Atlantic Canada offering Masters of Journalism diplomas.

8.5 Annual cycle

The following dates are from the 2011-2012 Calendar:

- Jan 2 Workshops begin for fourth-year B.J.H. and one-year B.J. students
- Feb 15 Application deadline for Bachelor of Journalism one-year program
- Mar 1 Application deadline for B.J.H. program
- Mar 26 Study break begins for fourth-year B.J.H. and one-year B.J. students
- Mar 30 Study break ends for fourth-year B.J.H. and one-year B.J. students
- Apr 2 Journalism internships begin for B.J. and fourth-year B.J.H. students
- Apr 27 Journalism internships end for B.J. and fourth-year B.J.H. students
- May 1 Master of Journalism application deadline
- May 15 Deadline for students to confirm their place at King's
- May 17 Encaenia
- 6 Jun 6 Master of Journalism courses begin
- Jul 15 Last day of Master of Journalism session 1
- Jul 18 Master of Journalism session 2 begins
- Aug 29 Residence opens for B.J. students; last day of Master of Journalism session 2
- Sep 2 B.J. (one-year) classes begin, a week earlier than regular classes

8.6 Staff (From <http://ukings.ca/journalism-faculty-contacts>, accessed 23 Jul 2012)

Ackerman, Nance	Instructor, Photojournalism
Borden Colley, Sherri	Instructor, News Media and the Courts
Brown, Mitchell	Instructor, Online Journalism
Clancy, Joan	Instructor, Broadcast Writing and Reporting
Coles, David	Legal Advisor
Cox, Kevin	Instructor: Journalism Ethics; Reporting Techniques
Creagen, Michael	Instructor, Photojournalism
Currie, Tim	Assistant Professor, Online Journalism
Dembeck, Mike	Instructor, Photojournalism
Flaherty, Elaine	Coordinator, Foundations of Journalism; Writing Tutor
Garrett MacLeod, Crystal	Instructor, Introduction to Television Broadcasting
Googoo, Maureen	Instructor, Online Journalism; Writing Tutor
Hamilton, Sylvia D.	Rogers Chair in Communications; Assistant Professor, Advanced Television; Women and the Documentary tradition
Harper, Jeff	Instructor, Photojournalism
Jobb, Dean	Associate Director; Coordinator of Minor program; Associate Professor, Print
Johnson, Angela	Writing Tutor
Kierans, Kim	Professor of Journalism; University Vice President 2010-present
Kimber, Stephen	Graduate coordinator; Professor, Narrative Non-Fiction
Kirkaldy, Doug	Assistant Professor, Radio
Krochak, Tim	Instructor, Photojournalism
Landon, Laura	Instructor, Copy Editing
Leach, Ed	Assistant Professor, New Ventures
Legge, Lois	Writing Tutor
Lowe, Lezlie	Instructor, Feature Writing; Writing Tutor
Marwah, Maggie	Instructor, Introduction to Radio; Writing Tutor
McAndrew, Jack	Instructor, Broadcast Performance
McClusky, Elaine	Writing Tutor
McKie, David	Instructor, Public Records Research
McLean, Christine	Instructor, Television Workshop
Miller, Dick	Instructor, Advanced Radio Documentary
Millner, Lyn	Instructor, Digital Journalism
Newhook, Susan	Undergraduate coordinator; Assistant Professor
Pineo, Mark	Radio Technician
Porter, Kelly	Administrative secretary
Proctor, Steve	Instructor, Business Journalism
Puddicombe, Stephen	Instructor, Journalism Research
Ross, Kate	Lab Assistant
Rossi, Mike	Television Technician
Sedgwick, Don	Teaching Assistant, New Ventures
Swick, David	Assistant Professor: Honours project; Newspaper Workshop; Great Journalists
Thompson, Marie	Instructor, Video Reporting
Toughill, Kelly	Director, Associate Professor: Honours Project; Journalism Research; Advanced Magazine Workshops
Vallance-Jones, Fred	Assistant Professor: Reporting Techniques; Investigative Journalism
Wilcox, Mary	Writing Tutor

III. Custodial history

School of Journalism administrators deposited the records in the Archives in 2001, 2003, 2006 and 2010.

IV. Scope and content of the University of King's College School of Journalism fonds

1. Functions and activities to which the records pertain

The records in the fonds were created, received or used by the School of Journalism staff and administrators in the course of their work. The School transferred most of the records arranged and described in this project to the Archives in 2010, at the time Kelly Toughill became Director in 2010.

The primary activity of the School of Journalism is to provide education to aspiring and seasoned journalists. By training students in the art, craft and profession of informing the public about matters of public interest, the program equips its students with the abilities to work as reporters and editors in the Canadian news media (from paper to broadcast to online), and provides excellent training for careers where being able to write and speak well, interview people, research topics and puzzle things out are assets.

2. Date span

The records are from 1945-2012, with most from the late 20th century.

3. Subject matter

The records relate to the University of King's College School of Journalism's functions and activities, including student recruitment, admissions, registration, academic advising and Encaenia, students' day-to-day requests, and course guidance. The records also cover faculty activities, hiring, course descriptions, annual administrative and financial reports, committee activities, correspondence and special events.

4. Geographic area

The records are from the University's Halifax campus, which was established in the late 1920s after a fire destroyed the main building in Windsor, N.S., on 5 Feb 1920.

5. Documentary forms

The records are predominantly textual, including student records, correspondence, reports and promotional materials. Some photographs are included in student records (most appearing between 1987-1991). Some audio/video discs and videocassettes that were submitted as part of some students' portfolios in their admission applications, are in the fonds. In recent years, records have arrived in digital format, e.g., photographs on CDs and magazines created in the Magazine Workshop.

6. Arrangement

The student records that were delivered to the Archives in a filing cabinet were filed alphabetically, and the 12 boxes of records that were deposited at another time were organized by subject. During this project, some records belonging to other fonds in the Archives were removed and placed with those fonds (e.g., Encaenia programs), and the School of Journalism student records, which had been in a single alphabetical series in the filing cabinet that they arrived in, were sorted according to matriculation year, following the pattern established earlier in the Registrar's Office fonds (UKC.REG).

The following series and subseries were established during this arrangement and description project:

Series 1 Founding documents. – 1945-c.2000. 0.25 m.

- Subseries 1.1 Atlantic School of Journalism and Communications records
- Subseries 1.2 School of Journalism founding records
- Subseries 1.3 School of Journalism documents

Series 2 Administrative records. – 31 May 1979- Apr 2006. 2.5 m.

- Subseries 2.1 Staff meeting minutes
- Subseries 2.2. Staffing records
- Subseries 2.3 Maclean-Hunter Chair
- Subseries 2.4 Facilities and equipment records
- Subseries 2.5 Financial records
- Subseries 2.6 Correspondence within the School of Journalism
- Subseries 2.7 Correspondence within University of King's College

Series 3 Operational records. – c.1978-3 Jan 2012. 1.5 m.

- Subseries 3.1 Director's Annual Report to the President
- Subseries 3.2 Committee records
- Subseries 3.3 Correspondence – External
- Subseries 3.4 Subject files, conferences, special events

Series 4 Academic records. – 1979-2012. 2.75 m.

- Subseries 4.1 Student recruitment
- Subseries 4.2 Admissions and graduation
- Subseries 4.3 Curriculum (includes Master's proposal)
- Subseries 4.4 Internships

Series 5 School of Journalism student records. – 1978-2008. 9 m.

Series 6 Student publications. – 17 Oct 1980-9 Feb 2012. 5 m.

V. Notes

Source of supplied title proper

Title based on provenance.

Physical condition

Most of the records are in good condition. Some student publications that were printed on newsprint have yellowed or become brittle.

Conservation

During this project, metal fasteners were removed before the records were placed in acid-free file folders and boxes.

Immediate source of acquisition

The records were kept in the custody of the School of Journalism until transferred to the Archives in 2004, 2008 and 2010.

Availability of other formats

Many student publications from 2008 onwards are available in digital format, e.g., King's Investigative Journalism projects, online workshops, etc. The School has not provided digital copies to the Archives for permanent preservation of student work published on the internet, so it is probably that most of such work will be lost in years to come.

Restrictions on access

Access to records containing personal information is restricted .

Copyright

Copyright in the records belongs to the University of King's College or to the author of written or recorded works in the records.

Reproduction and publication

Permission of the University Librarian & Archivist is required for reproduction or publication.

Accruals

Further accruals are expected. All School of Journalism records in the Archives as of 31 Jul 2012 were arranged and described during this project and are included in this finding aid.

Related material (this repository)

The following University of King's College records in the Archives may include information relating to School of Journalism students (particularly B.J.H. students):

Foundation Year Programme fonds (UKC.FYP): student records

Registrar's Office fonds (UKC.REG): students' academic records

Information about the School of Journalism is found in Registrar's Office fonds promotional brochures:

- UKC.REG.3.4.1 Bachelor of Journalism [One Year] Enquiry Package. – 1994.
- UKC.REG.3.4.2 Bachelor of Journalism [One Year] Information Package. 1993-1994.
- UKC.REG.3.4.3 Bachelor of Journalism [One Year] Information Package. 1994-1995.
- UKC.REG.3.4.4 Bachelor of Journalism One Year Program. 2004-2005.
- UKC.REG.3.4.5 Curious? University of King's College School of Journalism. – c. 2003.
- UKC.REG.3.4.6 Curious? 2000-2001.
- UKC.REG.3.4.7 Journalism at King's. 1998-1999.
- UKC.REG.3.4.8 One-Year Bachelor of Journalism Programme. 2000-2001.
- UKC.REG.3.4.9 One-Year Bachelor of Journalism Programme. 2001-2002.
- UKC.REG.3.4.10 One-Year Bachelor of Journalism Programme. 2003-2004.
- UKC.REG.3.4.11 One-Year Bachelor of Journalism. 2009-2010,
- UKC.REG.3.4.12 School of Journalism. – c. 1990.

The extension courses generated a series of approximately 500 cards 8 cm x 13 cm, each with the name of a student enrolled in an extension course in journalism and public relations, most of which were taught by Glen Hancock in the 1970s and 1980s.

The Board of Governors fonds (UKC.BOG) and Presidents' Papers (UKC.G) may contain

correspondence and reports related to the School of Journalism.

VI. Access points

Repository	University of King's College Library & Archives 6350 Coburg Road, Halifax, Nova Scotia, Canada B3H 2A1
Unique identifier	CaNSHK UKC.JOUR
Retrieval number	UKC.JOUR.[series no.].[item number]
Preferred citation	[File title], University of King's College School of Journalism fonds, University of King's College Archives, Halifax, Nova Scotia, Canada, UKC.JOUR.[series no.]. [sub-series no.].[file no.].
Subjects	Journalism – Study and teaching – Canada. University of King's College (Halifax, NS) – School of Journalism.
Creator	University of King's College School of Journalism, Halifax, Nova Scotia, Canada

VII. Series descriptions and file lists

Series 1 Founding documents

Dates: 1945-c.2000.

Extent: 0.25 linear m of textual records

Scope and content: This series contains reports surrounding the creation and collapse of the Atlantic School of Journalism and Communication. It also contains documents outlining the establishment of the School of Journalism in 1978 as a University of King's College program. There are also feasibility reports and external reviews of the 1978 School.

Subseries list

UKC.JOUR.1.1 Atlantic School of Journalism and Communications records. – 25 Jun 1955-4 Jan 1968.

UKC.JOUR.1.2 School of Journalism founding records. – 1945-c.2000.

UKC.JOUR.1.3 School of Journalism background documents

Subseries 1.1 Atlantic School of Journalism and Communications records

Dates: 25 Jun 1955-4 Jan 1968.

Extent: 0.08 linear m of textual records.

Arrangement: This subseries is organized chronologically.

Source of title: Title refers to a tri-university industry-funded school that existed for only two academic years in the mid-1960s.

Scope and content: Subseries contains memos and design plans for a school of journalism that had a brief existence in the 1960s. It also contains correspondence regarding the collapse and dissolution of the school.

File list

UKC.JOUR.1.1 Atlantic School of Journalism and Communications records

UKC.JOUR.1.1.1955-1961 25 Jun 1955-28 Jun 1961.

UKC.JOUR.1.1.1962-1963 16 Sep 1962-25 Sep 1963.

UKC.JOUR.1.1.1964-1968 3 Jan 1964-4 Jan 1968.

Subseries 1.2 School of Journalism founding records

Dates: 1945-c.2000.

Extent: 0.08 linear m of textual records.

Arrangement: Subseries organized chronologically.

