

University of King's College Archives
Halifax, Nova Scotia

**University of King's College
Board of Governors
fonds**

UKC.BOG

Finding aid and file lists



by

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I. University of King's College Board of Governors fonds description

Title: University of King's College Board of Governors fonds

Note: Title based on contents of fonds.

Creator: University of King's College Board of Governors, Windsor and Halifax, Nova Scotia

Dates: 1787-2009

Note: Further accruals are expected.

Physical description and extent: 12 m of textual records
20 microfilm reels
1 object (original box for Royal Charter)

Repository: University of King's College Archives, Halifax, Nova Scotia, Canada

Identification no. CaNSHK UKC.BOG

Series summaries

Series 1 Constating documents. – 1787-2008.

Royal Charter, draft, box; University *Statutes* and policies; Nova Scotia legislation

Series 2 Governance records. – 1787-2008.

Minute Books, unbound minutes, microfilms of minute books

July 10, 2009 Series 3 Executive Committee records. – 1835-2008.

Minute books and correspondence

Series 4 Financial records. – 1803-2008.

Budgets, financial statements, financial officers' records

Series 5 Legal documents. – 1789-2008.

Agreements with Carnegie Corporation, Dalhousie University, Royal Canadian

Navy; deeds, surveys, contracts, wills

Series 6 Committee records. – 1803-2008.

Dal-King's Liaison Committee, Nominating Committee, Presidential Search Committees, Property and Grounds Committee, et al.

Series 7 Operational records. – 1821-2008.

Oversight of academic programs, Atlantic Divinity Council, King's Collegiate School, representation on other boards

Series 8 Correspondence. – 1803-2009.

Letters, reports, circulars, lists, newspaper clippings

II. Administrative history of the University of King's College Board of Governors

Date of founding

By royal letter dated March 13, 1787, King George III instructed the Nova Scotia House of Assembly to consider establishing schools in the province.¹ A committee appointed by the Assembly the following November to consider the proposal reported that Windsor would be a suitable location for establishing an academy; the committee's members became the Governors of the new institution.²

The Academy's focus was the instruction of youth in arts, literature, and the liturgy of the Anglican Church. It began operating from the home of Susannah Francklin at Windsor in November, 1788.³

In 1789, the Assembly passed an act that confirmed the Academy's legal status, and which also founded a college known as King's College, to be governed by the men already in charge of the Academy, who were to be called the Governors of King's College of Nova Scotia.⁴

The Governors purchased land in Windsor and began erecting a building for the College. When it was completed in 1791, the Academy's classes were also held there temporarily.⁵

The College and the Academy continued under joint administration in Windsor until a fire destroyed the College's main building on Feb. 5, 1920. With the resultant financial difficulties, in 1923, with the aid of the Carnegie Corporation, King's entered into a close association with Dalhousie University in Halifax. In 1930, King's opened new buildings on Dalhousie's Studley Campus.

King's merged its Faculty of Arts and Science with Dalhousie's, but retained its degree-granting powers in Divinity until 1974, when the Atlantic School of Theology in Halifax was formally incorporated by the Nova Scotian Legislature.

King's now offers degrees in Journalism and continues to play an important part in the education of undergraduates, having established itself as one of Canada's leading small institutions of higher learning, with a current student population of about 1,100.

Mandate

Royal Charter of King George III, 1802

King George III granted a royal charter to the Governors in May, 1802, elevating the status of the College to that of a university and permitting the Governors the privilege of establishing other colleges within its auspices, to form the University of Windsor.

¹ Meeting minutes, March 13, 1787.

² *Ibid.*, meeting minutes, Nov. 22, 1787.

³ *Ibid.*

⁴ *Ibid.*, meeting minutes, 1789.

⁵ *Ibid.*, meeting minutes, May 18, 1790, and Sept. 7, 1790.

Nova Scotia legislation

The Board of Governor's powers and duties arise from several Nova Scotia provincial *Statutes*: S.N.S. 1789, c.4; 1851, c.31; 1852, c.14, s.3; 1853, c.66; 1866, c.100; 1883, c.63; 1895, c.147; 1897, c.129; 1903, c.201; S.N.S. 1908, c.192; 1910, c.148; S.N.S. 1911, c.128; 1921, c.173; 1923, c.130; 1923, c.131; 1934, c.108; 1936, c.119; 1948, c.150; 1950, c.122; 1953, c.96; 1960, c.106; 1964, c.121; 1970, c.138; 1987, c.80; and S.N.S. 1998, c.44.⁶

An Act for founding, establishing and maintaining, a College in this Province, S.N.S. 1789, c.4, established the Board; defined its membership as eight colonial government officials; formalized the Board's name "The Governors of King's College of Nova-Scotia;" established the Board as a body corporate; gave the Governors a common seal to authorize property transactions and internal legislation; established the Board's duties as to meet as they thought fit; make statutes and rules; to preserve books, furniture, and other property; to appoint and pay the President and professors. The Act also grants the Governors their first funds, £944/8/10.

An Act to discontinue the Grant to King's College, Windsor, S.N.S. 1851, c.31, discontinued the annual grant of £944/8/10 from the Province to the Governors.

An Act for applying certain Monies therein mentioned for the service of the year 1852, and for other purposes, S.N.S. 1852, c.14, s.3, granted £250 to the Governors as funding for the year 1852.

An Act to Incorporate the Governors of King's College, Windsor, and to repeal the Act for founding, establishing, and maintaining a College in this Province, S.N.S. 1853, c.66, increased the Board to 13 members: five executive colonial officials and eight Alumni Association members; the Bishop of Nova Scotia was made a permanent ex officio member of the Board. The Act granted life membership to four members serving at the time. Each year, two Alumni members are to leave the Board in order of their election, but with the option of being re-elected; all vacancies to be filled by Alumni members; Board membership limited to Anglicans; reiterated body corporate status and the common seal; confirmed name as "Governors of King's College, Windsor," and transferred all property held under former names to the Governors' new name; confirmed power to draft and enforce statutes and rules; confirmed the College's status as a university; upheld the Charter; described degrees and other operational activities.

An Act to amend the Act to incorporate the Governors of King's College, Windsor, and to repeal the Act for founding, establishing, and maintaining a College in this Province, S.N.S. 1866, c.100, limited re-election of Governors until after 11 months of last term served.

An Act to amend the Act to incorporate the Governors of King's College, Windsor, S.N.S. 1883, c.63, increased the number of Governors to 15 with the addition of two members elected by the Diocesan Synod of Nova Scotia, serving jointly as members of the Synod and the Board; new Governors would hold office for four years and leave office alternately; Governors to be elected by the Synod in case of death or vacancy; Board to increase by three additional members, pending approval of Diocesan Synod of Fredericton: one, the Bishop, to be an ex officio member, the other two elected by the same Synod; these three members, including the Bishop of Fredericton, lose their seats on the Board if there cease to be New Brunswick students at King's. Board to increase by two more members, pending approval of Diocese of Newfoundland, such members to be dismissed if they lose approval of

⁶ Reference copies are in series UKC.BOG.1.3.

Newfoundland students at King's. Governors to be regulated by and answerable to their respective Synods.

An Act respecting the Governors of Kings [sic] College, Windsor, S.N.S. 1895, c.147, increased the number of Governors to 37, by the addition of one Governor for each deanery in Nova Scotia and New Brunswick and three for the archdeaconry of Prince Edward Island; elections were to be held in each deanery, with no less than four clergy and four lay people present. The rural dean was to call Deanery elections to the Board each June; Governors elected would hold office for one year.

An Act to amend Chapter 147, of the Acts of 1895, respecting the Governors of King's College, Windsor, S.N.S. 1897, c.129, corrected diction errors in previous *Act* that affected membership and elections to the Board, such as inclusion of the words "parish" and "churchmen," and clarified the complex election formula of the previous *Act*.

An Act respecting the Governors of Kings [sic] College, S.N.S. 1903, c.201, changed Board membership to one Governor for each deanery in N.S. and N.B. and three members for the archdeaconry of P.E.I.; each Governor is to govern the College as well as represent his respective deanery to the College; confirmed that every Board member, including lay members, must be Anglican and reside within their deanery; any Governor leaving his electoral deanery loses his seat on the Board.

An Act to amend Chapter 66, Acts of 1853, entitled An Act to incorporate the Governors of King's College, Windsor, S.N.S. 1908, c.192, clarified that every Governor, both clergy and lay persons, must be a resident of N.S., N.B. or P.E.I.; if a Governor moves to another province, his place on the Board is lost.

An Act to amend Chapter 201, Acts of 1903-4, "An Act Respecting the Governors of King's College," S.N.S. 1910, c.148, changed election date to June only, dropping May.

Under *An Act to Incorporate Governing Body of the Collegiate School of Kings [sic] College, Windsor, S.N.S. 1911, c.128*, the Governors relinquished their authority over the Collegiate School; the Collegiate School formed its own governing body, to which the King's College Board could elect four persons.

An Act Relating to The University of King's College, Windsor, N.S., S.N.S. 1921, c.173, changed the Alumni representation and election method: there would be ten Alumni representatives, five to hold office from the date the *Act* was passed until first annual meeting of the Alumni Association, and five others to hold office from the first annual meeting to the second since the passing of the *Act*. The Diocesan Synod of Nova Scotia would elect eight members, four holding office from the passing of the *Act* to the first annual meeting of the Synod, four others holding office from date *Act* passed until second annual meeting of the Synod; Fredericton Synod to follow same method, also with eight members, elected by the same formula. This *Act* also confirmed three members of the Board existing already, including the President and two Bishops. Vacancies were to be filled by the Synods and Alumni Association, all electing the number of available seats; Governors elected by such means shall hold term for two years. The *Act* confirmed the Board's possession of a common seal and its power to make statutes and rules; it also confirmed that the College was to continue in Windsor after the 1920 fire, with same privileges and powers as before.

An Act Relating to the University of King's College, Windsor, N.S., S.N.S. 1923, c.130, reiterated the membership numbers and formulae of the previous Act, clarified the functions of the College, permitted it to enter into co-operative agreement with other universities post-fire, and protected Governors from personally liability for Board debts unless they desire such liability.

An Act to Incorporate the Governing Body of King's College School, Windsor, Nova Scotia, S.N.S. 1923, c.131, required two College Board members to sit on the Collegiate School Board, permitted King's Faculty to sit on the Collegiate Board, copied the election formulae and membership of King's Board for the Collegiate School, and allowed King's Governors to fill Collegiate Board vacancies.

An Act to Amend Chapter 131, Acts of 1923, entitled, "An Act to Incorporate the Governing Body of King's College School, Windsor, N.S.", S.N.S. 1934, c.108, continued to include two members on the Collegiate Board from King's Board or faculty.

An Act to Amend Chapter 130 of the Acts of 1923, "An Act Relating to the University of King's College, Windsor, N.S.", S.N.S. 1936, c.119, gave the Board additional powers of financial investment.

An Act to Amend Chapter 130 of the Acts of 1923, An Act Relating to the University of King's College, Windsor, N.S., S.N.S. 1948, c.150, limited the Governors' powers of investment.

An Act to Amend Chapter 130 of the Acts of 1923, An Act Relating to the University of King's College, Windsor, N.S., S.N.S. 1950, c.122, removed "Windsor, N.S." from the name of the College and the Governors; confirmed the Governors' body corporate status; and reduced membership to nine Governors.

An Act to Amend Chapter 130 of the Acts of 1923, An Act Relating to the University of King's College, S.N.S. 1953, c.96, added six members to the Board, to be coopted by its Executive.

An Act to Amend and Consolidate the Acts Relating to the University of King's College, S.N.S. 1960, c.106: confirmed the Board's body corporate status; set membership at eight Alumni members, six Synod of Nova Scotia members, six Synod of Fredericton members, eight members co-opted by the Executive, eight other members. Membership terms varied from one to two years. Vacancies would continue to be filled by Alumni and the Synods. The Act clarified the powers and privileges of the Board and continued provisions about entering into agreements with other educational institutions after the fire.

In *An Act to Amend Chapter 106 of the Acts of 1960, King's College Act*, S.N.S. 1964, c.121, Faculty gained membership on the Board with four members having two-year terms; Faculty members who cease to be such lose their seat on the Board. "Faculty" was defined as professors, associate professors, assistant professors, lecturers paid from the King's Foundation and lecturers in the School of Divinity; instructors and special lecturers were excluded.

In *An Act to Amend Chapter 106 of the Acts of 1960, King's College Act*, S.N.S. 1970, c.138, King's Students' Union gained Board membership with three members who would hold office for one year; KSU members who cease to be part of KSU would lose their seat on the Board.