Origin of title: Title refers to expanse of time the subseries covers: the time span in which the School of Journalism was conceived in its current form, to the time when its policies were in proper order for it to be a program at the University of King's College.

Scope and content: This subseries contains a number of memos and correspondence capturing the years before and leading into the establishing of the School of Journalism. It also contains documents about the challenges of establishing the School over the first two years.

File list

UKC.JOUR.1.2

School of Journalism founding records

UKC.JOUR.1.2.1945-c.1964	Three 20.5x25.5 B&W photos, programme, pamphlets, meeting minutes, leaflet.
UKC.JOUR.1.2.1974-1976	President's report, correspondence, academic consultant's report.
UKC.JOUR.1.2.1977-1978	President's report, report of the faculty, brief history of King's, faculty minutes, correspondence – 16 Aug 1977-8 Dec 1978.
UKC.JOUR.1.2.1979-1980	Correspondence, report to board of governors, K200 holistic contemporary overview, pro forma course outline, memorandum – 3 Jan 1979-16 Jun 1980.
UKC.JOUR.1.2.c.1984-c.2000	Curriculum, King's Watch ideas, A Brief History of the University of King's College. – c.1984-c.2000.

Subseries 1.3 School of Journalism background documents

Dates: 1963-Jul 1976.

Extent: 0.08 m of textual records.

Arrangement: Subseries organized alphabetically based on the report name.

Origin of title: Title of subseries refers to content being reports on how, when and whether the journalism school could be established.

Scope and content: Subseries contains reports presented to the Board of Governors on the topic of a school of journalism. It begins with the final condemning budget of the Atlantic School of Journalism and Communications, and ends with the final report confirming course offerings.

File list

UKC.JOUR.1.3	School of Journalism background documents
UKC.JOUR.1.3.Atl1	Atlantic School of Journalism and Communications. – 1963.
UKC.JOUR.1.3.Atl2	Atlantic School of Journalism and Communications. – 21 Jun 1963.
UKC.JOUR.1.3.Bud	Budget and Curriculum for 1962-1963. – 20 Jun 1962-20 Jul 1962.
UKC.JOUR.1.3.Com	Comments and Recommendations Concerning Teaching Journalism in the Atlantic Provinces. – 11 Jul 1960
UKC.JOUR.1.3.Dir	Director's Report to the Board of Governors. – 5 Nov 1963.
UKC.JOUR.1.3.Fea	Feasibility Study, University of King's College, School of Journalism. – 1976.
UKC.JOUR.1.3.Pro	A Proposal for Programmes in Journalism. – Jul 1976.
UKC.JOUR.1.3.Sch	School of Journalism Board of Directors meeting. – 23 Nov 1964.

Series 2 Administrative records

Dates: c.1978-3 Jan 2012.

Extent: 2.5 m of textual records.

Scope and content: Series contains records relating to the administration, activities, maintenance, and projects of the office of the School of Journalism. It documents the year-to-year institutional functioning of the school. Documents relate to staffing, financial matters and correspondence.

Source of title: Title based on content.

Arrangement: Subseries arranged in order of importance and correlation to the administrative history of the school.

Subseries list

UKC.JOUR.2	Administrative records
UKC.JOUR.2.1	Staff meeting minutes. – 4 Jul 1991-12 Apr 2001
UKC.JOUR.2.2	Staffing. – c.1978-2 Feb 2005
UKC.JOUR.2.3	Maclean-Hunter Chair. – 1987-1995
UKC.JOUR.2.4	Facilities and Equipment. – 1988-2002.
UKC.JOUR.2.5	Financial. – c.1980s-2002
UKC.JOUR.2.6	Correspondence – School of Journalism. – 8 May 1986-24 Apr 2006
UKC.JOUR.2.7	Correspondence – King's. – 27 Sep 1984-3 Jan 2012

Subseries 2.1 Staff meeting minutes

Dates: 4 Jul 1991-12 Apr 2001.

Extent: 0.25 m of textual records.

Scope and content: Subseries documents minutes, correspondence, and supporting documents relating directly to School of Journalism staff meetings.

Source of title: Title based on content.

Arrangement: Arranged chronologically. For the most part, the School of Journalism's original arrangement has been preserved.

File list

UKC.JOUR.2.1	Staff meeting minutes
UKC.JOUR.2.1.1991	Minutes. – 4 Jul 1991-8 Dec 1992.
UKC.JOUR.2.1.1993	Minutes. – 12 Jan 1993-25 Nov 1993.
UKC.JOUR.2.1.1994	Minutes. – 18 Jan 1994-22 Nov 1994.
UKC.JOUR.2.1.1995	Minutes. – 17 Jan 1995-10 Oct 1995.
UKC.JOUR.2.1.1996	Minutes. – 6 Feb 1996-5 Dec 1997.
UKC.JOUR.2.1.1998	Minutes. – 7 Jan 1998-12 Apr 2001.

Subseries 2.2 Staffing records

Dates: c. 1978-2 Feb 2005.

Extent: 0.5 m of textual records.

Scope and content: Subseries contains files on School of Journalism professors, their evaluations, training workshops, summer employment, and other documents relating to journalism faculty and their academic activities.

Source of title: Title based on content.

Arrangement: Arranged alphabetically. The School of Journalism's original arrangement by subject and professor has been maintained when possible.

File list

UKC.JOUR.2.2.ADM	Administrative Secretary. – Mar 1995.
UKC.JOUR.2.2.ALL1	Allison, Robert - Television Professor. – 30 Jan 1996-27 Nov 2000.
UKC.JOUR.2.2.ALL2	Allison, Robert - Instructor Evaluations. – 16 Jan 2004.
UKC.JOUR.2.2.AND	Andrew, Arthur. – 1994.
UKC.JOUR.2.2.BAI	Bain, George. – 31 May 1979-17 Dec 1994.
UKC.JOUR.2.2.COB1	Cobden, Michael. – 1 Feb. 1988-3 Jul 2001.
UKC.JOUR.2.2.COB2	Cobden, Michael - Instructor Evaluations. – Apr 1992-2 Feb 2005.
UKC.JOUR.2.2.CRI	Crichton, Jim. – 19 May 1995-25 Apr 1996.
UKC.JOUR.2.2.CRY1	Crysler, Lindsay. – 1993-19 Oct 2000.
UKC.JOUR.2.2.CRY2	Crysler, Lindsay - Instructor Evaluations. – Nov 1999-Feb 2001.
UKC.JOUR.2.2.DAL	Daly, Margaret. – 1990-14 Jan 1999.
UKC.JOUR.2.2.DIR	Director of Journalism hiring. – 11 Jun 1986.
UKC.JOUR.2.2.EQU	Equity Training Workshop Nov 1998.
UKC.JOUR.2.2.FAC1	Faculty lists. – 1998-2001.
UKC.JOUR.2.2.FAC2	Faculty photographs. – ca. 1978-1990s, 2004. [CD and print photos.]
UKC.JOUR.2.2.GRA	Grading methods.
UKC.JOUR.2.2.MEE1	Meese, Eugene. – 6 Feb 1989-15 Jul 2000.
UKC.JOUR.2.2.MEE2	Meese, Eugene – Instructor Evaluations. – 1990-2 Feb 2005.
UKC.JOUR.2.2.MUN	Munson, Jim. – 11 Aug 1995-30 Jun 1997.
UKC.JOUR.2.2.PAR	Part-time Instructors. – 7 Aug 1991-2002.
UKC.JOUR.2.2.RAD	Radio Professor Hiring. – 1991-1999.
UKC.JOUR.2.2.RAY	Raymont, Peter C. – c.1996.
UKC.JOUR.2.2.REG	Regan, Tom. – 24 Jun 1998-21 Jun 1999.
UKC.JOUR.2.2.STU	Student Assistants. – 1993-2001.
UKC.JOUR.2.2.SUM	Summer Employment/Experience Development (SEED) Grants. – 1992-1997.
UKC.JOUR.2.2.TEL	Television Professor Hiring. – 1995-1996.
UKC.JOUR.2.2.WAR1	Wark, Bruce. – 18 Aug 1991-Dec 2001.
UKC.JOUR.2.2.WAR2	Wark, Bruce – Instructor Evaluations. – Apr 1991-Dec 1997. (1 of 2)
UKC.JOUR.2.2.WAR2	Wark, Bruce – Instructor Evaluations. – Mar 1998-2 Feb 2005. (2 of 2)
UKC.JOUR.2.2.WIS	Wiseman, Ian. – 3 Jun 1981-16 Jun 1995.

Subseries 2.3 Maclean-Hunter Chair

Dates: 1987-1995.

Extent: 0.25 m of textual records.

Scope and content: Subseries contains documents relating to the establishment of the Maclean-Hunter Chair, a professorship subsidized by Maclean Hunter through a one-time endowment of \$500,000 each to six universities across the country, and with grants matching the yearly yield. Subseries includes documentation of Maclean-Hunter Chair and hiring of Visiting Professor, as well as correspondence and other records. Subseries contains only records related to the Maclean-Hunter Chair; records relating to events sponsored by Maclean-Hunter, such as Maclean-Hunter symposia, are in UKC.JOUR.3.4.MAC1 and UKC.JOUR.2.3.GEN.

Source of title: Title based on content.

Arrangement: Arranged alphabetically by name of professor serving as Chair, except for one general file.

File list

UKC.JOUR.2.3	Maclean-Hunter Chair
UKC.JOUR.2.3.BRO	Brookes, Chris – Maclean Hunter Visiting Professor. – 1990-1991.
UKC.JOUR.2.3.GEN	General File – Maclean Hunter Chair. – 1987-1996.
UKC.JOUR.2.3.KEN	Kent, Tom – Maclean Hunter Visiting Professor. – 1988-1989.
UKC.JOUR.2.3.TAY	Taylor, Robin – Maclean Hunter Visiting Professor. – 1989-1990.
UKC.JOUR.2.3.WAR1	Wark, Bruce – Maclean Hunter Visiting Professor. – 1992-1995.
UKC.JOUR.2.3.WAR2	Warren, David – Maclean Hunter Visiting Professor. – 1991-1992.

Subseries 2.4 Facilities and equipment

Dates: c.1980s-2002.

Extent: 0.25 m of textual records.

Scope and content: Subseries contains subject files kept by School of Journalism on its various spaces and equipment. Files contain primarily invoices, owner's manuals, and correspondence.

Source of title: Title based on content.

Arrangement: Arranged alphabetically by subject file. For the most part the original contents and arrangement of the files has been preserved.

File list

UKC.JOUR.2.4	Facilities and equipment records
UKC.JOUR.2.4.COM	Computer information. – 1994.
UKC.JOUR.2.4.EQU	Equipment inventory. – 25 Jul 1991-1996.

UKC.JOUR.2.4	Facilities and equipment records
UKC.JOUR.2.4.KIN	Kinko Services. – 1994-1996.
UKC.JOUR.2.4.PHO	Photocopier. – 11 Jan 1991-29 Aug 2000.
UKC.JOUR.2.4.RAD	Radio Room guide. – ca. 1980s-1990s.
UKC.JOUR.2.4.REN	Renovations and space requirements. – 1988-2002.
UKC.JOUR.2.4.ROO	Room rental contract. – 26 Sep 1997-3 Nov 1997.
UKC.JOUR.2.4.TEL1	Telephone. – Dec 1989-15 Aug 1995.
UKC.JOUR.2.4.TEL2	Television Studio. – 1990-15 Apr 1993.
UKC.JOUR.2.4.XER	Xerox. – 21 Aug 1995-27 Mar 1998.

Subseries 2.5 Financial records

Dates: 8 May 1986-24 Apr 2006.

Extent: 0.75 m of textual records.

Scope and content: Subseries contains subject files on financial expenditures by the School of Journalism. The majority of the documents are invoices and purchase orders for classes, faculty, equipment, and administrative needs. Subseries contains more general documents, such as budget reports, but not in any comprehensive manner.

Source of title: Title based on content.

Arrangement: Arranged alphabetically by subject file. In most cases, the original contents and arrangement created by the School of Journalism were preserved.