An Act to Amend Chapter 106 of the Acts of 1960, the King's College Act, S.N.S. 1987, c.80, established six Board members from the Alumni Association, six from the Synods of Nova Scotia and

Fredericton, six members co-opted by the Executive, and nine other members. The Act created the position of Chairman, who was elected for a three-year term and may be re-elected.

An Act to Continue the Board of Governors of the University of King's College, S.N.S. 1998, c.44, confirmed the powers of the Board as natural person; provided that the objects of the Board are to conduct, govern, and operate the University; confirmed the Board's powers to make statutes and rules; and reiterated the Board's power to enter into agreement with other schools. It set the Board's membership at 30 members with two-year terms and eligibility for re-election; Synods and the Alumni Association would continue to elect vacancies; King's Students' Union representatives' terms are one year; Chairman continues role as before.

University of King's College Statutes

The Board has enacted several *University Statutes* by which it governs and manages the University.⁷

- 1803 *The Statutes, Rules and Ordinances of the University of King's College at Windsor in the Province of Nova Scotia.*
- 1807 *The Statutes, Rules and Ordinances of the University of King's College at Windsor in the Province of Nova Scotia.*
- 1854 *Statutes, Rules and Ordinances of the University of King's College, Windsor, N.S. prepared by the Governors under the act of 1853.*
- 1875 *Statutes, Rules and Ordinances of the University, King's College, Windsor, Nova Scotia. Revised by the Governors in 1875.*
- 1891 *Statutes, Rules and Ordinances of the University of King's College, at Windsor, Nova Scotia. Revised by the Governors in 1891.*
- 1908 *Statutes, Rules and Ordinances of the University of King's College, at Windsor, Nova Scotia. Revised by the Governors, 1908.*
- 1913 *Statutes, Rules and Ordinances of the University of King's College, at Windsor, Nova Scotia. Revised by the Governors, 1913.*
- 1930 *Statutes, Royal Charter and Other Ordinances of the University of King's College at Halifax, Nova Scotia. Revised by the Governors, 1930.*
- 1962 *University of King's College, Halifax, N.S. Statutes, Regulations, Articles of Agreement. Revised by the Governors, 1962.*
- 1999 *By-Laws, Rules and Regulations of the University of King's College made by the Board of Governors. September, 1999.*
- 2004 *By-Laws, Rules and Regulations of the University of King's College made by the Board of Governors. Amended by the Board of Governors March 25, 1998, May 27, 1999, and November 25, 1999. January, 2004.*

⁷ University Statutes are in series UKC.BOG.1.3.

Predecessor bodies

The Board of Governors of the University of King's College was created from the "Committee appointed to take into Consideration the Lieutenant Governor's message recommending the Establishing and Maintaining of Schools", appointed by the Nova Scotia House of Assembly in 1787. When the Academy at Windsor, Nova Scotia, opened in 1788, most of its Governors were members of the Committee except for the Members of the Assembly who originally sat on the Committee. In 1789, a provincial statute⁸ restructured the Governors of the Academy and adjusted their membership for the benefit of the newly-formed King's College at Windsor, Nova Scotia. From 1789 through the present, the Board of Governors has existed in several forms but under the same name and authority.

Administrative relationships

In 1787, the Crown commanded the Nova Scotia Assembly to establish schools in the province. The Lieutenant Governor, Bishop of Nova Scotia, President of His Majesty's Council, and Speaker of the House of Assembly founded the Academy at Windsor, Nova Scotia, and were answerable directly to the Crown, not the Assembly, until 1789, when an act of the Assembly founded King's College, making its Governors answerable to the legislative body.

This continued from 1789 until the Royal Charter of 1802, when authority over King's reverted to the Crown. Funding became the joint responsibility of the Crown and the province. Matters of religious instruction were the authority of the Bishop of Nova Scotia, while all matters touching on daily academic instruction and regulation were in the hands of the College President and the Headmaster of the Academy, or Collegiate School. Today, the hierarchy of authority over the Governors is little changed, although provincial influence is heavier.

Administrative structure

The Academy, founded in 1788, had two divisions: the English, and the Latin and Greek, or Classics, Schools. After the College was formed in 1789, the Governors divided the University into the College and the Academy for administrative purposes.

In addition to the Academy's two Schools, the Governors ran the Church School for Girls in Windsor in the nineteenth century. The Governors retained their plural identity until 1923, when, after the 1920 fire, they relinquished control over the Academy/Collegiate School and the Church School for Girls. The Governors retained control over the College when it moved to Halifax to form an association with Dalhousie University.

After the fire, the Board attempted a reorganization scheme with the hope of including both "great schools of thought" in the Anglican Church - i.e., the high church and the low church - so as to gain the full financial support of the Anglican communion in the Maritime provinces.⁹

From 1923 to the present, King's College has had no formal affiliation with the Collegiate School. After the College left Windsor in 1923, the two Schools, English and Classics, merged into one institution, while Edgehill, the former Church School for Girls, joined with this new Academy to form King's-Edgehill School that continues to operate in Windsor. King's no longer has representatives on the governing board of that School.

⁸ *An Act for founding, establishing and maintaining, a College in this Province*, S.N.S. 1789, c.4.

⁹ Board of Governors Minute Book 10, July 2, 1920, p.368-369.

The specific structure of the Board is determined by the *Statutes*. Amendments to the *Statutes* can be made with the approval of the Nova Scotia Legislature. Using this procedure, the Board reorganized itself several times throughout the 20th century, changing the ratio of representatives as well as the overall number of members.

On Oct. 5, 1950, "Dr. Walker suggested that the question of co-opted members of the full board should be looked into. After some discussion Mr. J. F. H. Teed was nominated and the names of Messrs. Frank Smith, C.B. Smith, C. Morrow and P. Poeter were mentioned. It was agreed that the Archbishop and the President should consult together concerning names."¹⁰

On Feb. 24, 1953, "some discussion took place regarding the co-opted members of the Board. At present King's may co-opt four members, but it was decided that six members would be better." There was a motion to request "the Legislature of Nova Scotia to pass an amendment to the King's College Act of Incorporation increasing the number of co-opted members." Carried.¹¹

On May 25, 1953, it was reported that the amendment to the King's Act regarding co-opted members has passed. A copy of it is enclosed.¹²

On July 13, 1954, it was moved that "a small committee be appointed to review the whole internal administration of the College, and to define the respective duties of the Treasurer, the Bursar, the Registrar, the Dean of Residence, the Dean of Divinity, the Public Relations Officer, and other officers of administration, and to confer with the incoming President at their mutual convenience and to report to the Executive at the earliest possible date."¹³

On May 11, 1955, the appointment of co-opted members is discussed: "The President suggested a term of four years, one-half the members to retire every two years." Carried.¹⁴ On March 18, 1965, a report was given on the Composition of the Board of Governors. It was moved and carried that: "the faculty be represented by two members instead of four; that the number of co-opted members be reduced to five, that the number of members elected to the Executive from the Board be reduced to six, including one of the Faculty representatives: and further that a quorum for executive meetings be six."¹⁵ On Nov. 16, 1965, the reduction in the number of Governors is deferred to a later date.¹⁶

On May 3, 1972, the Composition of the Board of Governors is discussed: "Dr. Morgan presented the Ad Hoc committee's report which had already been circulated. This recommended that the Board be reduced from the present 44 to 26 members." It was moved that "the Executive recommend that the Board concur in principle in the report as amended, and ask the Ad Hoc committee to bring in further recommendations regarding (a) the matter of implementation, and (b) the size of the Executive Committee."¹⁷

¹⁰ Board of Governors Minute Book 13, p.272.

¹¹ *Ibid.*, p.376-377.

¹² *Ibid.*, p.389.

¹³ Board of Governors Minute Book 14, p.106-107.

¹⁴ Board of Governors Minute Book 14, p.199.

¹⁵ Board of Governors Minute Book 15, p.37.

¹⁶ *Ibid.*, p.52.

¹⁷ Board of Governors Minute Book 15, p.187.

On Oct. 26, 1978, it was moved that "a Committee be struck consisting of one member of the Board from the Diocese of Fredericton, one member of the Board from the Diocese of Nova Scotia, one general Board member, the two diocesans and the President, to investigate and report in this matter of Fredericton representation on the Board."¹⁸ On Oct. 25, 1979, it was reported that a resolution from the Board to reduce the number of reps from the Diocese of Fredericton had been presented to the Synod of Fredericton, voted on, and defeated.¹⁹

At a meeting of March 25, 1998, the following changes to the Board were reported: Alumni Association - a total of four representatives (including the Association President); Diocese - a total of six representatives (including the Bishops of Nova Scotia and Fredericton); eight co-opted members; Faculty - four representatives; students - three representatives.

Membership

Legislation has varied the size of the Board through the decades; it has 30 members and three non-voting members today (three of the 30 seats are vacant).

Since 1999, the members of the Board have been the Chancellor of the University; the President of the University; the Vice-president of the University; the Treasurer of the Board; the Secretary of the Board; the Bishop of the Diocese of Nova Scotia or the representative of the Bishop of the Diocese of Nova Scotia; the Bishop of the Diocese of Fredericton or the representative of the Bishop of the Diocese of Fredericton; four persons elected by the Diocesan Synod of Nova Scotia or such other body as may be designated by that Synod and the Diocesan Synod of Fredericton or such other body as may be designated by that Synod, the ratio of representatives from each diocese to be determined by the two dioceses; the President of the Alumni Association; three persons elected by the Alumni Association; four Faculty representatives elected by the Faculty; the President of the Student Union; two student representatives elected by the Student Union; and not more than eight persons elected by the Board for such terms as the Board determines (co-opted members).²⁰

There is provision for a representative of Dalhousie University, and beginning with King's association with Dalhousie in 1923, the Board appointed members to sit on Dalhousie's Board of Governors. Three members were to be appointed for this purpose, according to a minute of Nov. 22, 1923. On Jan. 23, 1952, the following minute was recorded: "For some years King's has not had representatives on Dalhousie Board, and the Liaison Committee felt that these vacancies should be filled." Mr. J. A. Hobson and Mr. R. A. Ritchie were appointed. On Nov. 17, 1994, it was moved that "the proposal from Dalhousie, to reduce King's representation on its Board from two members to one, be accepted, and that one member from Dalhousie's Board be invited to sit on the Board of Governors of the College."

Members serve terms of varying lengths, depending on their position. For example, Student Union Reps serve one year terms, while co-opted members serve for four years. The Board meets quarterly.

A historical list of Board of Governors members is available from the Archivist. The members of the Board of Governors at the time of writing are:

¹⁸ Board of Governors Minute Book 16, p.146.

¹⁹ Board of Governors Minute Book 16, p.73.

²⁰ *King's College Act*, S.N.S. 1998, c.44, s.6(2).

Chancellor: The Honourable Michael Meighen, Q.C. (2006-2011)
 Chairman: Dr. John Hamm (2006-2010)
 Vice-Chair: The Right Reverend Susan Moxley, Bishop of Nova Scotia and Prince Edward Island (2009-2010)
 President & Vice-Chancellor: Dr. William Barker (2003-2013)
 Vice-President: Dr. Christopher Elson (2006-2011)
 Treasurer: Paul Bent (2008-2011)
 Secretary: Kevin Gibson (2006-2009)
 Bishop of the Diocese of Nova Scotia: The Right Reverend Susan Moxley, Bishop of Nova Scotia and Prince Edward Island, Vice Chair
 Bishop of the Diocese of Fredericton: The Right Reverend Claude Miller, Bishop of Fredericton
 Diocesan representatives: Meg Edward, Diocese of Fredericton (2007-2011); Dr. Avery McCordick, Diocese of Fredericton (2009-2011); The Reverend Elliott Siteman, Diocese of Nova Scotia and Prince Edward Island (2008-2010), Mr. Andrew Black, Diocese of Nova Scotia and Prince Edward Island (2008-2010)
 Alumni Association President: David Jones (2008-2010)
 Alumni Association representatives: Daniel de Munnik (2008-2010), two vacancies
 Faculty representatives: Dr. Roberta Barker (2008-2010); Prof. Kim Kierans (2008-2010); Dr. Dorota Glowacka (2009-2011); Dr. Kathryn Morris (2009-2011)
 King's Students' Union President: David Etherington (2009-2010)
 King's Students' Union representatives: Liz Johnston (2009-2010); Max Ma (2009-2010)
 Co-opted members: David Archibald (2008-2012); Brian Burnell (2009-2013); Dale Godsoe (2007-2011); Emmitt Kelly (2007-2011); John Leefe (2007-2011); Mary Martin (2007-2011), one vacancy
 Non-voting ex officio members: Advancement Director, Adriane Abbott; Bursar, Gerald Smith; and Registrar, Elizabeth Yeo.