File list

UKC.JOUR.2.5	Financial records
UKC.JOUR.2.5.ADM	Administrative purchase orders. – 20 Jan 1998-7 Dec 2001. (1 of 3)
UKC.JOUR.2.5.ADM	Administrative purchase orders. – 30 May 2001-29 Dec 2001. (2 of 3)
UKC.JOUR.2.5.ADM	Administrative purchase orders. – 9 Jan 2002-13 Feb 2002. (3 of 3)
UKC.JOUR.2.5.ADV	Advanced Magazine and online. – Apr 2002.
UKC.JOUR.2.5.ATL	Atlantic Photo. – 29 Jan 1997-15 Jan 2000.
UKC.JOUR.2.5.BLA	Blank reimbursement forms.
UKC.JOUR.2.5.BOO	Books/video-miscellaneous. – 29 Oct 1999-4 May 2001.
UKC.JOUR.2.5.BRO1	Broadcast News (CP) Wire Service. – 4 Aug 1994-3 Jul 1996.
UKC.JOUR.2.5.BRO2	Broadcast repairs. – 6 Jan 1991-22 Aug 2000.
UKC.JOUR.2.5.BRO3	Broadcast supplies. – 21 Jan 1997-3 Apr 2002.
UKC.JOUR.2.5.BUD1	Budget reports. – 2004-2005.
UKC.JOUR.2.5.BUD2	Budget reports. – 3 Jun 2005-24 Apr 2006.
UKC.JOUR.2.5.CAP	Capital budget. – 28 Sep 1999-19 Dec 2001.
UKC.JOUR.2.5.CAR	Cars and Mosher. – 30 Mar 1999-2 Apr 2002.
UKC.JOUR.2.5.CHE	Cheque requisitions. – 19 Apr 2004-16 Mar 2005.

UKC.JOUR.2.5

UKC.JOUR.2.5.COM
UKC.JOUR.2.5.COM2
UKC.JOUR.2.5.DAL1
UKC.JOUR.2.5.DAL2
UKC.JOUR.2.5.DAL3
UKC.JOUR.2.5.DAT
UKC.JOUR.2.5.ENT
UKC.JOUR.2.5.HAL1
UKC.JOUR.2.5.HAL2
UKC.JOUR.2.5.INS
UKC.JOUR.2.5.JOU
UKC.JOUR.2.5.LAS
UKC.JOUR.2.5.MEM
UKC.JOUR.2.5.MIS
UKC.JOUR.2.5.MT&
UKC.JOUR.2.5.NET
UKC.JOUR.2.5.NOR
UKC.JOUR.2.5.OFF
UKC.JOUR.2.5.OTH
UKC.JOUR.2.5.PAP
UKC.JOUR.2.5.PET
UKC.JOUR.2.5.PHO1
UKC.JOUR.2.5.PHO2
UKC.JOUR.2.5.PRO
UKC.JOUR.2.5.PUR
UKC.JOUR.2.5.PUR
UKC.JOUR.2.5.PUR
UKC.JOUR.2.5.RAD
UKC.JOUR.2.5.REC
UKC.JOUR.2.5.SAL1
UKC.JOUR.2.5.SAL2
UKC.JOUR.2.5.SAL3
UKC.JOUR.2.5.SPA
UKC.JOUR.2.5.STE
UKC.JOUR.2.5.STU1
UKC.JOUR.2.5.STU1
UKC.JOUR.2.5.STU2
UKC.JOUR.2.5.SUB
UKC.JOUR.2.5.TID
UKC.JOUR.2.5.TRA

Financial records

Computer repairs. – 16 Jul 1999-27 Feb 2002.
Computerization quote. – 8 May 1986.
Dalhousie Computer Centre. – 11 Jun 1999-27 Mar 2001.
Dalhousie Hardware Services. – 18 Jun 1999-24 Jan 2001.
Dalhousie Printing Centre. – 16 Aug 1999-5 Dec 2001.
Databases. – 13 Mar 2000-23 Apr 2001.
Entertainment and Atlantic Journalism Awards. – Jun 1996-Mar 2001.
Halifax Cable – monthly rental. – 31 Mar 1996-20 Apr 1998.
Halifax Cable – technical help/studio rental. – 1995-1998.
Instructor aids. – 21 Sep 1994-19 Mar 2002.
Journalism accounts. – 23 Apr 1993-2002.
Laserwriter maintenance and supplies. – 23 Jun 1999-13 Dec 2000.
Memberships. – 10 Dec 1999-23 Apr 2001.
Miscellaneous. – 20 Jan 2000-5 Apr 2002.
MT&T. – 30 Jun 1999-13 Mar 2002.
Networx. – 23 Aug 1996-6 Sep 2000.
North End News. – 26 Oct 1999-9 Mar 2001.
Office supplies. – 9 Apr 1999-2 Apr 2002.
Other publications. – 17 Jan 1991-28 Jun 2000.
Paper. – 21 Jun 1999-13 Mar 2001.
Petty cash. – Mar 1992-2004.
Photocopier. – 28 Oct 1999-17 Nov 2000.
Photo supplies/repairs/miscellaneous. – 10 Oct 2000-11 Jan 2001.
Professional development. – 24 Sep 1998-27 Feb 2002.
Purchase orders. – 3 May 2004-29 Sep 2004. (1 of 3)
Purchase orders. – 6 Oct 2004-15 Dec 2004. (2 of 3)
Purchase orders. – 5 Jan 2005-16 May 2005. (3 of 3)
Radio Shack. – Oct 1998.
Receipts (credits). – 10 Jan 1997-15 Feb 2001.
Salaries (persons retained outside). – 8 Feb 2000-23 Apr 2001.
Salaries (students). – 13 Mar 2000-5 Apr 2002.
Salaries (visitors). – 20 Jan 1999-5 Apr 2002.
Sparkling Springs 28 Oct 1999-27 Aug 2000.
Stentor New Media Fund. – 1997.
Student assistant timesheets. – 2001-2002. (1 of 2)
Student assistant timesheets. – 2001-2002. (2 of 2)
Student expenses. – 23 Oct 2000-12 Mar 2001.
Subscriptions. – 2002.
Tidings. – 13 Oct 2002-3 Mar 1998.
Travel. – 10 May 1999-5 Apr 2002.

Subseries 2.6 Correspondence within School of Journalism

Dates: 1989-2000.

Extent: 0.25 m of textual records.

Scope and content: Subseries contains internal correspondence among faculty and staff of the School of Journalism. Holdings are not comprehensive, but their original arrangement has been preserved.

Source of title: Title based on content.

Arrangement: Arranged alphabetically by subject file.

File list

UKC.JOUR.2.6	Correspondence within School of Journalism
UKC.JOUR.2.6.ADM	Administrative correspondence. – 1991-2000.
UKC.JOUR.2.6.DEN	Denise Ouelette Bursary. – 2000.
UKC.JOUR.2.6.JOU	Journalism Students' Council. – 1991-1992.
UKC.JOUR.2.6.LET	Letterhead. – c. 1995.
UKC.JOUR.2.6.PRO	Program changes. – 1990-1998.
UKC.JOUR.2.6.TUI	Tuition fees. – 1991-2000.
UKC.JOUR.2.6.VIS	Visitors. – 1989-1991.

Subseries 2.7 Correspondence within University of King's College

Dates: 27 Sep 1984-3 Jan 2012.

Extent: 0.25 m of textual records.

Scope and content: Subseries contains correspondence between the School of Journalism and other offices at the University of King's College. Contents are not comprehensive, but have preserved for the most part in their original arrangement.

Source of title: Title based on content.

Arrangement: Arranged alphabetically by subject file.

File list

UKC.JOUR.2.7	Correspondence within University of King's College
UKC.JOUR.2.7.BUR	Bursar's Office. – 1994.
UKC.JOUR.2.7.COM1	Combined Honours in Journalism and Early Modern Studies. – 2000-2001.
UKC.JOUR.2.7.COM2	Combined Honours Journalism Degree. – 17 Feb 1989-23 Aug 1999.
UKC.JOUR.2.7.HIG	High School Yearbook Workshops. – 24 Nov 1993-21 Feb 1994.
UKC.JOUR.2.7.INS	Instructor Evaluations. – 21 Feb 1997-19 Mar 1997.
UKC.JOUR.2.7.JOU	Journalism School Review Response. – 1997.

UKC.JOUR.2.7	Correspondence within University of King's College
UKC.JOUR.2.7.KIN	King's Inter-Faculty Correspondence. – 17 Oct 1988-21 Nov 2000.
UKC.JOUR.2.7.LIB	Library. – 25 Nov 1993-9 May 1994, 3 Jan 2012
UKC.JOUR.2.7.PEN	Pension. 15 Oct 1990-23 Apr 1991.
UKC.JOUR.2.7.PRE	President's Office. – 12 Nov 1993.
UKC.JOUR.2.7.PUB	Public Relations (for King's). – 9 Nov 1990-5 Oct 1995.
UKC.JOUR.2.7.REG	Registrar's Office. – 2000.
UKC.JOUR.2.7.SEN	Senior Common Room. 27 Sep 1984-4 Oct 1994.
UKC.JOUR.2.7.SEX	Sexual Harassment. – Jan 1992-1 Sep 1998.
UKC.JOUR.2.7.SOU	Southam Inc. Scholarship. – 1995.
UKC.JOUR.2.7.SPO	Sports Journalism Camp. – 2000.
UKC.JOUR.2.7.STA	Staff Notices. – 1990-1998.
UKC.JOUR.2.7.TID	Tidings. – 1965, 1991.
UKC.JOUR.2.7.WAT	Watch, The. – 1989-1991.
UKC.JOUR.2.7.WEB	Website. – 1999-2001.

Series 3 Operational records

Dates: 1974-2012.

Extent: 1.5 m of textual records.

Scope and content: Series contains files relating directly to the day-to-day operations of the School of Journalism's office, its faculty, its classes, and events. Subseries contains Directors' Reports, correspondence, committee records, supporting documents, and subject files.

Source of title: Title based on content.

Arrangement: Subseries arranged in order of importance and correlation to the operations of the School of Journalism.

Subseries list

UKC.JOUR.3.1	Director's annual report to the President. – 1979-2010.
UKC.JOUR.3.2	Committee records. – 1974-Feb 2002.
UKC.JOUR.3.3	Correspondence – External. – 1976-2002.
UKC.JOUR.3.4	Subjects, conferences, special events. – 1979-2012.

Subseries 3.1 Director's annual report to the President

Dates: 1979-2010.

Extent: 0.25 m of textual records.

Scope and content: Subseries contains yearly reports of the Director of the School of Journalism presented to the Board of Governors and printed in the annual President's Report. Each report details the preceding academic year's operations, finances, staffing changes and other significant changes and plans for the future.

Source of title: Title based on content.

Arrangement: Reports arranged chronologically.

File list

UKC.JOUR.3.1.1979	Director George Bain. – 1979-1980.
UKC.JOUR.3.1.1980	Director George Bain. – 1980-1981.
UKC.JOUR.3.1.1981	Director George Bain. – 1981-1982.
UKC.JOUR.3.1.1982	Director George Bain. – 1982-1983.
UKC.JOUR.3.1.1983	Director George Bain. – 1983-1984.
UKC.JOUR.3.1.1984	Director Walter Stewart. – 1984-1985.
UKC.JOUR.3.1.1985	Director Walter Stewart. – 1985-1986.
UKC.JOUR.3.1.1986	Acting Director Eugene Meese. – 1986-1987.
UKC.JOUR.3.1.1987	Acting Director Eugene Meese. – 1987-1988.
UKC.JOUR.3.1.1988	Director Michael Cobden. – 1988-1989.
UKC.JOUR.3.1.1989	Director Michael Cobden. – 1989-1990.
UKC.JOUR.3.1.1990	Director Michael Cobden. – 1990-1991.
UKC.JOUR.3.1.1991	Director Michael Cobden. – 1991-1992.
UKC.JOUR.3.1.1992	Director Michael Cobden. – 1992-1993.
UKC.JOUR.3.1.1993	Director Michael Cobden. – 1993-1994.
UKC.JOUR.3.1.1994	Director Michael Cobden. – 1994-1995.
UKC.JOUR.3.1.1995	Director Michael Cobden. – 1995-1996.
UKC.JOUR.3.1.1996	Director Stephen Kimber. – 1996-1997.
UKC.JOUR.3.1.1997	Director Stephen Kimber. – 1997-1998.
UKC.JOUR.3.1.1998	Director Stephen Kimber. – 1998-1999.
UKC.JOUR.3.1.1999	Acting Director Eugene Meese. – 1999-2000.
UKC.JOUR.3.1.2000	Director Stephen Kimber. – 2000-2001.
UKC.JOUR.3.1.2001	Director Stephen Kimber. – 2001-2002.
UKC.JOUR.3.1.2002	Director Stephen Kimber. – 2002-2003.
UKC.JOUR.3.1.2003	Director Kim Kierans. – 2003-2004.
UKC.JOUR.3.1.2004	Director Kim Kierans. – 2004-2005.
UKC.JOUR.3.1.2005	Director Kim Kierans. – 2005-2006.
UKC.JOUR.3.1.2006	Director Kim Kierans. – 2006-2007.
UKC.JOUR.3.1.2007	Interim Director Stephen Kimber. – 2007-2008.
UKC.JOUR.3.1.2008	Director Kim Kierans. – 2008-2009.
UKC.JOUR.3.1.2009	Director Kim Kierans. – 2009-2010.