Committees

Besides its Executive Committee, the Board has 13 internal standing committees dedicated to specific areas of University affairs:

- Accessibility Committee
- Audit Committee
- Board of Appeal and Discipline
- Finance Committee
- Honourary Degrees Committee
- Investment Sub-Committee
- Nominating Committee
- Occupational Health and Safety Sub-Committee
- Pension Committee
- Property, Grounds and Safety Committee
- Property and Grounds Committee
- Racial Equity Committee
- Sexual Harassment Committee

In addition to standing committees, there have been many ad hoc committees, established for a particular purpose and abolished when their mandates were achieved.

Committees report and make recommendations to the Board. The Board may refer matters to one of its committees and give it the power to act. The Board sanctions the actions of its committees, sometimes explicitly doing so in the minutes. On May 11, 1960, a motion to ratify the actions of the Executive Committee is passed, and another motion to ratify the actions of the Consultative Committee is also passed.²¹

Auditing Committee, 1798-1854; Audit Committee, 1950s-present

In 1798, an Auditing Committee that included the secretary of the Province was formed to audit all College accounts and report to the Governors on or before the first Monday of August. It was required that all accounts be entered in a book and that all accounts be settled and entered on or before the first day of October annually. Committee members were appointed from the Board of Governors.

The Finance Committee took on the duties of the Auditing Committee in 1854. Sometime in the mid-20th century professional auditing firms began to be appointed each year to audit all the accounts of the College.

An Audit Committee was reinstated during the second half of the 20th century. According to the "Terms of Reference of the University of King's College Audit Committee," as revised by the Executive of the Board on Feb. 15, 2007,²² the Audit Committee is a standing committee of the Board. Its purpose is to "assist the Board in fulfilling its oversight responsibilities by overseeing the internal control environment and reviewing the financial statements." It consists of the Chair, an external member of the Finance committee, two or three other members from the Finance Committee, and the Treasurer and the Bursar in a non-voting capacity. The Committee is meant to be independent and experienced in finances and/or accounting. The Committee must present at least one written report to the Board per year, after the annual audit. Among its other duties, the Committee works with the external auditor, and reviews and recommends the audited reports to the Finance Committee for approval. A detailed account of the Audit Committee's duties can be found in the aforementioned "Terms of Reference."

Board Accessibility Committee

The Board Accessibility Committee was formed in 1996 "to consist of members from within the King's community and from the wider community especially from the African Nova Scotia and Mi'kmaq communities."²³

Blue Book Revision Committee

On Nov. 20, 1997, the Blue Book Revision Committee reported, proposing changes to the *King's College Act*, including changes to the Board: "The committee felt it desirable to broaden the representation of the community-at-large on the Board through an increase in co-opted members. A relative increase in the representation of the student body was also proposed . . . Dr. Starnes commented that the Board was at a crossroad. It had proved very difficult to manage the College's affairs with two Board meetings of three hours' duration each. This was part of the problem; but more

²¹ Board of Governors Minute Book 14, p.412-413.

²² Minutes, Nov. 25, 1999.

²³ Minutes, 96:08.

significant was the need for members who could bring a disinterested interest to King's. The chief attraction in the proposals, in his view, was the increase in the co-opted members who could bring this independent perspective to bear."

The role of Visitor was also addressed: "The aim of the proposed change was to permit the Visitor to act as counselor to the University while unburdening him/herself of the anomalous role of functioning as an alternative to the Supreme Court, a role implied under the old Act."

Campaign Committees

The Board created a number of campaign committees to run financial campaigns throughout the 20th century.

A. W. Chase Memorial Fund Committee

This Committee of Board members and Faculty exists to administer the Chase scholarship. The Board annually appointed two members to serve.

Committee on King's Future Participation in the Atlantic School of Theology

This committee was created in 1972 to report to the Board on the relationship of King's and the newly created Atlantic School of Theology, with particular regard to its Divinity Faculty, finances, and library holdings. Their recommendations include the transference of King's Divinity Faculty to AST, where the Faculty would be released from their commitments to King's and become full-time members of that Faculty, and that the Divinity School Council be succeeded by an Anglican Advisory Council, established by the Dioceses of Atlantic Canada.²⁴

Constitutional Committee

The Constitutional Committee was created to make recommendations for changes to the University *Statutes*, regulations and by-laws. On Nov. 27, 1985, the Constitutional Committee brought three recommendations for amendments to the University's Constitution before the Board.

Consultation Committee

The Consultation Committee was established in 1923 "to confer with that [Dalhousie] Board, or a committee of it on any matter that may call for consultation between the two Colleges."²⁵

Consultative Committee

The Consultative Committee, formerly the Personnel Committee, was appointed in 1955.²⁶ On April 29, 1968, the President explained that in view of the problems facing the College at this time, he wished to resuscitate the Consultative Committee which had not been called upon during the last few

²⁴ Final Report from the Board of Governors' Committee on King's Future Participation in the Atlantic School of Theology, 7 Sept. 1973, p.1.

²⁵ Board of Governors Minute Book 11, Dec. 14, 1923, p.133.

²⁶ Board of Governors Minute Book 15, p.93.

years. This committee consisted of the Nova Scotia members of the Executive Committee, and is primarily a committee set up to help the President in reaching certain decisions - in other words, it was a committee which the President could consult on minor policy matters without calling a full meeting of the Executive. Then, if the committee felt that the matter under discussion could only be dealt with by the Executive, a meeting of the Executive could be called. If the matter under discussion should involve money not included in the budget, then the Executive Committee would refer it to the Finance Committee to find ways and means of raising the money.²⁷

Education Committee

According to a Nomination Committee Report of 1913, the Education Committee "shall consist of the Faculty & 8 other members. The duties of this Committee shall be similar to those of the ordinary university senate. 1. The arrangement & valuation of various subjects to balance different courses. 2. The selection of new or the change of old text-books. 3. The maintenance of standard collegiate tests in harmony with those of other universities. 4. The introduction of courses or lectures in new subjects. 5. The final adjustment to the time-table to suit professors & students. 6. To report annually to the Board."²⁸

Expansion Commission

To advise on the expansion of the University, the Board created a Commission on Expansion: "On January 17th [1958] a letter was sent to a suggested list of business men who might be helpful in advising about the future of the College. The following have already expressed their willingness to serve, and the first meeting has been called" ...[list follows].²⁹

This Commission included members of the community. On March 3, 1958,

the President reviewed the action of the Board of Governors in agreeing with his suggestion that a number of business men be asked to become members of an Expansion Commission to consider ways and means of extending the scope of the College. The Expansion commission met recently and set up three committees to deal with various phases of the expansion idea. One of these is the Building Committee, under the chairmanship of Mr. Stanfield, who is chairman of the Property Committee of the Board of Governors . . . The purpose of the meeting was to go over the ground and receive direction how to go ahead with a building campaign if and when the Board of Governors decides to build. The urgency of the matter is because ground in the neighborhood of King's is rapidly becoming used for buildings.³⁰

Finance Committee, 1854-present

A Finance Committee, or "Committee on the Pecuniary Affairs of the College," was first appointed with the restructuring of the Board in 1854. The Committee has gone through many changes in responsibility and composition through the decades. It has also been known as the Committee on College Accounts.

²⁷ Board of Governors Minute Book 15, p.93.

²⁸ Board of Governors Minute Book 10, Nov. 20, 1913, p.17.

²⁹ Board of Governors Minute Book 14, p.300.

³⁰ Board of Governors Minute Book 14, p.302-303.

At the beginning, it usually was made up of two or three members of the Board of Governors, who were appointed each year. The Committee made thorough financial reports and recommendations to the Board. It also purchased bonds, made investments,³¹ and directed the Treasurer to make investments.³² It was the duty of the Finance Committee to audit the accounts of the Treasurer and all other finance officers of the College, and to report to the Governors at the next regular meeting after their appointment; at the same time, it placed before the Governors a statement of the probable income and expenditures of the College for the year.³³ The Committee also approved the Bursar's expenses, spearheaded fund-raising campaigns, and made financial recommendations to the Board.

In 1913, the Report on Nominating Committee clarified the role of the Finance Committee. The Finance Committee consisted of 12 members with power to add to their number. The duties of the Committee were "to aid in every way the Board of Governors in the management & conservation of the present capital. To plan & put into practice from time to time suitable schemes for adding to the endowment & increasing the yearly revenue. To advise the Board as to investments & sales, & to generally superintend all matters of finance. To report annually the condition of all funds of the College." The members of the Committee were the Bishop, the President, the Treasurer, the General Bursar and other members of the Board.

By the 1940s, the Finance Committee began to appoint external auditors to perform an annual audit of all the College's accounts. By the 1950s, the Board was appointing external members with professional financial experience to the Finance Committee.

In the University *Statutes* of 1962, the Treasurer was made the Chair of the Finance Committee. As is the case now, the Treasurer was to report on the activities of the Committee at each meeting of the Board. According to the "Terms of Reference for The University of King's College Finance Committee," revised by the Executive of the Board of Governors on Feb. 15, 2007,³⁴ the Finance Committee is a standing committee of the Board. Its purpose is to "provide advice on financial matters affecting the University and [to] submit annual budgets and Audited Financial Statements to the Board." It is to be composed of the Treasurer, who serves as Chair, two to three external members, the President, the Vice President, the Bursar, and the Financial Vice President of the King's Student Union. The Accountant of the University acts as the Secretary. Among the duties of the Committee are the review, approval and submission of an annual budget to the Board, the provision of strategic financial advice to the Administration and Board, and the overseeing of the Investment Committee.

Investment Committee

An Investment Committee was established during the 19th century.³⁵ There is no evidence suggesting it was a standing committee, but there are later references to an Advisory Committee on Investment,³⁶ suggesting it enjoyed a regular, if not permanent, existence.

³¹ Board of Governors Minute Book 4, p.74.

³² *Ibid.*, p.85.

³³ Board of Governors Minute Book 5, p.339.

³⁴ Minutes, Nov. 25, 1999.

³⁵ Board of Governors Minute Book 5, Oct. 20, 1875.

³⁶ Board of Governors Minute Book 8, Dec. 10, 1903, p.268.

There have also been investment committees created for specific funds, such as the Development Fund.³⁷ When the Development Fund was dispersed amongst the General and Divinity Endowment Funds, this Investment Committee was dissolved into the Finance Committee.

An Investment Sub-Committee was established on the Finance Committee in 1963. The Chairman of the Committee was to be a member of the Board and have a financial and investment background. The Chairman was to have authority to purchase and sell bonds and debentures with the concurrence of the other members.³⁸ In 1966, the Investment Committee recommended the employment of a professional investment counsel, due to the serious financial problems of the time.³⁹ In 1971, the Investment Committee was disbanded thanks to the adept handling of the investment counselor.⁴⁰

The Committee was reinstated sometime during the later 20th century. The current Investment Committee is responsible to the Finance Committee. One of the members of the Investment Committee is also a member of the Finance Committee. The Finance Committee appoints a Chair for the Investment Committee, receives annual reports on the managers and their management and performance of Endowment and Pension Investment Funds. A detailed account of the duties can be found in the aforementioned "Terms of Reference."

Liaison Committee

On March 15, 1948, a letter from Dalhousie was read. It was moved that a letter be sent in reply, "saying we are pleased to learn that they agree with the continuing of the Liaison Committee, and suggest that there should be two meetings a year. The dates for these meetings to be arranged by mutual agreement, perhaps one each term."⁴¹

Library Committee

According to a 1913 Nomination Committee Report the Library Committee "shall consist of 12 members. The duties of this committee shall be: 1. To work with the Librarian in securing new books, historical documents, relics, curios, paintings & coins to add to the present College collection. 2. To devise ways & means for making the library more useful to students & others. 3. To make provision for the protection of the more valuable part of the library collection. 4. To report at least annually to the Board, giving a full statement of all additions made to the library during the year totgether [sic] with an account of receipts & expenditures."⁴²

According to a minute of Feb. 16, 1931, the Library Committee was re-instated at this time: "Library Committee - Dr. Moore reported to the meeting the results of a faculty meeting at which this matter had been carefully discussed, and moved that a Library Committee be appointed to consist of the Professor of History, the Dean of Divinity, the Professor of Classics, and the senior professor of English, and that this committee be asked to formulate and present a policy for the library and also

³⁷ Board of Governors Minute Book 14, Oct. 8, 1957, p.278.

³⁸ Board of Governors Minute Book 14, May 14, 1963, p.497.

³⁹ Board of Governors Minute Book 15, Mar.31, 1966, p.56.

⁴⁰ Board of Governors Minute Book 15, Nov. 24, 1971, p.176.

⁴¹ Board of Governors Minute Book 13, p.211.

⁴² Board of Governors Minute Book 10, Nov. 20, 1913, p.17.

that they be asked to submit a list of such books as should be added to the Library from time to time.”⁴³

Nominating/Nominations Committee

The Nominating or Nominations Committee is a standing committee that recommends members for other Board committees. The Nominating Committee reports each year to the Board, which approves its nominations.

In 1963, the Nominations Committee Report nominated members for the following committees: Executive, Finance, Property (and Grounds), Representatives of the University on the Governing Body of King's Collegiate School, Member on the Board of Governors for the School of Journalism (which was a joint effort with other metro area schools), ASSABA (a School of Business Administration held during the summer at King's), Council of the Institute of Pastoral Training, Board of Governors of Dalhousie University, King's Dalhousie Standing Liaison, or "Student Friction" Committee, Carnegie Trustees, Trustees of Arthur L. Chase Memorial Loan Fund, Investment Committee, Consultative and Personnel Committee (the N.S. members of the Executive Committee of the Board).⁴⁴

The 1979 Nominating Committee Report includes nominations for the Executive Committee, Committee on Finance, Property and Grounds Committee, "On the Council of the Institute of Pastoral Training", "On the Board of Governors of Dalhousie University", "On the King's Dalhousie Standing Liaison Committee", "On the Sub-Committee of King's/Dalhousie Standing Liaison Committee", Carnegie Trustees, "On the Board of the Atlantic School of Theology", "Nomination Committee", Co-opted members of the Board, Board of Governors Representatives on the Honourary Degrees Committee.⁴⁵ The Report also notes that the Chair of the Board (ex officio) is a member of all standing committees.

Pension Committee

Around the time a pension plan for faculty members was introduced in the late 1930s,⁴⁶ reports on pension plans were discussed by the Executive and the Board.

A proper Pension Committee was formed during the latter half of the 20th century. According to the "Terms of Reference for the University of King's College Pension Committee", revised by the Executive of the Board Feb.15, 2007, the Pension Committee is a standing committee of the Board. Their purpose is to "provide advice on pension matters affecting the University." The Committee consists of: a Chair from the Board, two or three external members, one of whom is a member of the Investment Board and one who a pensioner, the President, the Bursar, a Faculty member, one member of the Staff. Among the duties of the Committee are the provision of advice on long term pension planning, and the review of the triennial actuarial report. The Committee must report to the Board annually. A detailed account of the duties can be found in the aforementioned "Terms of Reference."

⁴³ Board of Governors Minute Book 11, p.413.

⁴⁴ Board of Governors Minute Book 15, Nov. 19, 1963, p.12-13.

⁴⁵ Board of Governors Minute Book 17, p.39.

⁴⁶ "Terms of Reference for the University of King's College Finance Committee", revised Feb.15, 2007, BOG Minutes binder with Minutes from Nov.25, 1999.

Planning Committee

After World War II, a Planning Committee was created to help plan the building of the gymnasium, dining hall and Alexandra Hall. The committee was appointed Nov. 30, 1949.⁴⁷ These buildings were eventually constructed and opened in 1962 and 1963.

Property Committee, Property Grounds and Safety Committee

According to a Nominating Committee report of 1913, the duties of the Property Committee "shall be: 1. To keep a complete record of all properties of the College no matter where situated & to report at least once a year regarding the conditions. 2. To be ready to make suggestions as to any necessary repairs in buildings & fences of outlying properties. 3. To see that all buildings are kept insured. 4. To inspect the College grounds & buildings at least twice a year & to report the necessary or expedient changes to the Board of Governors."⁴⁸

On Nov. 9, 1961, it was noted that the Property Committee is also known as Building and Grounds Committee.⁴⁹

According to a Report from the Property and Grounds Committee, c. 1985:

The Property & Grounds Committee is a committee of the Board of Governors of King's College, originally one of the three major committees of that body, the others being Personnel and Finance. It originally consisted entirely of members of the Board, with no representation from the faculty or from the student body. A year or two after the faculty achieved representation on the Board one professor was put on the Committee, and in this way a liaison was effected between those who lived on and used the College premises and those who were responsible for the upkeep of those premises.

This relationship continued for many years, and many useful changes and developments were brought about... In recent years, however, the Committee has been playing an ever-decreasing role, and it is felt at this time that something must be done to put a stop to the diminution of the powers of the Board and its committees....

It is proposed, then, that there should be a series of regularly spaced meetings of the Committee, e.g., once per month, or more often if necessary, for the purpose of considering all matters concerning regular maintenance of College property, and that all proposals for spending money for this maintenance should come before such meetings. Extraordinary items, such as the construction of new facilities or the replacement of the gymnasium floor should also be brought before the Committee. It is, after all, a Committee of the Board, which should take precedence over any lesser bodies.

The Property Grounds and Safety Committee was in charge of the construction projects at Kings around the Millennium. At a meeting of Feb. 14, 2002, the Property, Grounds and Safety Committee

⁴⁷ Board of Governors Minute Book 13, p.250.

⁴⁸ Board of Governors Minute Book 20, Nov. 20, 1913, p.17.

⁴⁹ Board of Governors Minute Book 14, p.453.

and Finance Committee spoke regarding an addition to the Link. It was moved that “an expansion be undertaken now of the Link to double the usage space from 2,000 square feet to approximately 4,100 square feet, on two levels, with construction to be started in April 2002, after exams, subject to the availability of the site, with completion in September 2002.” Carried.

Publicity Committee

According to a Nomination Committee Report of 1913, the duties of the Publicity Committee “shall be: 1. To keep the College before the public by publishing notes of the College activities in the daily & weekly papers. 2. To send news items concerning graduates of King’s to the “Record.” 3. To arrange for extension lectures in the larger centers of population. 4. To prepare a yearly report & arrange that some member of the committee shall present it at Deanery conventions. 5. To consider various methods of creating a deeper University interest in graduates through Yearbook, Calendar, or Journal.”⁵⁰

Scholarship and Prize Committee

According to a minute from Dec. 14, 1923, the Scholarship and Prize Committee was established to report on them to the Board.⁵¹

On Sept. 5, 1942, the Scholarship Committee reported, naming those who were given scholarships.⁵²

Sexual Harassment Committee

Established c. 1992.

Student Life Committee

According to the minutes, established by the Board Dec. 5, 2002.

Names of the corporate body

The Nova Scotia House of Assembly formed a “Committee appointed to take into Consideration the Lieutenant Governor’s message recommending the Establishing and Maintaining of Schools” in 1787, which effectively was the Board of Governors’ original name. In 1788, the Committee became the Governors of the Academy by motion of the Governors themselves. A 1789 Act of the Assembly changed their name to the Governors of King’s College, Nova Scotia. In 1802, the Royal Charter changed their name to The Governors, President, and Fellows of King’s College at Windsor in the Province of Nova Scotia.

By an Act of the Assembly in 1853, the name was altered to the Governors of King’s College, Windsor. Finally, a 1950 Nova Scotia statute removed “Windsor, N.S.” from the name of the University and the Governors.⁵³

⁵⁰ Board of Governors Minute Book 10, Nov. 20, 1913, p.17.

⁵¹ Board of Governors Minute Book 11, p.134.

⁵² Board of Governors Minute Book 13, p.2.

⁵³ *An Act to Amend Chapter 130 of the Acts of 1923, An Act Relating to the University of King’s College, Windsor, N.S.*, S.N.S. 1950, c.122.

Names of chief officers

Because many of the Board of Governors' members were on the Board ex officio of their public positions, the Board has always had several prominent Nova Scotians among its members, including senior provincial government and Anglican Church officials.

Chair of the Board of Governors

In addition to the duties and responsibilities that all Board members have, the Board's Chair presides over all Board meetings; is the official spokesperson for the Board; serves as the Chair of the Presidential Search Committee and of the Presidential Review Committee; assesses the performance of and approves compensation and benefits for President annually; serves as the Board's signing officer on matters related to contracts and other legal obligations undertaken by the Board; represents the Board at official functions; advises the President and Vice Chancellor and individual Board members. Prior to 1993, the Bishop of Nova Scotia held the position of Chair.

Before 1993, the Chair was the Bishop of Nova Scotia ex officio, and the Vice-Chair was the Bishop of Fredericton ex officio; these officers were identified only by title in the Minutes, so exact names of incumbents are uncertain. The Bishop of Nova Scotia was the Chair ex officio from the date of founding until 1993, when lawyer Brian Flemming was the first layperson to become Chair.

Bishop of Nova Scotia (Chair ex officio)

1787-1816	Rt. Rev. Charles Inglis, D.D.
1816-1825	Rt. Rev. Robert Stanser, D.D.
1825-1850	Rt. Rev. John Inglis, D.D.
1851-1887	Rt. Rev. Hibbert Binney, D.D.
1888-1904	Rt. Rev. Frederick Courtney, D.D., D.C.L.
1904-1925	Most Rev. Clarendon Lamb Worrell, M.A., D.D., D.C.L.
1925-1939	Most Rev. John MacKenley, B.A., D.D.
1940-1947	Most Rev. George Frederick Kingston, M.A., Ph.D., D.D.
1948-1958	Rt. Rev. Robert Harold Waterman, B.A., D.D., D.C.L.
1958-1975	Most Rev. William Wallace Davis, B.A., B.D., D.D.
1975-1980	Rt. Rev. George Feversham Arnold, M.A., B.D., D.D. (Chair, 1975-1980)
1980-1982	Rt. Rev. Leonard Fraser Hatfield, M.A., D.D. (Chair, 1980-1984)
1982-2002	Rt. Rev. Arthur Gordon Peters, B.A., B.S.T., B.D., D.D. (Chair, 1985-1993)
2002-2007	Rt. Rev. Fred Hiltz, B.Sc., M.Div., D.D. (First Bishop to serve only as Vice-Chair, alternating annually with the Bishop of Fredericton)
2007-present	Rt. Rev. Susan Moxley, B.A., M.A., Ph.D. (Vice-Chair, alternating annually with the Bishop of Fredericton)

Lay chairmen

1993-2001	Brian Flemming, Q.C., LL.B.
2001-2007	George Cooper, Q.C., LL.B.
2007-present	Dr. John Hamm, M.D.

University of King's College President (ex officio)

1789-1804	Rev. Dr. William Cochran
1804-1805	Rev. Thomas Cox
1805-1836	Rev. Dr. Charles Porter

1836-1875	Rev. Dr. George McCawley
1875-1885	Rev. Dr. John Dart
1885-1889	Rev. Dr. Isaac Brock
1889-1904	Rev. Dr. Charles Willets
1904-1909	Dr. Ian Hannah
1906-1909	Rev. Dr. C. J. Boulden
1909-1914	Rev. Dr. T. W. Powell
1914-1916	Rev. Dr. Charles E. Willets (acting)
1916-1924	Rev. Dr. T. S. Boyle
1924-1937	Rev. Dr. A. H. Moore
1937-1953	Rev. Dr. A. Stanley Walker
1954-1963	Rev. Dr. Herbert Lavallin Puxley
1963-1969	Dr. Harry D. Smith
1969-1970	Dr. F. Hilton Page (acting)
1970-1977	Dr. J. Graham Morgan
1977-1989	Dr. John F. Godfrey
1987-1993	Dr. Marion G. Fry
1993-2003	Dr. Colin J. Starnes
2003-present	Dr. William Barker

Governor of Nova Scotia and Lieutenant-Governor of Nova Scotia (ex officio 1789-1853).