Subseries 3.2 Committee records

Dates: 1974-Feb 2002.

Extent: 0.5 m of textual records.

Scope and content: Subseries contains minutes, correspondence, and supporting documents from inter-faculty committees that relate directly to the School of Journalism or to which School faculty members belong.

Source of title: Title based on content.

Arrangement: Records arranged alphabetically by committee name.

File list

UKC.JOUR.3.2	Committee records
UKC.JOUR.3.2.ACC	Accessibility. – 21 Nov 1990-2 Dec 1992.
UKC.JOUR.3.2.APP	Appointments, Promotion, and Tenure Committee. – 1989-2001.
UKC.JOUR.3.2.FIN	Financial Planning Committee. – 1990
UKC.JOUR.3.2.JOU1	Journalism Advisory Committee. – Jan 2002-Feb 2002.
UKC.JOUR.3.2.JOU2	Journalism Studies Committee. – 1996.
UKC.JOUR.3.2.NAT	National Journalism Foundation. – 20 Oct 1990.
UKC.JOUR.3.2.PLA	Planning and Priorities. – 1994-2001.
UKC.JOUR.3.2.RAC	Racial Equity Committee. – 12 Jul 1996-17 Apr 2000. (1 of 2)
UKC.JOUR.3.2.RAC	Racial Equity Committee. – May 2001-13 Dec 2001. (2 of 2)
UKC.JOUR.3.2.RES	Research Funding Committee. – Mar 1996-Oct 2000.
UKC.JOUR.3.2.ROL	Role and Planned Capacity. – 1989-1993.
UKC.JOUR.3.2.SCH	Scholarship Committee. – 16 Jun 1980-27 Apr 2001.
UKC.JOUR.3.2.SEN	Senate Review. – 1998-1999.
UKC.JOUR.3.2.TEN	Tenure. – 1974-1995. (1 of 2)
UKC.JOUR.3.2.TEN	Tenure. – 1995-2001. (2 of 2)
UKC.JOUR.3.2.UNI	Unit Review Committee Appendix. – 7 Jul 1995. (1 of 4)
UKC.JOUR.3.2.UNI	Unit Review Committee Report by G. Stuart Adam, Ph.D. – Mar 1997. (2 of 4)
UKC.JOUR.3.2.UNI	Unit Review Committee Response. – May 1997. (3 of 4)
UKC.JOUR.3.2.UNI	Unit Review Committee Report. – 7 Jul 1997. (4 of 4)

Subseries 3.3 Correspondence – external

Dates: 1976-2002

Extent: 0.5 m of textual records.

Scope and content: Subseries contains correspondence and supporting documents between the School of Journalism and external individuals and organizations.

Source of title: Title based on content.

Arrangement: Arranged alphabetically by external individual or organization, or by subject of correspondence in the few cases where the subject was more easily identifiable than the correspondents.

File list

UKC.JOUR.3.3	Correspondence – external
UKC.JOUR.3.3.ARC	Archibald, Sanford. – Apr 1989-May 1989.
UKC.JOUR.3.3.ATS	Atlantic Television System. – 5 Jun 1997.
UKC.JOUR.3.3.BOW	Bowater Mersey donations. – 20 Jun 1985-5 May 1986.
UKC.JOUR.3.3.BRI	Brian Flemming Lecture. – 1991.
UKC.JOUR.3.3.CAN	Canadian Association of Journalists. – [1988-1996].
UKC.JOUR.3.3.CHR	Christie, Beth and Cameron Publication Case. – 30 Aug 1994-10 Feb 1995.
UKC.JOUR.3.3.CEN	Centres of Excellence. – 1995.
UKC.JOUR.3.3.CON	Concordia University. – 3 Dec 1991-28 Jul 1993.
UKC.JOUR.3.3.COP	Copyright (CanCopy). – 23 Nov 1994-13 Oct 1998.
UKC.JOUR.3.3.DAL	Dalhousie Writing Workshop. – 1988-1990.
UKC.JOUR.3.3.FAX	Fax records. – 7 Aug 1992-25 Mar 1998.
UKC.JOUR.3.3.GLO	<i>Globe and Mail</i> . – 14 Nov 1988-20 Nov 1995.
UKC.JOUR.3.3.GRA	Grants. – 14 Sep 1988-2 Sep 1999.
UKC.JOUR.3.3.GRE	Green Paper – Nova Scotia Council on Higher Education. – 1994-1995.
UKC.JOUR.3.3.HAL	Halifax Media Outlets. – 1993-1996.
UKC.JOUR.3.3.JOU	Journalism School publications. – 10 Nov 1995-29 May 1998.
UKC.JOUR.3.3.KEM	Kempton, Kate. – 6 Jan 1995-27 Feb 1995.
UKC.JOUR.3.3.KIN	Kingstec (N.S. Community College). – Sep 2000-18 Jan 2001.
UKC.JOUR.3.3.KOD	Kodak. – 22 Sep 1995-11 Oct 1995.
UKC.JOUR.3.3.LIT	Literacy. – 19 Mar 1990-8 Jul 1994.
UKC.JOUR.3.3.MAC	MacLean Hunter Symposium on Community Journalism – David Studer. – 12 Jan 1993-16 Feb 1993.
UKC.JOUR.3.3.MAR1	Maritime Provinces Higher Education Commission. – 7 May 1991-11 May 2001.
UKC.JOUR.3.3.MAR2	Marriott Foods. – 11 Apr 1991-1 Nov 1991.
UKC.JOUR.3.3.MCM	McMaster University. – 16 Aug 2000-29 Aug 2000.
UKC.JOUR.3.3.MET	MetroNet. – 1997.
UKC.JOUR.3.3.MOU	Mount St. Vincent University Public Relations and Journalism. – 19 Aug 1994-10 Jul 1995.

UKC.JOUR.3.3**Correspondence – external**

UKC.JOUR.3.3.MSS	Military and Strategy Studies program. – 4 Oct 1985-21 Oct 1985.
UKC.JOUR.3.3.NAT	National Magazine Awards Foundation. – 1995-6 May 1996.
UKC.JOUR.3.3.NEW1	Newspaper subscriptions. 13 Jul 1994-13 Jul 2000.
UKC.JOUR.3.3.NEW2	News releases/Public service announcements. – 5 Oct 1988-2002.
UKC.JOUR.3.3.NOR	<i>North End News</i> (correspondence). – 9 Feb 1989-29 Mar 1994.
UKC.JOUR.3.3.NOT	Not Quite Friday. – 7 Jul 1997-28 Jul 1998.
UKC.JOUR.3.3.NOV1	Nova News Net. 2 Jul 1996-17 Feb 1997.
UKC.JOUR.3.3.NOV2	Nova Scotia Press Gallery Association Prize for Political Reporting. – 1 Jun 1989-6 May 1991.
UKC.JOUR.3.3.NSC	Nova Scotia Council on Higher Education. – 19 Oct 1990-15 May 1998.
UKC.JOUR.3.3.POY	Poynter Institute. – 29 Aug 1991-29 Jan 1992.
UKC.JOUR.3.3.PRI	Prior Learning Assessment Centre. – 9 Apr 1998-28 May 1998.
UKC.JOUR.3.3.QUE	Queen's University. – 7 Feb 1988-19 Dec 1989.
UKC.JOUR.3.3.RAC	Race relations. – Winter 1989-27 Jan 1997.
UKC.JOUR.3.3.RAD1	Radio – General. – 8 Nov 1993-6 Jan 1994.
UKC.JOUR.3.3.RAD2	Radio-Television News Directors Association. – 21 Sep 1992-28 Oct 1994.
UKC.JOUR.3.3.REA	Reader's Digest Foundation of Canada. – 3 Apr 1978-22 Apr 1997.
UKC.JOUR.3.3.REP	Reporting on Science Issues Workshops. – 1997-2001.
UKC.JOUR.3.3.REY	Reynolds, Neil. – 25 Aug 1994-2 Nov 1994.
UKC.JOUR.3.3.SCI	Science Journalism. – 8 Apr 1992-2002.
UKC.JOUR.3.3.SEN	Sensitivity Training Workshop. – 31 Jan 1994.
UKC.JOUR.3.3.SOC	Social Sciences and Humanities Research Council of Canada. – 1993.
UKC.JOUR.3.3.SON	Sony of Canada Ltd. – 1996.
UKC.JOUR.3.3.SOU	Southam Inc. (Newspaper Group and Foundation). – 19 Feb 1982-13 Apr 1998.
UKC.JOUR.3.3.WHI	Whig-Standard, The. – 24 Jan 1989-5 May 1993.
UKC.JOUR.3.3.THU	Thurston, Harry (Science and Environmental Reporting). – Jan 1986-Jan 1995.
UKC.JOUR.3.3.TOR	Toronto Star. – 10 Jun 1997-11 Nov 1997.
UKC.JOUR.3.3.UNI1	Université de Moncton Information-Communication. – 19 Aug 2000.
UKC.JOUR.3.3.UNI2	University of British Columbia School of Journalism. – Jul 1993-2 Nov 1998.
UKC.JOUR.3.3.UNI3	University of Regina. – 24 Nov 1988-29 Oct 1997.
UKC.JOUR.3.3.UNI4	University of Toronto Magazine. – 23 Mar 1990.
UKC.JOUR.3.3.UNI5	University of Victoria. – 8 Feb 1990-19 Feb 1990.
UKC.JOUR.3.3.UNI6	University of Western Ontario. – 28 Apr 1984-11 Dec 1995.
UKC.JOUR.3.3.WAL	Walter Kemp Singers. – 1976-2002.
UKC.JOUR.3.3.WAT	Watson, Patrick. – 5 Sep 1989-4 May 1990.
UKC.JOUR.3.3.WES	Western Community College. – 12 Oct 1989-15 Sep 1993.
UKC.JOUR.3.3.WOM	Women's Network (Buffalo Gal). – 4 Oct 1995-12 Oct 1995.
UKC.JOUR.3.3.YNN	Youth News Network. – 16 Dec 1992.

Subseries 3.4 Subject files, conferences, special events

Dates: 1979-2012

Extent: 0.25 m of textual records (also two oversize files)

Scope and content: Subseries contains records on subjects of interest to School of Journalism faculty and administrators.

Source of title: Title based on content.

Arrangement: Arranged alphabetically by subject, conference or special event. In almost all cases the original contents and arrangement created by the School of Journalism has been preserved.

File list

UKC.JOUR.3.4	Subject files, conferences, special events
UKC.JOUR.3.4.3MT	3M Teaching Fellowships. – 1991.
UKC.JOUR.3.4.25	School of Journalism's 25 th anniversary. – 2004. [Includes CDs with photos; Posters stored with oversize documents.]
UKC.JOUR.3.4.BAN	Bankruptcy. – May 1995.
UKC.JOUR.3.4.BJP	B.J. Programme Open House. – 14 Jan 2005.
UKC.JOUR.3.4.BRI	Brian Fleming Lecture series. – 30 Sep 2006.
UKC.JOUR.3.4.CAM	Campeche, Mexico. – 2000.
UKC.JOUR.3.4.CLI	Clippings. – 15 Apr 1996-20 Sep 2012.
UKC.JOUR.3.4.DOU	Douglas, Shirley – Public Health Care Forum. – 6 Mar 2002.
UKC.JOUR.3.4.FRE1	Freedom of the Press. – 1993.
UKC.JOUR.3.4.FRE2	Free Speech. – 28 Jun 1993-6 Mar 1994.
UKC.JOUR.3.4.GOL	Golden Cobden Awards. – 1989-15 Apr 2005.
UKC.JOUR.3.4.HIS	"His Word Against History" – Wednesday Movie Night. – 30 Jan 2001.
UKC.JOUR.3.4.INS	Institute for Advanced Study. – 1 Oct 1980-30 Sep 1999.
UKC.JOUR.3.4.JOS	Joseph Howe Symposium. – 20 Mar 2004-22 Oct 2010. [Posters stored with oversize documents.]
UKC.JOUR.3.4.JOU1	Journalism Schools in Canada. – 1994-1998.
UKC.JOUR.3.4.JOU2	Journalists for Human Rights – Speak Silence. – 7 Feb 2006. [Poster stored with oversize documents.]
UKC.JOUR.3.4.KIL	Killam Library. – Jan 1988-Jul 1988.
UKC.JOUR.3.4.KIN	King's Students' Council. 19 Nov 1995.
UKC.JOUR.3.4.KJN	King's Journalism in the news. – 1979-2012.
UKC.JOUR.3.4.LEA	Learned Societies Conference. – 1993-1994.
UKC.JOUR.3.4.LIN	MacIntyre, Linden. – 2000.
UKC.JOUR.3.4.MAC1	MacLean Hunter Symposium. – 15 Sep 1988-5 Feb 1992.
UKC.JOUR.3.4.MAC2	Macleans. – 30 Mar 1998.
UKC.JOUR.3.4.MCL	McLean, Stuart. – 6 Oct 1995.
UKC.JOUR.3.4.MED1	Media Link. – 23 Sep 1998.