1786-1791	John Parr
1792-1808	Sir John Wentworth
1808-1811	Sir George Prevost
1811-1816	Sir John Sherbrooke
1816-1820	Earl of Dalhousie
1820-1828	Sir James Kempt
1828-1834	Sir Peregrine Maitland
1834-1840	Sir Colin Campbell
1840-1846	Viscount Falkland
1846-1852	Sir John Harvey
1852-1858	Sir John Gaspard Le Marchant

Chief Justice of Nova Scotia⁵⁴ (ex officio 1789-1853)

1778-1785	Hon. Bryan Finucane
1785-1788	Hon. Isaac DesChamps (acting)
1788-1789	Hon. Jeremy Pemberton
1789-1797	Hon. Sir Thomas Andrew Lumisden Strange
1797-1833	Hon. Sampson Salter Blowers
1833-1860	Hon. Sir Brenton Halliburton

Provincial Secretary of Nova Scotia (ex officio 1789-1853)

1789-1792	Richard Bulkeley
1792-1796	James Michael Freke Bulkeley
1796-1808	Benning Wentworth
1808-1813	Samuel Hood George

⁵⁴ *A Biographical History of the Judges of Nova Scotia 1754-2004*, compiled and edited by Justice Charles E. Haliburton, p.43. Published by the Judges of Nova Scotia (2004, Kentville, NS).

1813-1848 [information not found]
1848-1854 Joseph Howe

Speaker of the Nova Scotia House of Assembly (ex officio 1789-1853)

1789-1789 S. S. Blowers
1789-1793 Richard John Annecy
1793-1799 Thomas Henry Barclay
1799-1805 Richard John Annecy
1805-1806 W. Cottnam Tonge
1806-1818 Lewis M. Wilkins
1818-1824 S. B. Robie
1824-1840 S. W. G. Archibald
1840-1843 Joseph Howe
1843-1853 William Young

Attorney General of Nova Scotia (ex officio 1789-1853)

1784-1797 Sampson Salter Blowers
1797-1831 Richard John Uniacke
1831-1841 Samuel G. W. Archibald
1841-1848 James W. Johnston
1848-1854 James Boyle Uniacke

Solicitor General of Nova Scotia (ex officio 1789-1853)

1778-1779 James Brenton
1777-1781 Richard Gibbons
1781-1797 Richard John Uniacke
1797-1798 Jonathan Sterns
1798-1815 James Stewart
1815-1826 Simon Bradstreet Robie
1826-1831 Samuel George William Archibald
1831-1834 Charles Rufus Fairbanks
1834-1841 James William Johnston
1841-1843 James Boyle Uniacke
1844-1848 Edmund Murray Dodd
1848 William Frederick DesBarres
1848-1854 Alexander McDougall

Treasurer

From the 18th century, the Treasurer has played a prominent role in the financial administration of the University. At different points in the history of King's, the Treasurer handled all financial transactions, including settling bills, keeping books, presenting financial statements, estimates and reports, paying salaries and scholarships, making investments, and collecting tuition.

From the appointment of the first Treasurer in 1798 until the restructuring of the Board of Governors in 1854, the Treasurer also held the position of Secretary of the Board. The precise responsibilities of either position in this double role are somewhat ambiguous. This Secretary-Treasurer position was briefly reinstated in 1882.⁵⁵

⁵⁵ Board of Governors Minute Book 5, Oct. 11, 1882.

Initially, the Treasurer paid accounts and kept receipts according to the wishes of the Board. He maintained separate sums of money for these purposes and was reimbursed if expenses exceeded those sums. However, the Treasurer did not have access to all of the College's accounts.⁵⁶

In 1802, the Board resolved that all bills and warrants be drawn in the Treasurer's favour on behalf of the Governors.⁵⁷ All expenditures by the Treasurer, including repairs, salaries and purchases of books, were discussed and approved by the Board.

The Treasurer was a paid position, with a salary at times and an honorarium at others.

The Treasurer had to provide a security in order to occupy the position. The first documented instance of this was in 1816, when James Cochran took over Crofton Annecy's duties while Annecy was away.⁵⁸ This practice was encoded in the University *Statutes* of 1854, which also separated the position of Treasurer from Secretary:

The Treasurer shall be appointed by the Governors during pleasure, and shall, if required, find competent securities for the faithful performance of his duties. He shall have a seat at the Board, and may speak but not vote on all questions of finance. He shall submit his accounts for the inspection of the Governors whenever required to do so.⁵⁹

In 1912, the Board resolved that the Treasurer be bonded for \$10,000 by the U.S. Fidelity Guarantee Company.⁶⁰

According to the new University *Statutes* of 1854, the Treasurer also became a member of the Executive Committee of the Board. The Treasurer was to have no vote on issues regarding his accounts.

Immediately following the restructuring of the Board, the personal responsibilities of the Treasurer were reduced. Most of the financial work was taken up by the Finance Committee. The Treasurer retained the authority to pay salaries as usual, but all other demands for funds had to be submitted to the Board.⁶¹

Eventually the Treasurer's responsibilities increased, although he continued to work closely with the Finance Committee. The Board asked the Treasurer to make regular reports on the state of the College accounts. This began with simple statements of accounts, which then expanded to estimates of income and expenditures for the upcoming year, including occasional recommendations for action, and eventually became budgets. At the behest of the Board, the Treasurer took out insurance on the College buildings; made certain investments; and kept all sums of money for College fees, rents, etc., which the Bursar handed over to him. The Treasurer also held the keys to the strong boxes that contained the College's securities, papers, deeds, memoranda, and insurance policies.

⁵⁶ Board of Governors Minute Book 2, p.77, Sept. 24, 1822.

⁵⁷ Board of Governors Minute Book 1, p.122.

⁵⁸ Board of Governors Minute Book 2, p.6.

⁵⁹ University *Statutes* 1854, Cap. I, p. 4.

⁶⁰ Board of Governors Minute Book 9, p.572, Jan. 30, 1912.

⁶¹ Board of Governors Minute Book 4, p.7.

There were no requirements that the Treasurer have experience with business or finances, so professional accountants and bookkeepers were hired from time to time to set up proper books. For example, in 1875, with the resignation of a long-time Treasurer, the Board purchased ledgers and cash books to begin the proper keeping of accounts.⁶²

In 1893, the auditors of the Treasurer's accounts recommended that all accounts be placed in the hands of the Treasurer. At the time, receipts from campaigns were placed in a separate account with its own Treasurer until the money was turned over to the College. Accordingly, in 1896, the New Endowment Fund was handed over to the Treasurer.⁶³ However, this resolution did not apply to future fund-raising ventures such as the Extension Fund and the Building Endowment Fund Appeal.

In 1907, the Board resolved that the Treasurer keep a separate combined Day Book/Journal and a Cash Book and Ledger for the College, another for the Collegiate School, and a separate book for the farm.⁶⁴

In 1912, the title of the Treasurer's position was changed to General Treasurer, then to Honourary Treasurer, as the intention was that the Bursar would take over many of the Treasurer's duties. By 1920, the Bursar was returned to a more traditional role, while the Treasurer's responsibilities continued to grow. In 1921, the Treasurer took over the Bursar's accounts, which he had been presenting to the Board for decades.⁶⁵

Over time, the Treasurer was given more professional help. The 1930 revised University *Statutes* provided that the Treasurer's accounts were to be audited annually by professional auditors appointed by the Board.⁶⁶ In 1946, Mr. William Wood, a certified accountant, was appointed to the position of Treasurer. He and his wife, who had been working at the College in various financial positions, updated the accounting system and books.⁶⁷ The form of financial statement was further updated in the 1950s.⁶⁸

The Treasurer was the official point of contact between the Board and the Eastern Trust Company, where King's kept its securities.⁶⁹ The Treasurer also corresponded with Dalhousie University about financial matters, particularly during the dispute over Department of Veterans' Affairs grants after World War II.⁷⁰

During the late 1940s, the Treasurer also held the position of Business Manager⁷¹, and later, the position of Bursar. The positions were held by separate individuals again when Mr. William Wood resigned in 1954.

⁶² Board of Governors Minute Book 5, April 12, 1876.

⁶³ Board of Governors Minute Book 7, p.331, June 16, 1896.

⁶⁴ Board of Governors Minute Book 9, p.82, Nov. 21, 1907.

⁶⁵ Board of Governors Minute Book 11, p.11, Nov. 17, 1921.

⁶⁶ University *Statutes*, 1930, I.8, p.5.

⁶⁷ Board of Governors Minutes, p.181, Nov. 26, 1946.

⁶⁸ Board of Governors Minutes, p.38, Oct. 28, 1953.

⁶⁹ Board of Governors Minute Book 12, p.94, Dec. 12, 1935.

⁷⁰ Board of Governors Minute Book 12, p.220, Sept. 23, 1948.

⁷¹ Board of Governors Minute Book 13, p.233, Dec. 7, 1948.

In 1954, the Board asked the Treasurer to keep track of all of the College's pensions, and to report on them at the annual Board meetings.

Under the University *Statutes* of 1962, the Treasurer became the chair of the Finance Committee. The *Statutes* stated:

The Treasurer shall:

(a) be responsible for the general oversight of the finances of the University, and be the Chairman of the Finance Committee;

(b) keep or cause to be kept all accounts of the University in respect of capital, endowments, special trust funds, revenue, income, tuition, board and lodging, and the operation of the residence, the payment of the staff and officers of the University.⁷²

Throughout the history of the College, the Treasurer was a member of most financial committees, both standing and ad hoc, including the Finance Committee, Investment Committee, and the Buildings and Grounds Committee. The current Treasurer is a member of the Executive Committee, Finance Committee and Auditing Committee.

Starting in the 1960s, the Treasurer presented the budget in addition to the financial statements.

Since the 1990s, the Treasurer's responsibilities have been significantly reduced. With the arrival of Gerald Smith as Bursar in the early 1990s, the Bursar's office took over the finances of the entire University, although the Executive Committee of the Board still holds responsibility for all the funds of the College, according to the University *Statutes*. The Treasurer remains a member of the Board and the Executive and the Committees aforementioned. The Treasurer also presents financial statements and budgets prepared by the Bursar, although according to Board minutes of 2007, the President sometimes presents the budget.⁷³ The current Treasurer, Paul Bent, an external member of the Board, is a chartered accountant with the firm of Grant Thornton.

Treasurers - Board of Governors - 1798-2008

1798-1803	Bennington Wentworth
1803-1807	Brenton Halliburton
1807-1816	Crofton Annecy
1816	James Cochran (acting)
1817-1831	James Cochran ⁷⁴
1818-1827?	James Walton Nutting (acting)
1828-1830?	Rupert Denis George (acting)
1831 ⁷⁵ -1875	John C. Halliburton
1875-Oct 1882	B. G. Gray
Dec 1882-1889	T. Ritchie (secretary-treasurer)

⁷² University *Statutes*, 1962. Bylaw 22, p.38.

⁷³ Board of Governors Minutes, June 28, 2007.

⁷⁴ Appointed 20 Feb 1814, according to *A brief account of the origin, endowment and progress of the University of King's College, Windsor, Nova Scotia* by Thomas B. Akins (1865, Halifax, Macnab & Shaffer), p.32; appointed 20 Feb 1817, according to Board of Governors minutes.

⁷⁵ Appointed 1830, according to Akins, p.59.

1889-1905	J. Y. Payzant
1906-1912	W. L. Payzant
1912-1921	Reginald V. Harris
1921	Rev. E. B. Spurr
1922-1923	W. H. Roach (acting)
1924-1925	F. A. Bowman (acting)
1925-1945	F. A. Bowman
1945-1946	R. L. Nixon
1946-1954	William Wood, C.A., A.M.I.R.E.
1954	R. L. Nixon (acting)
1955-1965	F. A. Lane
1965-1968	G. S. Unwin
1968-1974	R. Francis
1974-1977	H. MacKinley, C.A, B.A., B.Comm.
1977-1984	Allan Conrod, C.A.
1984-1989	C. William Gurnham, F.C.A.
1989-1991	Allan G. Conrod, C.A.
1991-1993	Paul Meier, B.Comm, M.B.A., C.A.
1993-2008	Paul Bent, B.Comm, C.A.

Other significant information

Meeting locations

The Board of Governors holds its meetings in the Boardroom on the second floor of the University's main building. In earlier decades, it met at the Church of England Institute on Barrington Street in downtown Halifax.

During the early 20th century, the Board met in Halifax, Windsor and St. John and Moncton, New Brunswick, reflecting the importance of Anglican Church's role on the Board. This influence has waned somewhat, e.g., regulations no longer require that the President be an ordained Anglican or the chairman be a Bishop. When in Windsor, the Board met at Convocation Hall on campus. Its Halifax meetings were held at the Church of England Institute.