UKC.JOUR.3.4

UKC.JOUR.3.4.MED2
UKC.JOUR.3.4.MET
UKC.JOUR.3.4.MOR
UKC.JOUR.3.4.NAT
UKC.JOUR.3.4.NAT
UKC.JOUR.3.4.NEW
UKC.JOUR.3.4.PLA
UKC.JOUR.3.4.PRO
UKC.JOUR.3.4.RAC
UKC.JOUR.3.4.REC
UKC.JOUR.3.4.REI
UKC.JOUR.3.4.RHO
UKC.JOUR.3.4.RYE
UKC.JOUR.3.4.SCH
UKC.JOUR.3.4.SCR
UKC.JOUR.3.4.SEX1
UKC.JOUR.3.4.SEX2
UKC.JOUR.3.4.SHE
UKC.JOUR.3.4.SOU
UKC.JOUR.3.4.SMO
UKC.JOUR.3.4.STT
UKC.JOUR.3.4.STU
UKC.JOUR.3.4.TEA
UKC.JOUR.3.4.TUI
UKC.JOUR.3.4.WOR
UKC.JOUR.3.4.YOU

Subject files, conferences, special events

Medina, Ann – Killam Memorial Lecture. – 14 Oct 1993.
Metro Beat Documentary Special. – 14 Apr 2004.
Morton, Ralph. – Oct 1988.
National Newspaper Awards. – 1991-1995. [1/2]
National Newspaper Awards. – 1995-1998. [2/2]
Newspapers – Future Of. – Feb 1992-18 Mar 1994.
Plagiarism. – 23 Jul 1991-17 Aug 1991.
Provincial Government of Nova Scotia. – 1994.
Racism in King's College (Resource Room copy). – 1988-1997.
Recycling.
Re-Inventing the CBC – Public Forum. – 2 Nov ca.2000s
Rhodes Scholarship. – Jan 1994.
Ryerson Polytechnic Institute. – 17 Jul 1990-2000.
Scholarship Applications and Averages. – 26 Apr 1991-2000.
Screening Days – Graduating Journalism Students. – c.2007.
Sexism in Media. – Aug 1990.
Sexual Politics. – Mar 1993.
Sher, Julian, Wasting Time on the Web. – c.1999.
South Africa. – 17 Nov 1987-27 Apr 1994.
Smoking. – 24 Apr 1991-13 Jan 1998.
St. Thomas University (Fredericton, N.B.). – 1997-2001.
Study Habits. – Mar 1995.
Teaching. – 14 Mar 1991-Jan 1993.
Tuition fees. – Oct 1992.
Word on the Street. – Sep 1996-21 Jan 1997.
Youth News Network. – 4 May 1991-10 Feb 1993.

Series 4 School of Journalism academic records

Dates: 1977-2009.

Extent: 2.75 m of textual records.

Scope and content: Series consists of records relating to the academic aspects of the School of Journalism, including recruitment of new students.

Subseries list

- UKC.JOUR.4.1 Student recruitment. – Oct 1993-2005
- UKC.JOUR.4.2 Admissions and graduation. – 1978-2009
- UKC.JOUR.4.3 Curriculum. – 1977-2012
- UKC.JOUR.4.4 Internships. – 1980-2002.

Subseries 4.1 Student recruitment

Dates: Oct 1993-2005.

Extent: 0.25 m of textual records.

Arrangement: Subseries organized chronologically.

Source of title: Title based on content.

Scope and content: Subseries consists of recruiting materials to encourage new students to enroll in the School of Journalism, and background documents relating to the creation of the records. Records include documents describing how students may take other courses to complement their Journalism degree; outlining how to apply for a degree at King's; outlines of what type of individual and which interests would pair themselves well with the study of journalism; correspondence with other universities regarding promotion of the one-year B.J. program; summaries of courses offered, itineraries for Journalism School open houses; letters to students and student groups advertising the course selection of the program; and documents describing scholarships the Journalism School offers.

File list

UKC.JOUR.4.1	Student recruitment
UKC.JOUR.4.1.1992-1993	Recruitment. – 1992-1993.
UKC.JOUR.4.1.1993-1994	Recruitment. – Oct 1993-Dec 1993.
UKC.JOUR.4.1.1994-1995	Recruitment. – 17 Aug 1994-30 Jan 1995.
UKC.JOUR.4.1.1995-1996	Recruitment. – 9 Oct 1995-Jun 1996.
UKC.JOUR.4.1.1997-1998	Recruitment. – 15 Jun 1998.
UKC.JOUR.4.1.1998-1999	Recruitment. – Feb 1999-7 Jun 1999.
UKC.JOUR.4.1.2000-2001	Recruitment. – 17 Mar 2000-29 May 2001.
UKC.JOUR.4.1.2002-2003	Recruitment. – 25 Mar 2003-26 Mar 2003.
UKC.JOUR.4.1.2004-2005	Recruitment. – 2004-2005.

Subseries 4.2 Admissions

Dates: 1978-2009

Extent: 0.5 m of textual records.

Arrangement: Files arranged chronologically.

Source of title: Title based on content.

Scope and content: Subseries contains documents and materials outlining the procedures through which students enter the School of Journalism. Records include registration forms for admittance to the School, workshops and classes. Unclaimed diplomas from the Bachelor of Journalism program are shelved separately (oversized).

File list

UKC.JOUR.4.2	Admissions and graduation.
UKC.JOUR.4.2.1978	Admissions. – 1978-1989. [Shelved separately.]
UKC.JOUR.4.2.1989	Admissions. – 1989.
UKC.JOUR.4.2.1990	Admissions. – 1990.
UKC.JOUR.4.2.1991	Admissions. – 24 Apr 1991-24 Jun 1991.
UKC.JOUR.4.2.1992	Admissions. – 6 Apr 1992-8 Jun 1992.
UKC.JOUR.4.2.1993	Admissions. – 13 Feb 1993-25 Nov 1993.
UKC.JOUR.4.2.1994	Admissions. – 9 Apr 1994-Oct 1994.
UKC.JOUR.4.2.1995	Admissions. – 6 Apr 1995-11 Aug 1995.
UKC.JOUR.4.2.1996	Admissions. – 28 Mar 1996-13 Jun 1996.
UKC.JOUR.4.2.1997	Admissions. – 11 Apr 1997-24 Jul 1997.
UKC.JOUR.4.2.1998	Admissions. – 19 Jun 1998-Sep 1998.
UKC.JOUR.4.2.1999	Admissions. – 20 Jan 1999-12 Aug 1999.
UKC.JOUR.4.2.2000	Admissions. – 1 Jun 2000-15 Sep 2000.
UKC.JOUR.4.2.2001	Admissions. – 4 Jan 2001-6 Jun 2001.
UKC.JOUR.4.2.2003	Admissions. – 2003.
UKC.JOUR.4.2.2004	Admissions. – 2004.
UKC.JOUR.4.2.2005	Admissions. – 2005.
UKC.JOUR.4.2.2006	Admissions. – 2006.
UKC.JOUR.4.2.2007	Admissions. – 2007.
UKC.JOUR.4.2.2008	Admissions. – 2008.
UKC.JOUR.4.2.2009	Admissions. – 2009.
UKC.JOUR.4.2.DIPL	Diplomas in Journalism (unclaimed by graduates). – 1981-1983, 1992. [Shelved separately with oversize documents].

Subseries 4.3 Curriculum

Dates: 1977-2012

Extent: 1.25 m of textual records.

Scope and content: Series contains correspondence related to course enrolment and class lists. Records include course syllabuses and materials; course descriptions and requirements; class schedules; text book requirements; new course discussions; School of Journalism Library collections policy; Journalism course policy; course readers; and correspondence regarding course availability.

Source of title: Title based on content.

Series list

UKC.JOUR.4.3	Curriculum
UKC.JOUR.4.3.1996	Courses. – 1995-1996.
UKC.JOUR.4.3.1997	Courses. – 12 Jun 1997-19 Dec 1997.
UKC.JOUR.4.3.1998	Courses. – 3 Mar 1998-15 Oct 1998.
UKC.JOUR.4.3.1999	Courses. – 15 Jun 1999-20 Sep 1999.
UKC.JOUR.4.3.2000	Courses. – 15 Mar 2000-18 Dec 2000.
UKC.JOUR.4.3.2001	Courses. – 2 Jan 2001-14 Nov 2001.
UKC.JOUR.4.3.2002	Courses. – 28 Feb 2002.
UKC.JOUR.4.3.Adv0	Advanced Narrative Non-fiction. – 2012.
UKC.JOUR.4.3.Adv1	Advanced Newspaper Workshop. – 10 Oct 2003-Apr 2004.
UKC.JOUR.4.3.Adv2	Advanced Online Workshop. – 24 Feb 2003-1 Mar 2003.
UKC.JOUR.4.3.Adv3	Advanced Radio–1 Mar 2004. – 5 Apr 2007.
UKC.JOUR.4.3.Adv4	Advanced Research. – 10 Sep 2003-9 Oct 2003.
UKC.JOUR.4.3.Adv5	Advanced Writing and Reporting. – 1990.
UKC.JOUR.4.3.Bas1	Basic Narrative Nonfiction. – 1990.
UKC.JOUR.4.3.Bas2	Basic Radio Workshop. – 5 Jan 2004-9 Apr 2004.
UKC.JOUR.4.3.Bro	Broadcast Writing and Reporting. – 26 Aug 2002-Sep 2006.
UKC.JOUR.4.3.Bus	Business Reporting. – 3 Jan 2007-4 Apr 2007.
UKC.JOUR.4.3.Can	Canadian Diplomacy Techniques and Operations. – 1990.
UKC.JOUR.4.3.Com	Community & Society Workshop – 1990.
UKC.JOUR.4.3.Cop	Copy Editing. – 1990.
UKC.JOUR.4.3.Ele	Elements of Design and Makeup. – 1990.
UKC.JOUR.4.3.Eth	Ethics of Journalism. – 1995-1996, 4 Jan 2007-5 Apr 2007.
UKC.JOUR.4.3.Fea	Feature Writing Workshop. – 6 Jan 2003.
UKC.JOUR.4.3.Fou	Foundations of Journalism. – Sep 2002-Sep 2003.
UKC.JOUR.4.3.His	History of Ethics of Journalism. – 16 Aug 2006-6 Oct 2006.
UKC.JOUR.4.3.Hon	Honours Project. – 2002-2004.
UKC.JOUR.4.3.Ind	Independent Project. – 1990
UKC.JOUR.4.3.Int1	International Issues in Perspective. – 1990.

UKC.JOUR.4.3

UKC.JOUR.4.3.Int2
UKC.JOUR.4.3.Int3
UKC.JOUR.4.3.Int4
UKC.JOUR.4.3.Inv
UKC.JOUR.4.3.Iss
UKC.JOUR.4.3.Jou
UKC.JOUR.4.3.Leg
UKC.JOUR.4.3.Mas
UKC.JOUR.4.3.Mor
UKC.JOUR.4.3.Nar
UKC.JOUR.4.3.New1
UKC.JOUR.4.3.New2
UKC.JOUR.4.3.New3
UKC.JOUR.4.3.New4
UKC.JOUR.4.3.New5
UKC.JOUR.4.3.Onl
UKC.JOUR.4.3.Pho
UKC.JOUR.4.3.Rad1
UKC.JOUR.4.3.Rad2
UKC.JOUR.4.3.Rep1
UKC.JOUR.4.3.Rep2
UKC.JOUR.4.3.Sen
UKC.JOUR.4.3.Tel1
UKC.JOUR.4.3.Tel2
UKC.JOUR.4.3.Tel3
UKC.JOUR.4.3.Wri

Curriculum

Interpretive and Analytical Reporting. – 7 Jan 2004-7 Apr 2004.
Introduction to Narrative Nonfiction. – 1990.
Introduction to Online Journalism. – 1990.
Investigative Workshop. – 2007-2012.
Issues in Business, Finance and Economics. – 1990.
Journalism Research. – 3 Jan 2007-4 Apr 2007.
Legal Issues. – 1990.
Masters in Journalism Proposal-23 July 2010.
Morning Program. – Jan 2004-Apr 2004.
Narrative Nonfiction Workshop. – 20 Nov 2006-Sep 2008.
New Perspectives. – Jan 2003.
News Media and the Courts. – 10 Sep 1996-6 Jan 2004.
News Media and the Courts in Canada. – 19 Jan 2006-Jan 2007.
Newspaper Feature Writing. – 9 Sep 2002-24 Nov 2003.
Newspaper Workshop. – 15 Oct 2002-16 Feb 2007.
Online Workshop. – 6 Jan 2004-16 Feb 2007.
Photo Journalism. – Sep 2006-Dec 2006.
Radio Broadcast Reporting. – 1990.
Radio Workshop.– 15 Oct 2002-21 Nov 2003. [Includes CD with photos.]
Reporting Techniques. – Mar 2000-Sep 2000.
Reporting Writing and Editing for Print. – Aug 2006.
Senior News Seminar. – 1990.
Television Broadcast Reporting. – 7 Jan 2004-7 Apr 2004.
Television Documentary Workshop. – 26 Feb 2006-5 Apr 2007.
Television News Workshop. – Sep 2006.
Writing and Reporting. – 1990.

Subseries 4.4 Internships

Dates: 1980-2002.

Extent: 0.75 m of textual records.

Scope and content: Subseries contains Journalism School policies and correspondence regarding internships. There are reports from the 200+ employers who have provided internships for Journalism School students, including over 50 CBC internships. Subseries includes documents from both employers and student interns: the internship report, internship questionnaire, correspondence with intern, correspondence with employer, internal memos regarding policies relating to internships, fax cover sheets and envelopes between school of journalism and employers. There are also a few documents relating to postgraduate survey offerings from publications around the country.

Source of title: Title based on content.

Series list

UKC.JOUR.4.4	Internships
UKC.JOUR.4.4.Bla	Internships. – 1980-2002.
UKC.JOUR.4.4.1989	Internships. – 11 Jan 1989.
UKC.JOUR.4.4.1991	Internships. – 17 Oct 1991.
UKC.JOUR.4.4.1992	Internships. – 3 Jan 1992-23 Nov 1992.
UKC.JOUR.4.4.1993	Internships. – 5 Feb 1993-19 Nov 1993.
UKC.JOUR.4.4.1994	Internships. – 12 Mar 1993-18 Mar 1993.
UKC.JOUR.4.4.1995	Internships. – 1995.
UKC.JOUR.4.4.1996	Internships. – 1996.
UKC.JOUR.4.4.1997	Internships. – 17 Jan 1997-17 Aug 1997.
UKC.JOUR.4.4.1998	Internships. – 12 Mar 1998-4 Sep 1998.
UKC.JOUR.4.4.1999	Internships. – 21 Apr 1999-19 Jul 1999.
UKC.JOUR.4.4.2000	Internships. – 2000.
UKC.JOUR.4.4.2001	Internships. – 29 May 2001.
UKC.JOUR.4.4.ABC	ABC News. – Nov 1998.
UKC.JOUR.4.4.Adv	Advertiser. – Dec 1994.
UKC.JOUR.4.4.Ann	Annapolis Valley Radio (AVR). – Nov 1990.
UKC.JOUR.4.4.Atl1	Atlantic Progress Magazine. – Dec 1993-Jan 2001.
UKC.JouR.4.4.Atl2	Atlantic Television (ATV). – Dec 1993-Jan 3 2002.
UKC.JOUR.4.4.Atl3	ATV/ASN. – 1997.
UKC.JOUR.4.4.Ban	Bangor Daily News. – 25 Apr 1998-May 1998.
UKC.JOUR.4.4.BBC1	BBC World Service. – 2 Feb 1998-Dec 2000.
UKC.JOUR.4.4.BCT	BCTV, Vancouver. – Dec 1995.
UKC.JOUR.4.4.Bea	Beacon, Gander, NF. – Dec 1997.
UKC.JOUR.4.4.Bed	Bedford Magazine. – Dec 1993-5 Aug 1998.
UKC.JOUR.4.4.Ber	Bermuda Sun. – 2000.
UKC.JOUR.4.4.Blo	Bloomberg Business News. – Dec 1996.

UKC.JOUR.4.4

UKC.JOUR.4.4.Blu
UKC.JOUR.4.4.Bul
UKC.JOUR.4.4.Bur
UKC.JOUR.4.4.Bus
UKC.JOUR.4.4.Cal
UKC.JOUR.4.4.Can1
UKC.JOUR.4.4.Can2
UKC.JOUR.4.4.Can3
UKC.JOUR.4.4.Can4
UKC.JOUR.4.4.Can5
UKC.JOUR.4.4.Can6
UKC.JOUR.4.4.Cap1
UKC.JOUR.4.4.Cap2
UKC.JOUR.4.4.CBC01
UKC.JOUR.4.4.CBC02
UKC.JOUR.4.4.CBC03
UKC.JOUR.4.4.CBC04
UKC.JOUR.4.4.CBC05
UKC.JOUR.4.4.CBC06
UKC.JOUR.4.4.CBC07
UKC.JOUR.4.4.CBC08
UKC.JOUR.4.4.CBC09
UKC.JOUR.4.4.CBC10
UKC.JOUR.4.4.CBC11
UKC.JOUR.4.4.CBC12
UKC.JOUR.4.4.CBC13
UKC.JOUR.4.4.CBC14
UKC.JOUR.4.4.CBC15
UKC.JOUR.4.4.CBC16
UKC.JOUR.4.4.CBC17
UKC.JOUR.4.4.CBC18
UKC.JOUR.4.4.CBC19
UKC.JOUR.4.4.CBC20
UKC.JOUR.4.4.CBC21
UKC.JOUR.4.4.CBC22
UKC.JOUR.4.4.CBC23
UKC.JOUR.4.4.CBC24
UKC.JOUR.4.4.CBC25
UKC.JOUR.4.4.CBC26
UKC.JOUR.4.4.CBC27

Internships

Blue, NYC. – 28 Jan 1998.
Bridgewater *Bulletin*. – 20 Dec 1993.
Burnside News. – 17 Oct 1991.
Business in Vancouver. – Dec 1996.
Calgary Herald. – Dec 1994-11 Dec 1997.
Canadian Geographic. – 1990.
Canadian Living. – 20 Nov 1991-13 Dec 2001.
Canadian Press – Atlantic Bureau. – 23 Oct 1991-Jan 2001.
Canadian Television Network (CTV). – Dec 1996.
CANOE. – 30 Jan 1997-21 Dec 2000.
CanWest Halifax, CanWest Interactive. – 1980-1990.
Cape Breton Post. – 1990.
Cape Breton's Magazine. – Dec 1994-3 Jan 2002.
CBC Canada Now, Montreal. – 1990.
CBC Cape Breton. – 22 Jan 1991-20 Jan 1992.
CBC Corner Brook. – Jan 2001.
CBC Halifax Online. – 13 Dec 2001.
CBC London Bureau. – Dec 2001.
CBC Midday. – Jan 2001-Dec 2001.
CBC National Radio, Quirks and Quarks. – 28 Nov 2000.
CBC Newsworld Calgary. – Dec 1989-Dec 1998.
CBC Newsworld Halifax. – Dec 1989-Dec 1998.
CBC Newsworld "Gilmour in the Arts." – 1990.
CBC Newsworld, Toronto. – 4 Feb 1997-23 Dec 1999.
CBC on the Arts. – 1990-2000.
CBC Radio Noon. – 1990.
CBC Radio One, P.E.I. – Dec 1998-3 Jan 2002.
CBC Sydney. – 21 Dec 1999.
CBC, Edmonton. – 1990.
CBC, Undercurrents. – Dec 1995.
CBC Newsworld, Gilmour on the Arts. – Dec 1990-Nov 2000.
CBC Radio News. – Dec 1995-18 Dec 2000.
CBC Radio, As it Happens. – Dec 1996.
CBC Radio, Calgary. – 14 Dec 1990-Dec 2001.
CBC Radio, Charlottetown. – Apr 2001-6 Dec 2001.
CBC Radio, Fredericton. – Dec 1993.
CBC Radio, Fresh Air. – 22 Dec 1997-1 Apr 2001.
CBC Radio, Halifax. – Dec 1997-Dec 2001.
CBC Radio, Infotape, Toronto. – Dec 1994-17 Dec 2001.
CBC Radio, Labrador. – Dec 1995-Dec 1999.

UKC.JOUR.4.4

UKC.JOUR.4.4.CBC28
UKC.JOUR.4.4.CBC29
UKC.JOUR.4.4.CBC30
UKC.JOUR.4.4.CBC31
UKC.JOUR.4.4.CBC32
UKC.JOUR.4.4.CBC33
UKC.JOUR.4.4.CBC34
UKC.JOUR.4.4.CBC35
UKC.JOUR.4.4.CBC36
UKC.JOUR.4.4.CBC37
UKC.JOUR.4.4.CBC38
UKC.JOUR.4.4.CBC39
UKC.JOUR.4.4.CBC40
UKC.JOUR.4.4.CBC41
UKC.JOUR.4.4.CBC42
UKC.JOUR.4.4.CBC43
UKC.JOUR.4.4.CBC44
UKC.JOUR.4.4.CBC45
UKC.JOUR.4.4.CBC46
UKC.JOUR.4.4.CBC47
UKC.JOUR.4.4.CBC48
UKC.JOUR.4.4.CBC49
UKC.JOUR.4.4.CBC50
UKC.JOUR.4.4.CBC51
UKC.JOUR.4.4.CBC52
UKC.JOUR.4.4.CBC53
UKC.JOUR.4.4.CBG
UKC.JOUR.4.4.CBH
UKC.JOUR.4.4.CBO
UKC.JOUR.4.4.CBW
UKC.JOUR.4.4.C-F
UKC.JOUR.4.4.CFA
UKC.JOUR.4.4.CFD
UKC.JOUR.4.4.CFR
UKC.JOUR.4.4.CHA1
UKC.JOUR.4.4.Cha2
UKC.JOUR.4.4.Cha3
UKC.JOUR.4.4.Cha4
UKC.JOUR.4.4.CHC
UKC.JOUR.4.4.CHE1

Internships

CBC Radio, Mainstreet. – 20 Dec 1999.
CBC Radio, Maritime Noon. – Dec 1993.
CBC Radio, Moncton. – Dec 1993.
CBC Radio, Network. – 12 Dec 2001.
CBC Radio, Out Front. – 1 Feb 1999.
CBC Radio, Quebec City. – Jan 2001-Dec 2001.
CBC Radio, Saint John New Brunswick. – Dec 1995.
CBC Radio, St. John's. – 18 Dec 1990-10 Apr 2000.
CBC Radio, This Morning. – Dec 1990-Dec 2001.
CBC Radio, Toronto. – 14 Dec 1990-23 Dec 2001.
CBC Radio, Vancouver. – 20 Jan 1999-Dec 2000.
CBC Radio, Victoria. – Dec 1995-Dec 2001.
CBC Radio, Winnipeg. – Dec 1999.
CBC TV News. – Dec 1998-Dec 1999.
CBC TV, 1st Edition. – Dec 1990-Jan 2001.
CBC TV, Arts Reel. – Dec 1994-Dec 2001.
CBC TV, Charlottetown. – 1990-2000.
CBC TV, Fredericton. – Dec 1996-29 Dec 2000.
CBC TV, Halifax. – Dec 1990-Dec 1998.
CBC TV, Montreal. – Dec 1993-Dec 1998.
CBC TV, Newsworld Morning Show. – Dec 1996-19 Sep 2001.
CBC TV, Newsworld, Ottawa Bureau. – 1990-3 Jan 2000.
CBC TV, St. John's. – Dec 1993.
CBC TV, Street Cents. – 4 Jan 1997-Dec 2001.
CBC TV, Vancouver. – Dec 1994.
CBC TV, Winnipeg. – 23 Nov 1999-24 Dec 1999.
CBG Gander. – 12 Jan 1999-20 Dec 2001.
CBHT, Halifax Land and Sea. – Dec 1989.
CBOFT News and Current Affairs. – 5 Jan 1990.
CBWT, 24 Hours, Winnipeg. – 1990.
CFAC-TV, Calgary, Global. – Dec 1996.
CFAX Radio. – 1990.
CFDR-Q-104. – Dec 1992.
CFR-Ra. – Dec 1989-Dec 1993.
CHAN-TV News, Vancouver. – 1990.
Charged, NYC. – Dec 1993.
Charleston Post and Courier. – 28 Jan 1998.
Chatelaine. – Dec 1996.
CHCH-TV, Hamilton. – Nov 1999-Dec 1999.
CHEK-TV, Victoria. – 1996.