After the move to Halifax, a meeting was held at University Hall, Birchdale. It was agreed on Dec. 14, 1923, that future meetings should be held in the evening at the Church of England Institute.⁷⁶

On April 24, 1929, a meeting is held at the President's residence, 168 Coburg Road.⁷⁷ On Nov. 17, 1931, a meeting is held in the "Faculty Room."⁷⁸ March 23, 1933, an Executive Meeting is held in No.1 Lecture Room.⁷⁹ A special meeting of the Board on August 12, 1937, was held in the McCawley

⁷⁶ Board of Governors Minute Book 11, p.129.

⁷⁷ *Ibid.*, p.327.

⁷⁸ Board of Governors Minute Book 11.

⁷⁹ Board of Governors Minute Book 11, p.18.

Room.⁸⁰ A meeting was held at the Church of England Institute on Jan. 13, 1938.⁸¹ Feb. 8, 1938, the following minute appears: "Church of England Institute - Since it has become usual, owing to its convenience, to hold Executive Meetings in the Institute, it was moved by Mr. Wiswell, seconded by Dr. Harris, that the Governors pay to the Institute \$2.50 for each regular meeting of the Executive held in the Institute."⁸² On March 10, 1938, it was resolved that "the regular meetings of the Execution will be held in future in the Committee Room, second floor of the Institute, unless otherwise arranged."⁸³

On Jan. 31, 1958, a meeting was held in the Faculty room at King's.⁸⁴ On May 7, 1958, a meeting was held at the Church of England Institute.⁸⁵ The Haliburton room was used during the late 1950's for meetings. On Sept. 22, 1967, a meeting held in the Recreation Room of Alexandra Hall.⁸⁶ On April 22, 1976, the location of Executive Committee meetings were discussed. Costs were deemed too high to change meeting place from Halifax.⁸⁷ On March 11, 1977, an Executive meeting was held in the Senior Common Room.⁸⁸ On Nov. 10, 1981, a meeting was held in the Haliburton Room. On Dec. 1, 1982, a meeting was held in Classroom 3. On Nov. 27, 1985, "the Rev. R. Harris noted that there had been some comment among members of the Board concerning the undesirability of meeting in Classroom 3. It was suggested that during term the Board meet on Tuesdays in order to make use of the Haliburton Room." It is likely that Tuesdays were suggested because there are no Foundation Year Programme classes or tutorials on Tuesdays, leaving the Haliburton Room free to be used.

Meeting dates and frequency

On Nov. 12, 1952, the date of the Annual Meeting was discussed and "as other important meetings are held at the same time as our Board Meeting, and as our *Statutes* state that our Annual Meeting may be held in "October or November." It was moved by Dr. Coleman that the next annual meeting of this Board be held on the last Tuesday or Wednesday - the 27th -28th - of October, 1953." Carried.⁸⁹ At the same meeting, "the question of the necessity of a second meeting of the Board during the year between the Annual Meetings was discussed, and it was moved by Dr. Harris that this matter be referred to the Executive Committee and if the Executive feels a semi-annual or a Special Meeting should be advisable, this meeting be called." Carried.⁹⁰

At a meeting May 5, 1954, "the advisability of having two meetings a year of the Board of Governors one the Annual Meeting in the Fall, and the other preferably in the spring, was discussed. It was moved by Mr. McCordick that a Special Meeting of the Board of Governors be held each year on the morning

⁸⁰ Board of Governors Minute Book 12, p.165.

⁸¹ *Ibid.*, p.191.

⁸² *Ibid.*, p.197.

⁸³ *Ibid.*, p.199.

⁸⁴ Board of Governors Minute Book 14.

⁸⁵ Board of Governors Minute Book 14.

⁸⁶ Board of Governors Minute Book 15, p.82.

⁸⁷ Board of Governors Minute Book 16, p.2.

⁸⁸ Board of Governors Minute Book 16.

⁸⁹ Board of Governors Minute Book 13, p.357-358.

⁹⁰ Board of Governors Minute Book 13, p.357-358.

of the Wednesday immediately preceding Encaenia Day." Carried.⁹¹

On May 11, 1955, at the Annual Meeting of the Board it was moved that "if necessary a pro forma meeting of the Board be held late in November, to re-assemble early in December at a convenient date to be selected by the Bishop and the President." Carried.⁹²

On June 17, 1959, the schedule of meetings was discussed: "Mr. Stanfield had spoken of the necessity of more frequent meetings of the Executive Committee, suggesting shorter monthly meetings. After considerable discussion it was decided to call meetings for the second Wednesday in each month at 7:30pm. That day was not convenient for the majority of members in July, and, as some will be away in August, it was decided to have one meeting covering both months and to hold it on Friday, July 31st at 7:30 pm."⁹³

On April 22, 1976, alternatives at meetings of the executive of the Board of Governors were discussed. It was moved that "that when an executive member finds it impossible to attend a meeting, it is his/her responsibility to notify the Chairman and the President and to name another person whom they (the Chairman and the President) may invite in his/her stead, but without voting privileges." Carried.⁹⁴

On Oct. 27, 1976, it was moved that "the Executive Committee of the Board of Governors meet four times per annum indefinitely." Passed.⁹⁵

The full Board now meets three to four times a year, as does the Executive Committee. The University's fiscal year-end has changed from time to time through the decades, but the current routine is this:

April 1	New fiscal year begins
May	Meeting of full Board
June-August	University budget is submitted to the Board of Governors for approval.
November	Meeting of full Board
January	Budgeting process begins; University offices and units prepare budgets for the forthcoming fiscal year. Budgets are submitted to the Budget Committee, which reviews them.
March 31	Fiscal year ends.

Prayer at meetings

Prayer at the start of Board and Executive Committee meetings is a practice of long standing. A resolution to have prayers at the commencement and end of Board of Governors' meetings was made in July 1829,⁹⁶ and Board meetings have opened with prayers since September 1829. However, few instances are recorded of prayer at the closing of the Board's meetings.

⁹¹ Board of Governors Minute Book 14, p.79.

⁹² Board of Governors Minute Book 14, p.79.

⁹³ Board of Governors Minute Book 14, p.373.

⁹⁴ Board of Governors Minute Book 16, p.3.

⁹⁵ *Ibid.*, p.49.

⁹⁶ Board of Governors Minute Book 2.

Meeting of July 22, 1829.⁹⁷ After the list of those present, the following statement appears: "In the absence of the Secretary of the Province . . . , the Bishop's Chaplain was permitted to officiate, as Secretary, at the Board, and read the minutes of the meetings of Sept. 15 and October 8, of the preceding year."

When the meeting resumed the next day, the first order of business was a resolution concerning Prayers: "After a Resolution was made, in the motion of the Lieutenant Governor, that all future meetings of the Governors should be commenced, and concluded, with prayer, the minutes of the meeting of yesterday were read by the Bishop's Chaplain." Those minutes did not mention a prayer at the conclusion of the meeting.

The resolution relating to prayer occurred during the period when dissenters objected to subscribing to the 39 Articles of Religion of the Church of England. The University *Statutes* requiring subscription to the 39 Articles were repealed in 1831, although the President and professors were still required to be members of the Church of England.

Thomas B. Akins wrote in his history of King's College: "All restrictions affecting the students and graduates were happily removed in December, 1928, by a statute then enacted to abolish them, except in cases of professors, fellow and graduates in divinity. The governors received the official announcement of the archbishop's concurrence to this statute on the 2nd of October, 1829."

Minutes of the meeting of Sept. 25, 1829, state, "After Prayers, the minutes of the meeting of July 22nd and 23rd were read ..."

Minutes of the Dec. 7, 1831, meeting record a curt "Prayers," then embark on the documents to be discussed at the meeting; there was no mention of a prayer being said at the end of that or future meetings in this Minute Book.

Hand-written inside the back cover of Minute Book 3 (1836-1854) is the text of Prayers to be used at the Meetings of the Governors:

Prevent us, O Lord, in all our doings with Thy most gracious favor and further us with Thy continual help, that, in all our works, begun, continued, and ended in Thee, we may glorify thy holy Name, and finally, by Thy mercy, obtain everlasting life, through Jesus Christ our Lord. Amen.

O God, from whom all holy desires, all good counsels and all works of piety and charity proceed, we beseech Thee to visit with thy favor our Sovereign Lord, King George [later Lady Queen Victoria] and to rule his heart that he may, in all things, seek Thy Honor and Glory. Bless, we pray Thee, our gracious Queen Adelaide [later the Queen Dowager, the Prince Albert - Albert Prince of Wales] and all the Royal Family, and all who are in authority.

Send thy Blessing, O Lord, upon all the friends and benefactors of the Institution committed to our care, and especially upon the Societies and Individuals who are more immediately engaged in promoting its success and usefulness and upon those who are

⁹⁷ *Ibid.*

employed in its government. Prosper Thou the work of their hands upon it. Make it, O Lord, a Blessing to all who are connected with it, and an instrument under Thee for advancing their temporal and eternal happiness.

Bless all the means which it affords for advancement in useful Knowledge and most especially, in the Knowledge of Thee and of Thine adorable Son, Jesus Christ, whom to know is Life Eternal. Strengthen us all continually with the Holy Ghost the Comforter and daily increase in us Thy manifold gifts of grace.

Hear us, Almighty Father, for the sake of Thy Blessed Son to whom with Thee and the Holy Spirit be all glory and praise and adoration for ever and ever. Amen.

Our Father, which art in Heaven, Hallowed be thy Name. Thy Kingdom come, Thy will be done on Earth as it is in Heaven. Give us this day our daily bread, and forgive us our trespasses, as we forgive them that trespass against us. And lead us not into temptation, but deliver us from evil. For Thine is the Kingdom, the Power and the Glory for every and ever. Amen.

[At the end of the Meeting -] The grace of our Lord Jesus Christ and the love of God and the fellowship of the Holy Ghost be with us all evermore. Amen.

Either the saying of a prayer at the end of meetings was inconsistent or the recording of it was.

Meetings of both the full Board and of the Executive Committee (formed in 1895) were recorded in the Board's minute books until 1981, when a separate minute book was started for the Executive Committee. The minutes of both meetings record that they are opened by prayers by the Bishop, the President or the Chairman.

The text of the prayer above first appears in typewriting inside the front cover of Minute Book 9 (Jan. 10, 1907-Aug. 8, 1913).

Inside the front cover of Minute Book 15 (June 20, 1963-Jan. 22, 1976) are taped two typed pages: the first is titled "Prayers to be said at meetings of the Governors," and is substantially similar to the prayer above. The second page is titled "A College Prayer:"

O God, who has taught us by your holy Apostle to hold fast that which is good, we give humble thanks for all our benefactors, and for the lives and good examples of all who have truly served you here, beseeching you to make us worthy to follow in their steps.

Keep us under the protection of your good Providence. Bless us as you alone canst bless; Prosper us as you alone canst prosper. Guard us as you alone canst guard. Let not the wicked prevail against our habitation, but let our University stand as a fortress of Truth and Purity and Right. Take from us all that may hinder godly union and concord, that we may with one mind and one mouth glorify Thee; through Jesus Christ, our Lord. Amen.

The University *Statutes* make no mention of prayer in connection with the Board of Governors' meetings. However, they include the wording of the *Grace Before Meals* and the *Grace After Meals* as

the final item in the Appendix.⁹⁸

Prayers at the start of Executive Committee meetings

The Executive Committee was constituted in 1895, and prayers have been recorded at the start of its meetings through the most recent of the Executive Committee Minute Book in the Archives (No. 4, February 27, 1992-May 9, 1996).

The Board of Governors' meeting of October 10, 1895, reviewed the proposed constitution, duties and powers of an Executive Committee, and the first members of the Executive Committee were elected at the Board's meeting of November 14, 1895. There was no quorum at the first two scheduled meetings of the Executive Committee, but at the meeting of February 13, 1896, there was. The minutes of that meeting record "Prayers by the Chairman," the President, Dr. Charles Willetts.

Corporate seal

There are references to corporate seals in the minutes, and the seal of 1867, commissioned by President McCawley, is still in use today in the Registrar's office. It is not known whether earlier seals still exist. The first seal arrived in 1809, the second in 1867. In 1890, the original seal resurfaced when it was given back to King's by the family of Charles Inglis after it went missing in 1867. In 1894, the original seal was given to the "Churchmen's Professorship" for use while the Board retained its current seal.