UKC.JOUR.4.4

UKC.JOUR.4.4.CHE2
UKC.JOUR.4.4.CHN
UKC.JOUR.4.4.CHO
UKC.JOUR.4.4.Chr
UKC.JOUR.4.4.CHU
UKC.JOUR.4.4.Cit1
UKC.JOUR.4.4.Cit2
UKC.JOUR.4.4.CJA
UKC.JOUR.4.4.CJC
UKC.JOUR.4.4.CJM
UKC.JOUR.4.4.CJY
UKC.JOUR.4.4.CKB
UKC.JOUR.4.4.CKE
UKC.JOUR.4.4.CKO
UKC.JOUR.4.4.CKV
UKC.JOUR.4.4.Cla
UKC.JOUR.4.4.Clo
UKC.JOUR.4.4.CMJ
UKC.JOUR.4.4.Coa1
UKC.JOUR.4.4.Coa2
UKC.JOUR.4.4.Col
UKC.JOUR.4.4.Com
UKC.JOUR.4.4.Cov
UKC.JOUR.4.4.Cre
UKC.JOUR.4.4.Dai1
UKC.JOUR.4.4.Dai2
UKC.JOUR.4.4.Dio
UKC.JOUR.4.4.Dis
UKC.JOUR.4.4.Dow
UKC.JOUR.4.4.Dub
UKC.JOUR.4.4.DVL
UKC.JOUR.4.4.Eas
UKC.JOUR.4.4.ECO
UKC.JOUR.4.4.Edm1
UKC.JOUR.4.4.Edm2
UKC.JOUR.4.4.Ell1
UKC.JOUR.4.4.Ell2
UKC.JOUR.4.4.Enf
UKC.JOUR.4.4.Ent
UKC.JOUR.4.4.Equ

Internships

CHEX-TV Radio. – 1994.
CHNS. – 1993.
CHOM Montreal. – 1990-1994.
Chronicle Herald. – 5 Dec 2000-18 Dec 2000.
CHUM. – 16 Oct 1991-21 Feb 2002.
Citadel Productions. – 1990.
CITY TV. – 2 Dec 1999-3 Jan 2001.
CJAD AM. – 30 Nov 1999.
CJCH/C100. – Dec 1999.
CJMO-FM, Moncton. – Dec 1989-Dec 1996.
CJYO News, St. John's. – 1993.
CKBW Bridgewater. – 1993.
CKEN/CKWM-FM. – 1990.
CKOC-AM. – 1994.
CKVU-TV. – 1993.
Clare Champion, Ireland. – 1993.
Clover[dot]com. – 1990.
CMJ New Music Report. – 17 Dec 2001.
The Coast. – 2 Mar 1998.
Coast Guard. – Apr 2000-18 Jan 2001
Collideascope Digital Productions. – Dec 2001.
Compass. – 12 Jan 1988.
Covers.com. – 1990.
Creative Non-Fiction Magazine. – 17 Jan 2002.
Daily Gleaner. – 23 Feb 1990-20 Jan 1992
Daily News (Halifax). – 16 Oct 1991-Jan 2001.
Diocesan. – 2000.
Discovery Channel. – Dec 1996-27 Mar 1998.
Downhomer Magazine. – 18 Dec 2000.
Dubliner. – Dec 2001.
DVL Publishing. – Dec 1996.
Eastern Graphic. – Dec 1992-Dec 1996.
ECO-Nova Multimedia Productions Ltd. – 7 May 1999-6 Apr 2000.
Edmonton Journal. – 29 Oct 1991-29 Dec 2000.
Edmonton Sun. – Dec 1993.
Elle/Mirabella Magazines. – Dec 1996.
Ellsworth American. – Dec 1997.
Enfield Weekly Press. – 20 Jan 1992.
Entertainment Tonight, Paramount Studios. – Dec 2001.
Equinox. – 4 Nov 1991-Dec 1996.

UKC.JOUR.4.4

UKC.JOUR.4.4.Eve1
UKC.JOUR.4.4.Eve2
UKC.JOUR.4.4.Eve3
UKC.JOUR.4.4.Exp1
UKC.JOUR.4.4.Exp2
UKC.JOUR.4.4.Exp3
UKC.JOUR.4.4.Eye
UKC.JOUR.4.4.Fer
UKC.JOUR.4.4.Fla1
UKC.JOUR.4.4.Fra
UKC.JOUR.4.4.Fre
UKC.JOUR.4.4.Glo1
UKC.JOUR.4.4.Glo2
UKC.JOUR.4.4.Gue
UKC.JOUR.4.4.Hal
UKC.JOUR.4.4.Ham
UKC.JOUR.4.4.Her
UKC.JOUR.4.4.Hil
UKC.JOUR.4.4.Hoc
UKC.JOUR.4.4.Hom
UKC.JOUR.4.4.Ima
UKC.JOUR.4.4.Inn1
UKC.JOUR.4.4.Inn2
UKC.JOUR.4.4.Ins
UKC.JOUR.4.4.Inv
UKC.JOUR.4.4.Jak
UKC.JOUR.4.4.Jer
UKC.JOUR.4.4.Jou
UKC.JOUR.4.4.Kan
UKC.JOUR.4.4.Ken
UKC.JOUR.4.4.Kit
UKC.JOUR.4.4.Lea1
UKC.JOUR.4.4.Lea2
UKC.JOUR.4.4.Let
UKC.JOUR.4.4.Lon
UKC.JOUR.4.4.Mac
UKC.JOUR.4.4.Mar1
UKC.JOUR.4.4.Mar2
UKC.JOUR.4.4.Mas
UKC.JOUR.4.4.MCT

Internships

Evening News. – 13 Jan 1997.
Evening Telegram. – Dec 1993-Dec 1996.
Evening Times Globe. – 1980.
Explore Magazine. – Jan 2001.
Expositor. – 5 Jan 2000.
St. John's Express. – 9 May 1997-23 Feb 2001.
Eye. – 1990.
Fernie Free Press. – 8 Oct 1998.
Flare Magazine (MacLean Hunter). – Dec 1992-22 Dec 2000.
Frank Magazine. – 8 Oct 1991-23 Nov 2000.
Freelance writer Cleo Paskal. – Dec 2001.
Global TV. – Dec 1993-11 Jan 2002.
Globe and Mail. – 1980.
Guelph Tribune. – 20 Jan 1999.
Halifax Mail Star. – 1992.
Hamilton Spectator. – Dec 1993-14 Jan 1994.
Here. – Dec 2001.
Hill Times. – 1994.
Hockey Night in Canada. – Dec 1990.
Homemaker's Magazine (Toronto). – 27 Jan 1999.
Imagex. – 1990.
Innisfail Province. – 1980-2000.
Innovations. – 1990.
Instrumental Productivity. – 9 Apr 2001.
Inverness Oran. – Dec 1994.
Jake Macdonald. – 7 Jan 2001.
Jerusalem Post. – 5 Aug 1997.
Journal, Newcastle upon Tyne, England. – 12 Sep 1999.
Kanata Kourier-Standard. – Dec 1995.
Kentville Advertiser. – 19 Dec 1992.
Kitchener-Waterloo Record. – 1990.
Leader Post, Regina. – 14 Jan 1997.
Leader, Canmore, Alberta. – 1985-1990.
Lethbridge Herald. – Dec 1995.
London Free Press. – 7 Oct 1991-14 Jan 1997.
Maclean's. – 18 Sep 1991-15 Dec 1995.
Marpin Telecoms and Broadcasting Dominion. – 13 Dec 2001.
Maritime Magazine. – 17 Jan 2002.
Masthead News. – 15 Dec 1995.
MCTV, Sudbury. – Dec 1989.

UKC.JOUR.4.4

UKC.JOUR.4.4.Med
UKC.JOUR.4.4.MIT
UKC.JOUR.4.4.Mol
UKC.JOUR.4.4.Mon1
UKC.JOUR.4.4.Mon2
UKC.JOUR.4.4.Mon3
UKC.JOUR.4.4.Nat
UKC.JOUR.4.4.New1
UKC.JOUR.4.4.New2
UKC.JOUR.4.4.New3
UKC.JOUR.4.4.New4
UKC.JOUR.4.4.Nim
UKC.JOUR.4.4.Nor
UKC.JOUR.4.4.Nug
UKC.JOUR.4.4.NYC
UKC.JOUR.4.4.Ott1
UKC.JOUR.4.4.Ott2
UKC.JOUR.4.4.Pac
UKC.JOUR.4.4.Pat
UKC.JOUR.4.4.Piq
UKC.JOUR.4.4.Poi
UKC.JOUR.4.4.Pra
UKC.JOUR.4.4.Rad1
UKC.JOUR.4.4.Rad2
UKC.JOUR.4.4.Rad3
UKC.JOUR.4.4.Rec
UKC.JOUR.4.4.Reu
UKC.JOUR.4.4.Rog
UKC.JOUR.4.4.Sai1
UKC.JOUR.4.4.Sai2
UKC.JOUR.4.4.Sal
UKC.JOUR.4.4.Sas
UKC.JOUR.4.4.Sca
UKC.JOUR.4.4.Shi
UKC.JOUR.4.4.Shu
UKC.JOUR.4.4.Spo 1
UKC.JOUR.4.4.Spo 2
UKC.JOUR.4.4.StJ
UKC.JOUR.4.4.StT
UKC.JOUR.4.4.Sum

Internships

Media Pipe, MT&T. – Dec 1998-19 Jan 2000.
MITV. – Dec 1993-Dec 1995.
Molstar Communication. – 1990.
Moncton *Times*. – 27 Nov 1992-17 Dec 1999.
Montreal *Gazette*. – 1 Oct 1991-7 Dec 2000.
Montreal *Mirror*. – 2000.
National Post. – Dec 1998-Dec 2001.
New Brunswick Reader. – 15 Dec 1995.
New Maritimes. – 24 Sep 1991-13 Jan 1997.
New RO, Ottawa . – 11 Jan 2002.
New York Magazine. – Dec 1998.
Nimbus Publishing. – 15 Oct 1991-Dec 1998
Norsk Rikskring Kasting, Oslo. – 6 Jan 1999.
Nugget. – 7 Oct 1991.
NYC. – 28 Jan 1998.
Ottawa Citizen. – 20 Jan 1992-Dec 2001.
Ottawa Press. – 19 Dec 2000.
The Packet. – 9 Jan 2001.
Patriot (Dartmouth). – 19 Dec 1992.
Pique, Whistler, B.C. – Dec 1998.
Point Claire/West Island Chronicle. – 3 Nov 1991.
Prague Post. – 18 Oct 1991-20 Jan 1992.
Radio Canada. – 26 Jul 1999.
Radio Canada International. – 21 Nov 2000.
Radio Canada/CBON Sudbury Ontario/ Le train du Matin. – 20 Dec 1989.
Record, Sherbrooke. – 1 Oct 1991-Dec 1993.
Reuters Ltd. – Dec 1994-22 Dec 1997.
Rogers New Media, Toronto. – 23 Jan 1998.
Saint John *Telegraph Journal*. – Dec 1992-1999.
Saint John *Times Globe*. – Dec 1995.
Salmon Arm *Observer*. – Dec 1993.
Saskatoon *Star-Phoenix*. – 14 Jan 1997-15 Dec 2000
Scarboro Mirror. – Dec 1993.
Shift Magazine. – Dec 1994-Dec 1995
Shunpiking. – 1990.
Sports Channel, San Francisco. – 15 Dec 1995.
Sports Illustrated. – 28 Feb 1997.
St. John *Telegraph Journal*. – Dec 1992-5 Jan 2000.
St. Thomas *Times-Journal*. – Dec 1993-Dec 1995.
Summerside *Journal*, Charlottetown Bureau. – 1990.

UKC.JOUR.4.4

UKC.JOUR.4.4.Sun
UKC.JOUR.4.4.Tak
UKC.JOUR.4.4.Tel1
UKC.JOUR.4.4.Tel2
UKC.JOUR.4.4.Thi
UKC.JOUR.4.4.Tho
UKC.JOUR.4.4.Tim
UKC.JOUR.4.4.Tor1
UKC.JOUR.4.4.Tor2
UKC.JOUR.4.4.Tor3
UKC.JOUR.4.4.Tri
UKC.JOUR.4.4.Tru
UKC.JOUR.4.4.TSN
UKC.JOUR.4.4.TVO
UKC.JOUR.4.4.Van
UKC.JOUR.4.4.VGH
UKC.JOUR.4.4.Voi
UKC.JOUR.4.4.VTV
UKC.JOUR.4.4.W5
UKC.JOUR.4.4.Wah
UKC.JOUR.4.4.We
UKC.JOUR.4.4.Wel
UKC.JOUR.4.4.Wes1
UKC.JOUR.4.4.Wes2
UKC.JOUR.4.4.Whi
UKC.JOUR.4.4.Win
UKC.JOUR.4.4.Yuk

Internships

Sunset Magazine. – Dec 1998.
Take One Magazine. – Dec 2001.
Telefactory Inc. – 13 Dec 2001.
Telegram, St. John's. – Dec 1998-17 Dec 1999.
This Magazine. – Dec 1996.
Thorold News. – Dec 1996.
Timeout.com. – 15 Dec 2000.
Toronto Life. – 1995.
Toronto Star. – 16 Oct 1991-11 Dec 1999.
Toronto Sun. – 16 Oct 1991-29 Jan 1998.
Triad Film Productions. – 5 Jan 2000.
Truro Weekly. – Dec 1994-17 Dec 1999.
TSN. – 15 Dec 1989-Dec 2001.
TV Ontario, Inside Education. – Dec 1993.
Vancouver Sun. – 14 Jan 1997.
VG Hospital. – 1990.
Voice of the Common Man (VOCM Radio). – Dec 1990-3 Jun 2000.
VTV. – 14 May 1998.
W5. – Dec 1997.
Wahine Magazine, Long Beach, California. – 1990.
Weekly Record. – Dec 1993.
Wellington Advertiser. – 23 Mar 1992.
West End Times. – Dec 1994.
Western Star. – 20 Dec 2001.
Whig Standard. – 20 Jan 1992-17 Dec 1999.
Winnipeg Free Press. – 13 Dec 2001.
Yukon News. – Dec 1993.

Series 5 School of Journalism student records

Dates: 1978-2008.

Extent: 9 linear m of textual records (1,593 individual student files), including approximately 50 photographs.

Scope and content: A file folder for each student applicant was created in the School of Journalism office for Journalism and University admissions committee members to review. If the student subsequently enrolled, the file was maintained throughout the student's academic career at King's.

These files are not complete records for each student, but are records created and maintained by the School of Journalism. They do not include additional information about students that may be recorded by the Registrar's office, Advancement office, or any other office at the University.

Some of the student records (primarily from 1981-1991) include photographs – b&w or color head shots.

Arrangement: Records are arranged in subseries chronologically by the year a student enrolled in the School of Journalism. Records in each subseries are arranged alphabetically by student name.

Notes

Contents of the student records

The following documents may be found in a student record: acceptance letter from King's; application for waiver of an academic regulation, Journalism or Arts & Science (Dalhousie form); autobiographical sketches; change forms for all changes except class and address changes, e.g., campus change; change forms for within-degree changes and campus changes; class add/drop form; combined honours application form; correspondence; Dalhousie/King's forms/card – acceptance to a Programme; e-mails; enrollment forms; enrolment application; grade change forms; high school transcript; honours application; Individual Education Plan (IEP) for students with learning disabilities; intent to graduate form; intent to enroll (not a registration form); Samples of student work, e.g., articles, projects, videos, audio; letters of permission from other universities allowing the student to take classes at King's for credit; letters of recommendation; letters of permission form – Arts and Science (Dalhousie form), School of Journalism; notes about scholarships awarded to the student; reference forms for scholarships; reference letters from high school guidance counselors; registration form; request for reassessment of final grade form; résumé; scholarship essay; transcript of grades from courses taken at King's (unofficial); transcript request form; transcript – high school; transcript – Dalhousie University; transfer credit forms – to transfer credits between universities; withdrawal form.

Date span of each record

Time has not permitted scrutiny of each student record to determine its date span. In most cases, a file contains documents starting with the year the student applied to and entered King's, continuing through either his or her four years as a Bachelor of Journalism (Honours) student, or the single year of the one-year Bachelor of Journalism program.

Source of title proper

Title based on content.

Access

Access to student records is restricted.

List of student names

The Archivist has created a list for internal use of the names of individual students whose School of Journalism records are in the Archives.

Accruals

Further accruals are expected.

Related records (this institution)

The Registrar's Office and the Foundation Year Programme administrators also create a record for each student enrolled in the University and in FYP. Those files are in the Registrar's Office fonds (UKC.REG, arranged and described in 2010) and the UKC.FYP fonds (arranged and described in 2012). The files usually contain a photocopy of the student's enrollment application, essays written for the program, and documentation of any grade dispute.

The Registrar's Office maintains a database of student records, the Banner system. The Advancement Office has a database of King's alumni, Raiser's Edge.

File list

UKC.JOUR.5

School of Journalism student records

UKC.JOUR.5.1978	Records of students entering the School of Journalism in 1978. – 21 files.
UKC.JOUR.5.1979	Records of students entering the School of Journalism in 1979. – 30 files.
UKC.JOUR.5.1980	Records of students entering the School of Journalism in 1980. – 28 files.
UKC.JOUR.5.1981	Records of students entering the School of Journalism in 1981. – 36 files.
UKC.JOUR.5.1982	Records of students entering the School of Journalism in 1982. – 38 files.
UKC.JOUR.5.1983	Records of students entering the School of Journalism in 1983. – 33 files.
UKC.JOUR.5.1984	Records of students entering the School of Journalism in 1984. – 33 files.
UKC.JOUR.5.1985	Records of students entering the School of Journalism in 1985. – 35 files.
UKC.JOUR.5.1986	Records of students entering the School of Journalism in 1986. – 38 files.
UKC.JOUR.5.1987	Records of students entering the School of Journalism in 1987. – 50 files.
UKC.JOUR.5.1988	Records of students entering the School of Journalism in 1988. – 73 files.
UKC.JOUR.5.1989	Records of students entering the School of Journalism in 1989. – 119 files.
UKC.JOUR.5.1990	Records of students entering the School of Journalism in 1990. – 44 files.
UKC.JOUR.5.1991	Records of students entering the School of Journalism in 1991. – 59 files.
UKC.JOUR.5.1992	Records of students entering the School of Journalism in 1992. – 51 files.
UKC.JOUR.5.1993	Records of students entering the School of Journalism in 1993. – 57 files.
UKC.JOUR.5.1994	Records of students entering the School of Journalism in 1994. – 57 files.
UKC.JOUR.5.1995	Records of students entering the School of Journalism in 1995. – 57 files.
UKC.JOUR.5.1996	Records of students entering the School of Journalism in 1996. – 59 files.
UKC.JOUR.5.1997	Records of students entering the School of Journalism in 1997. – 61 files.
UKC.JOUR.5.1998	Records of students entering the School of Journalism in 1998. – 46 files.
UKC.JOUR.5.1999	Records of students entering the School of Journalism in 1999. – 72 files.

UKC.JOUR.5

UKC.JOUR.5.2000
UKC.JOUR.5.2001
UKC.JOUR.5.2002
UKC.JOUR.5.2003
UKC.JOUR.5.2004
UKC.JOUR.5.2005
UKC.JOUR.5.2006
UKC.JOUR.5.2007
UKC.JOUR.5.2008
UKC.JOUR.5.HD93
UKC.JOUR.5.HD94
UKC.JOUR.5.HD95
UKC.JOUR.5.HD96
UKC.JOUR.5.HD97
UKC.JOUR.5.HD98
UKC.JOUR.5.HD99
UKC.JOUR.5.HD00
UKC.JOUR.5.HD01
UKC.JOUR.5.HD02
UKC.JOUR.5.GRP

School of Journalism student records

Records of students entering the School of Journalism in 2000. – 50 files.
Records of students entering the School of Journalism in 2001. – 58 files.
Records of students entering the School of Journalism in 2002. – 62 files.
Records of students entering the School of Journalism in 2003. – 68 files.
Records of students entering the School of Journalism in 2004. – 46 files.
Records of students entering the School of Journalism in 2005. – 89 files.
Records of students entering the School of Journalism in 2006. – 77 files.
Records of students entering the School of Journalism in 2007. – 43 files.
Records of students entering the School of Journalism in 2008. – 3 files.
Photographs: student “head shots” 1993-1994. – 1993.
Photographs: student “head shots” 1994-1995. – 1994.
Photographs: student “head shots” 1995-1996. – 1995.
Photographs: student “head shots” 1996-1997. – 1996.
Photographs: student “head shots” 1997-1998. – 1997.
Photographs: student “head shots” 1998-1999. – 1998.
Photographs: student “head shots” 1999-2000. – 1999.
Photographs: student “head shots” 2000-2001. – 2000.
Photographs: student “head shots” 2001-2002. – 2001.
Photographs: student “head shots” 2002-2003. – 2002.
Photographs: class groups. – c. 1990s.

Series 6 Student publications

Dates: 17 Oct 1980-9 Feb 2012

Extent: 5 linear m of textual records.

Scope and content: Series consists of publications that students created as a component of their course work. Many of the publications contain stories relating to campus life or Halifax communities. The newspaper publications are tabloid size and printed in black ink (later issues are often in colour, although the use of colouring is used sporadically from the late 1980s and onward. Some of the publications are in magazine format and printed in color.

Series contains the journalistic publications of the School of Journalism. The publications represent the culmination of various projects by students working toward certain classes, or else are part of honours projects by fourth-year and one-year BJ students. For the most part they are general-interest newspapers and magazines, but there are also topic- and region- or neighbourhood-focused publications, as well as wire and online services.

The newspapers were distributed around campus, at Dalhousie University, and throughout the city (especially in the case of the *North End News*) in public libraries, bookstores and magazine shops, and elsewhere. Director George Bain remarked in his five-year report of 1984 to the Board of Governors that the *Monitor* was distributed to news executives across the country (for the most part in order to garner favourable comments).

NovaNewsNet, a daily email sent to subscribers, was a synopsis of local, regional, national and international headline stories. *Unews* is a website that contains articles about metro universities.

Source of title: Title based on content.

Arrangement: Series arranged alphabetically by title of publication. Issues of each title are arranged chronologically.

File list

UKC.JOUR.6	Student publications
UKC.JOUR.6.446	44 '63'. – Apr 1995-1998.
UKC.JOUR.6.EAS	East of Centre. – 11 Apr 1994.
UKC.JOUR.6.HAL1	<i>Halifax Commoner</i> . – 23 Oct 1998-19 Oct 2001, 21 Oct 2005-26 Feb 2009. [1/2]
UKC.JOUR.6.HAL1	<i>Halifax Commoner</i> . – 23 Oct 2009-9 Feb 2012. [2/2]
UKC.JOUR.6.HAL2	<i>Halifax Today</i> . – 30 Sep 1982-31 Mar 1983. [Stored in separate box.]
UKC.JOUR.6.FAX	' <i>Fax Magazine</i> '. – Jun 1994.
UKC.JOUR.6.INK	<i>Inklings</i> . – 1991. [Stored in separate box.]
UKC.JOUR.6.KIN1	<i>The King's Reporter</i> , v.1(1)-5(2). – Feb 1994-Apr 2000. [Stored in separate box.]
UKC.JOUR.6.KIN2	<i>The King's Review</i> . – May 1995-Jan 2000. [Stored in separate box.]
UKC.JOUR.6.MEE	<i>Meetings</i> . – May 1995.
UKC.JOUR.6.MAG	Magazines created by B.J. students in Magazine Workshop (hard copies and CDs). – 2009-2011.

UKC.JOUR.6

UKC.JOUR.6.MIN

UKC.JOUR.6.MON

UKC.JOUR.6.MOR

UKC.JOUR.6.NOR

UKC.JOUR.6.NOV

UKC.JOUR.6.POI

UKC.JOUR.6.REV

UKC.JOUR.6.SCRA

UKC.JOUR.6.SEC

UKC.JOUR.6.TRA

UKC.JOUR.6.UNE

UKC.JOUR.6.URG

UKC.JOUR.6.WAT

UKC.JOUR.6.WOR

UKC.JOUR.6.YEAR

Student publications*The Minotaur*. – 1 Apr 1986.*Monitor*. – 6 Oct 1983-Summer 1988.*The Morning Line*. – 12 Apr 1995.*North End News*, v.1(1)-10(15). – 15 Oct 1988-27 Mar 1998. [Stored in separate box.]*NovaNewsNet*. – 31 Jan 1997-13 Mar 1997.*The Point*. – Nov 1996. [Stored in separate box.]*King's Journalism Review*. – 1995, 2004-2005.

Class of 2000 scrap book (B.J.). – 2000. [Shelved separately.]

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