A mishap occurred to the Royal seal attached at the bottom of the Royal Charter: "The accidental destruction of the seal on our Foundation Charter has involved co-operation from varied quarters to have it replaced. The seal was part of our original Royal Charter, granted by George III and unfortunately came into too close contact with our infamous and noisy heating system. In this case the heating system proved destructive as well and the seal had to be replaced. Mrs. Lane was able to order a new one through The British Library's Department of Manuscripts. Professor Arthur Andrew of the School of Journalism called on Mr. Christian Hardy, a former colleague in the Canadian High Commission, for help in getting the seal to us from the British Library. He then devised a ceremony involving the Agent General and the High Commissioner in the possessing of the new seal. The photographs [originally accompanying the article] display both sides of the finished article."⁹⁹

Technological evolution in the records

On April 16, 1920, the Board resolved that "an epitome of the proceedings of each meeting of the full board of Governors be sent by the secretary to each member of the Board with names of Committees appointed; and that the secretary be instructed to incur necessary cost of type-writing."¹⁰⁰ At the time, Board minutes were handwritten into the Minute Books and reports were appended to them.

Typed minutes for Executive meetings first appeared on July 11, 1941.¹⁰¹ Typed Board minutes first

⁹⁸ *The Statutes, Rules and Ordinances of the University of King's College*, 1854, 1875, 1891, 1908, 1913, 1930 and 1962 revisions.

⁹⁹ Article by President John F. Godfrey, *Tidings*, June 1981, p.1.

¹⁰⁰ Board of Governors Minute Book 10, p.273.

¹⁰¹ Board of Governors Minute Book 12.

appeared Dec. 2, 1960.

An agenda was copied into the minutes for the first time on March 15, 1955.¹⁰² The first typed agenda was in minutes of Nov. 24, 1955.¹⁰³

On Oct. 27, 1976, the Board passed a motion entitled "Regarding Confidentiality of Executive and Board Meetings": "At the discretion of the Chairman of the Board of Governors, matters of direct concern to the Student Body arising in the Board's meetings be made public to the Student Body. . . . It was agreed that the fulfillment of this request be left in the hands of the Chairman of the Board."¹⁰⁴

At the Executive Committee meeting of April 26, 1979, it was noted that "further Executive Committee minutes will be mimeographed on yellow paper and the person's name responsible for the expediting action on motions will appear on the right hand margin."¹⁰⁵

Starting with the meeting of Nov. 25, 1999, "the approved Minutes of the Board would be made publicly available by placing them in the Library; the Board may designate any matter as confidential."

¹⁰² Board of Governors Minute Book 14, p.176.

¹⁰³ *Ibid.*, p.202.

¹⁰⁴ Board of Governors Minute Book 16, p.51.

¹⁰⁵ Board of Governors Minute Book 17, p.28.

III. Scope and content of the University of King's College Board of Governors fonds

Functions and activities that generated the records

The fonds relates to the governance of the University of King's College and illustrates the evolution of a small university's administrative body over 222 years spanning four different centuries, providing a glimpse into its daily business and broader development.

The records in the University of King's College fonds were created, received or used by the University of King's College Board of Governors' officers and members, including the Treasurer, Secretary, and committee members in their administration of the University's affairs from its foundation in 1787 to the present. They originated in Windsor and Halifax, Nova Scotia, and reflect the entirety of the province.

As King's is the oldest institution of its kind in the overseas Commonwealth, the fonds contains records relating to the Colonial government of Nova Scotia, the Anglican Church of Canada, and college student activities through many decades. The University's history reflects the political and religious principles of its Loyalist founders. In the words of its Royal Charter granted in 1802, King's was to be a "College for the education of Youth in the Principles of true religion and for their instruction in the different branches of Science and Literature." During its initial years, King's was closely wedded to Church and State; the Governor of Nova Scotia headed its Board of Governors and, though the Bishop of Nova Scotia, who was and remains Visitor, dissented, matriculants were obliged to subscribe to the Thirty-Nine Articles of the Church of England. Religious tests for students in fields other than Divinity were abolished in the 1820s, and an independent Board of Governors was formed in the 1850s.

The primary activity of the Board is to control the finances of the university, and thereby administer post-secondary education through funding the unique academic programs offered by the school. The Board bears the ultimate responsibility for the operation and future of the University of King's College, which offers undergraduate liberal arts and science programs in interdisciplinary humanities, including four-year degrees in Early Modern Studies, Contemporary Studies, and the History of Science and Technology, as well as Journalism, which also has a one-year post-baccalaureate option. Over the years, King's has offered instruction in a variety of fields, including arts and science, divinity, medicine, law, engineering, literature, and journalism. It has done so in spite of, and, in some cases because of, adversity.

The Board is responsible for the management, administration and control of property, revenue, business and affairs of the University. The Governors oversee the financial affairs of the University; all matters relating to physical and academic program planning; the nomination and appointment of Governors; committee formation and dissolution; the review and revision of University *Statutes*; appointment and removal of professors and staff; the reception of and response to correspondence; planning the annual graduation ceremony known as Encaenia; overseeing prizes and scholarships; relations with Dalhousie University; and maintenance of college property. They are involved in student affairs to an extent, in such matters as safety, well-being, the provision of necessities for students in residence, and responding to student concerns. Until 1923, the Governors also attended to Academy and Collegiate School business.

The records include the Royal Charter of King George III, meeting minutes, correspondence and letter books, financial records, reports, contracts, deeds, surveys, committee records, policies, by-laws, University *Statutes*, and other materials. They touch on subjects such as finances, complaints and concerns, university planning both physical and programmatic, the discipline of students, the hiring and

removal of staff and faculty, and regulating the conduct of students, staff, and faculty.

The records in the fonds contain materials relating to the following responsibilities and relationships of the Board of Governors:

The existence of the University

The Board is responsible for the continued existence of the University of King's College. The Board has the power to change the circumstances of the University's existence, as it did when it moved King's to Halifax, or to close the University, as it contemplated more than once during the 20th century. It has the power to negotiate with other bodies, such as the federal government, on behalf of the University, as it did during World War II.

On March 21, 1918, the school's dire financial situation prompted the following resolution of the Board: "that after June 1st, 1918, the Arts and Science Faculties be in abeyance until, in the opinion of the Board, the endowments of the University of the war situation, both warrant the resuming of one of both of said faculties, the Divinity and Law faculties being continued meanwhile."¹⁰⁶ Moved and carried that: "in the opinion of this Board no Faculty in the University should at present be discontinued but that it be left to a special committee composed of, - His Grace the Archbishop, Rev. President Boyle, & Rev. Canon Vernon, to work out and carefully effect a scheme for bringing the expenditure within the income."¹⁰⁷

After fire destroyed the main building in 1920, the Board was responsible for deciding how King's was to carry on. Within eight days of the fire, on Feb. 13, 1920, the following minute appears: "The future policy etc. of the Board - on motion of Mr. R.V. Harris, and Mr. A. B. Wiswell, it was resolved: - That a committee, to be named by the Chair, be appointed to obtain all possible information which may be needed by the Full Board at its special meeting on the 24th, inst. In order to determine the future policy of the Board, and in particular the legal aspect of trust funds and property, the possibility of raising funds for rebuilding and for needed endowment, and what terms might possibly be obtained from Dalhousie University (unofficially) should the Board desire to consider cooperation with that institution, the Committee to be purely advisory and having no authority to deal finally with any matter, and to report to the Board on the 24th inst."¹⁰⁸

On April 16, 1920, it was resolved that King's be rebuilt at Windsor.¹⁰⁹ The Board approved the choice of Andrew Cobb as the architect to rebuild the College.¹¹⁰ The Board approved the choice of Andrew Cobb as the architect to rebuild the College. On May 10, 1922, the Board resolved that it was "desirous of entering into conference with the other Universities and Colleges of the Maritime Provinces with a view of reaching if possible a basis of Federation, co-operation or alliance between said Universities and Colleges which will be in the interests of this University, the Anglican Church and Higher Education in these Provinces."¹¹¹ This resolution lead the Board to rebuild King's in Halifax.

¹⁰⁶ Board of Governors Minute Book 10, p.234a.

¹⁰⁷ Minute Book10, p.239.

¹⁰⁸ *Ibid.*, p.338.

¹⁰⁹ *Ibid.*, p.350.

¹¹⁰ *Ibid.*, p.374-375.

¹¹¹ Board of Governors Minute Book 11, p.36.

The University's property

The Board is responsible for the physical property of the College, including King's buildings and property. On April 9, 1914, the Board discussed the installation of a furnace, painting, and authorized repairs to the Board-owned house occupied by Dr. Vroom.¹¹² This includes the buildings of King's. Minutes of July 18, 1987, outlined the need to build a Library: "Since 1982, thirteen separate attempts have been made to fit the Library into the existing buildings and it has now been determined that this cannot be done without harming other features of the university – the residence, the Foundation Year Programme, etc. The best option would seem to be the construction of a building at the open end of the quad to be used for library purposes only."

Archives established

The Board is responsible for the papers of the University. On Nov. 18, 1920, the Board resolved that the College's financial papers be moved to Halifax.¹¹³ The Board officially created the Archives to safely store the University's records on Dec. 14, 1939: "King's Archives – Dr. Harris reported that he had a quantity of records and correspondence extending over a period of years, which he felt should be in the custody of King's College, and suggested that a department of King's College Archives should be started. It was agreed that these records should be transferred to the College."¹¹⁴

On April 9, 1959, "Miss Morrow reported that she had received from Miss Harris a list of treasures in the Library, and also from Mr. John Fisher a copy of his radio address. Dean Cochran asked about Haliburton Club and Radical Bay Club papers." It was moved that "Miss Morrow and Miss Harris be asked to act as a committee of the Board of Governors in the matter of the College Archives."¹¹⁵ On Nov. 19, 1992, it was moved that the Board agree to deposit its minutes and records in the University Archives.¹¹⁶

Appointment of officers

The Board is responsible for the appointment of a President. The President regularly reports to the Board, and submits his or her resignation for approval to the Board. Upon the resignation of a President, the Board creates committees to search for new candidates.¹¹⁷ After President Walker died suddenly in 1953, a committee was struck to find a new President. On Jan. 20, 1954, the Committee on finding a new president reported. It was moved that "The final choice of a new President of King's College be made by the Board of Governors."¹¹⁸ Carried. On June 21, 1977, the Board set up a committee to create standards for the Presidential Search Committee: "The Chairman brought the resolution from the Executive Committee that a Committee be struck to establish procedural guidelines in searching for future presidents." Passed. Moved that "the above Committee be empowered to bring in recommendations with regard to procedures to be followed in the appointment of future Directors of

¹¹² Board of Governors Minute Book 10, p.36-37.

¹¹³ *Ibid.*, p.396.

¹¹⁴ Board of Governors Minute Book 12, p.271.

¹¹⁵ Board of Governors Minute Book 14, p.359.

¹¹⁶ Minutes 92:24.

¹¹⁷ Board of Governors Minute Book 12, pp.135-137.

¹¹⁸ Board of Governors Minute Book 14, p.54.

Schools and Programmes with academic responsibilities and Vice-Presidents.”¹¹⁹

Changes to the role of the President are part of the Board’s responsibility as well. On Nov. 9, 1948, several changes to the role of President are suggested by Zaidee Harris: that the President receive a salary for being President only and not have to teach as well, so that he can represent and promote the College.¹²⁰

The Board also appoints other officers of the College. On May 5, 1915, the Board appointed the Vice-president of the College, Bursar, auditor, and Librarian.¹²¹ During the early part of the 20th century, the Board appointed professors, approved their salaries, and accepted (and sometime forced) their resignations. On Feb. 5, 1914, the Board called for the resignation of Prof. E. Howarth for unspecified reasons.¹²² On July 13, 1917, the Executive Committee considered the salary of Prof. Kingston and ordered it paid.¹²³ On Oct. 12, 1922, the Executive Committee recorded in its minutes that remuneration for lecturers is decided upon on a case by case basis.¹²⁴ After federation with Dalhousie, the Board approved appointments to the joint Arts Faculty.¹²⁵ At a meeting on Nov. 28, 1959, appointments and elections are made as usual for the auditors, Bursar, Treasurer, Secretary to the Board, Executive Committee, Finance Committee, Property Committee, Consultative Committee, and representatives on K.C.S. Board, and the Arthur L. Chase Memorial Students Loan Fund.¹²⁶

On Nov. 4, 1954, the Report of Bishop’s Committee on Personnel was presented.¹²⁷ It recommended the creation of the vice president position; and the combination of the registrar and public relations officer positions into one role.

In the minutes of May 23, 1991, “Dr. Fry explained that the Deans are appointed by the Board, but the Dons are appointed by the Deans and a committee.”

Today, the Board approves personnel recommendations from the President.

Academic programs

The Board is responsible for the approval of new academic programs, and their continuing existence – at least from a crucial financial perspective. In 1945, the Executive Committee heard a proposal from the President regarding a new School of Journalism: “Such a school is needed, and could be set up under the Charter of King’s College.”¹²⁸ The President had spoken with the President of St. Mary’s College and the Principal of Mount St. Vincent Academy about the school, which would be a joint effort. The Board

¹¹⁹ Board of Governors Minute Book 16, p.90.

¹²⁰ Board of Governors Minute Book 13, p.227-228.

¹²¹ Board of Governors Minute Book 10, p.90.

¹²² Board of Governors Minute Book 10, p.30.

¹²³ *Ibid.*, p. 219-220.

¹²⁴ *Ibid.*, p. 49.

¹²⁵ Board of Governors Minute Book 11, Nov. 22, 1923, p. 117.

¹²⁶ Board of Governors Minute Book 13, p.345-346.

¹²⁷ *Ibid.*, p. 124-126.

¹²⁸ Board of Governors Minute Book 13, Feb. 22, 1945, p.123.

approved the idea. When the school was set up, King's had a member on the Board of Governors for the Journalism School; On May 25, 1949, "the President reported that Mr. Rankin's place as Dean of Studies in the School of Journalism had been taken by Mr. Frank Doyle. Dr. Walker, however, would like to see Mr. Rankin continue on the Board of the School as King's representative."¹²⁹ In 1965, it was moved and passed that "King's discontinue her support for the School of Journalism in the fall of 1965, unless Dr. Ray Milner, Lord Thomson, or some other benefactor will underwrite the cost."¹³⁰ On May 11, 1965, the minutes state: "School of journalism: closing due to lack of financial support. Local news media and advertising agencies are not interested, and sufficient funds are not obtainable elsewhere. Money in hand will be divided among the most advanced students for the completion of their training in other Schools. The closing of the School is most disappointing, but inevitable after the failure of the financial campaign."¹³¹

On Nov. 23, 1971, "The President presented a brief outlining a 'First-year Programme' of integrated study which was being suggested to Dalhousie as King's special contribution to the total university programme. If adopted it would provide a concrete reason for students to come to King's, and negotiations with Dalhousie were in progress."¹³² On Feb. 22, 1971, President Morgan reported to the Executive Committee on the progress of the first year program and asked the Executive to give their general approval.¹³³

On Oct. 28, 1975, a Journalism feasibility study was presented to the Board.¹³⁴ Minutes of Jan. 22, 1976, record Journalism planning developments: "the President informed the Executive of the enthusiastic interest and positive approach these media and Board persons have displayed."¹³⁵ On June 21, 1977, it was moved that the Executive "recommend to the Board that the University of King's College implement its plans to establish a School of Journalism on July 1, 1978, admitted students to courses of study leading to degrees of Bachelor of Journalism, and Bachelor of Journalism (Honours) in the fall of 1978."¹³⁶

On Nov. 22, 1988, a degree programme in Contemporary Studies was proposed to the Board.

Policy

Prior to the establishment of an employee pension plan, the Board would decide whether retiring professors or administrative officers received a retiring allowance. On May 5, 1937, a motion to extend a retirement allowance to the outgoing President Moore was defeated.¹³⁷ Not long after, the Board created a Pension Committee to look into the possibility of pensions; on Nov. 8, 1938, the Board resolved to agree in principle to a "contributory pension or annuity plan applicable to the members of its

¹²⁹ *Ibid.*, p.242.

¹³⁰ Board of Governors Minute Book 15, March 18, 1965, p.37.

¹³¹ Board of Governors Minute Book 15, p.40.

¹³² *Ibid.*, p.175.

¹³³ *Ibid.*, p.183.

¹³⁴ *Ibid.*, p.277.

¹³⁵ *Ibid.*, p.297.

¹³⁶ Board of Governors Minute Book 16, p.87.

¹³⁷ Board of Governors Minute Book 12, p.150-152.

Faculty,” and outlined the stipulations.¹³⁸

On Sept. 16, 1954, “Dr. Griffin spoke about the benefits of group insurance covering the entire staff -- Faculty, Administrative and Domestic, which is in effect at Dalhousie.”¹³⁹

On June 4, 1986, Alexandra Hall’s hours were discussed. Student Union representatives proposed changes to the policy, but were defeated: “The opinion was expressed by some that the question was simply a moral issue and that a Christian institution ought not to espouse immoral behavior,” despite the fact that “two thirds of the residents of the Hall had voted in favour of the revised policy.”¹⁴⁰ Seven years later, on May 27, 1993, the Board considered Alexandra Hall visitation policies again,¹⁴¹ changing the policy to allow overnight guests with permission of the hostess’s roommate.

The Board and the Library

The Board is responsible for the Library. Throughout the 20th century, the Board appointed the Librarian, Assistant Librarians and a Library Committee to deal with the business of the Library. Assistant Librarians were formally appointed by the Board, who also approved their salaries. Funding for the Library was granted by the Board each year at the annual meeting. The Librarian also made an annual report to the Board.

On Nov. 1, 1933, it was reported that Assistant Librarian Miss Borden required medical leave, but the other Assistant Librarian, Miss Allen, was capable of handling the work on her own.¹⁴² On April 22, 1936, the Board elected Dr. Burns Martin to the post of Librarian.¹⁴³ On June 26, 1936, the Board voted that “the Library fee paid by students enrolled King’s will be turned over for use in the King’s College Library.”¹⁴⁴ On Nov. 10, 1936, it was moved that Library fees paid to Dalhousie by students enrolled in Kings “be appropriated for the purchase of books for the Library, as selected by the Library Committee, and that the further sum of \$200 from the General Fund of King’s College be placed at the disposal of the Library Committee for the same purpose.”¹⁴⁵ On Jan. 13, 1938, the Librarian sent a letter requesting that King’s students not registered in Arts and Science pay the \$5 library fee, to which the Board agreed.¹⁴⁶

On Sept. 19, 1940, “the President presented Miss Hibbard’s request that as she wishes to get married, will the Board allow her to continue to work half-time [in the Library] after the event for half her present salary. Granted.”¹⁴⁷ On Oct. 30, 1941, a letter from Dr. Burns Martin, Librarian, was read at the Board meeting, “asking for the erection of a separate bank account for the Library and stating that the

¹³⁸ *Ibid.*, p.223-224.

¹³⁹ Board of Governors Minute Book 14, p.120.

¹⁴⁰ Minute 86:22.

¹⁴¹ Minute 93:07.

¹⁴² Board of Governors Minute Book 12, p.37.

¹⁴³ *Ibid.*, p.106.

¹⁴⁴ *Ibid.*, p.110.

¹⁴⁵ *Ibid.*, p.120-121.

¹⁴⁶ *Ibid.*, p.191.

¹⁴⁷ Board of Governors Minute Book 12.

present system, by which bills were paid by both the office and the Library, very often led to confusion." Approved.¹⁴⁸ "Miss Allen: Dr. Martin also asked for an increase of \$10 a month in Miss Allan's salary. Miss Allan has been Assistant Librarian for the College for six years. The Committee agreed that Miss Allan's salary be \$70 a month from November 1, 1941"; "Miss Zaidee Harris: Mrs. Hatfield having resigned as one of the Assistant Librarians, it was considered necessary to obtain the services of someone who could complete the cataloguing of our Library books on the Congressional system. The Librarian estimates that this task will take approximately twelve months. After some discussion it was agreed that Miss Zaidee Harris be engaged for this work on a half time basis and at a salary of \$30 a month."¹⁴⁹ Moved that "Miss (J) Harris be kept on for another year at the Library to help with the cataloguing, etc, at a monthly salary of \$30, as last year."¹⁵⁰

Due to the Articles of Association, one of which transferred King's Library to Dalhousie, the Board paid for an assistant Librarian to work at Dal. This part of the agreement was amended. On Feb. 22, 1937, "Dr. Moore explained that since the cancellation of Article 4 of the Terms of Association by mutual agreement the whole situation had been altered as regard maintaining an assistant in the Dalhousie Library, and that as the Carnegie Fund is primarily for the purpose of instruction in Arts, and as we maintain our own Library out of our General Fund and students of both universities have access to it, he felt that we are not justified in maintaining any longer our assistant in the Dalhousie Library." It was resolved that Miss Lola Campbell's engagement as assistant in the Dalhousie Library be terminated at the end of August, 1937.¹⁵¹ On August 20, 1937, the President reported on correspondence with Dalhousie and said that "Miss Campbell's dismissal was to his way of thinking the only immediate problem which demanded settlement. He stated further that if the Executive offered Miss Campbell re-engagement, the Dalhousie Board would look upon it as a generous gesture."¹⁵² It was resolved that it be so offered. On Oct. 30, 1941, "Miss Campbell: It was also suggested that Miss Campbell's salary be increased by \$5 a month. Miss Campbell has been King's Librarian at Dalhousie for fourteen years. As Miss Campbell expects to go on service with the CWAC shortly, nothing was done for the present."¹⁵³ On Jan. 5, 1942, the following minute appears: "Miss Lola Campbell - King's Librarian in the Dalhousie Library has been accepted in the C.W.A.C. and has applied for leave of absence for the duration of the war." Allowed. Moved that "Dr. Stanley be written and informed that King's is prepared to provide a temporary substitute for Miss Campbell at the same salary (\$50 a month) and asked if he can nominate a substitute who will, of course, have to be appointed by the King's Board."¹⁵⁴ On Jan. 27, 1942, it was moved that "Miss F. Katherine Johnston be appointed Assistant in the Dalhousie Library, to replace Miss Lola Campbell, during the latter's absence on duty with the CWAC Miss Johnston's appointment to date from Feb. 1, 1942, and her salary to be \$50 a month, payable from the Carnegie Fund."¹⁵⁵ On Oct. 11, 1945, the Board received a letter from Miss Lola Campbell letting them know when she was released from service and that she was taking a library course. "It was generally agreed that after taking this course she would have qualified herself out of any position that we were in a

¹⁴⁸ *Ibid.*, p.349-350.

¹⁴⁹ *Ibid.*

¹⁵⁰ Board of Governors Minute Book 13, Nov. 12, 1942, p.12.

¹⁵¹ Board of Governors Minute Book 12, p.131.

¹⁵² *Ibid.*, p.167.

¹⁵³ *Ibid.*, p.349-350.

¹⁵⁴ *Ibid.*, p.370.

¹⁵⁵ *Ibid.*, p.373.

position to offer.”¹⁵⁶

On May 9, 1956, the following minute appears: “Miss F. K. Johnston - Assistant in Dalhousie Library: Miss Johnston has held the King’s appointment in the Dalhousie Library since 1942, and will retire at the end of this academic year. Some discussion took place as to the necessity or advisability of continuing to fill this appointment.” The Board moved that she be replaced.¹⁵⁷ On Oct. 31, 1956, there was a minute titled “An Assistant in the Dalhousie Library to replace Miss Johnston - After leaving the reasons given by Dalhousie and of their willingness to take over the appointment, it was moved by Dr. Harris, seconded by Dr. Cunningham, that we concur in Dr. Kerr’s recommendation that Dalhousie University replace Miss Johnston and pay the salary.”¹⁵⁸

On March 9, 1944, a letter from Dr. Burns Martin, the Librarian, was read, “stating the possibility of the loss to the College of Miss Charlotte Allan (for twelve years assistant Librarian), in the near future. The President spoke about Miss Allan’s efficiency and the fact that the position would be hard to fill at present, and also that Miss Allan’s present salary of \$70 per month is not a fitting remuneration for the services rendered to the Library by Miss Allan.” Her salary was increased to \$100 a month and the issue left to be discussed later.¹⁵⁹ Miss Allan resigned,¹⁶⁰ and it was recorded in the minutes of Sept. 15, 1944, that “Mrs. Amy Gill had been appointed assistant librarian at a monthly salary of \$55 beginning September 1st 1944, and that Miss Zaidee Harris’ salary had been increased from \$30 to \$40 per month.”¹⁶¹ At a Sept. 4, 1947, Executive meeting, it was recorded that “Miss Harris, part-time Librarian, having recently lost her sister, the President asked the advice of the Committee should Miss Harris wish to work on a full time basis. The President was empowered to deal with the matter.”¹⁶²

Library staff: “The Librarian, Mr. Granter, had submitted a recommendation regarding salaries of Mrs. Simonson and Miss Harris, librarians. In addition to their salaries, they both have the privilege of meals at the College during the academic term without payment for same; but meals are not provided in the summer. Mrs. Simonson: that she be given a salary increase of \$45 a month for June, July, August and September, making her total salary \$170 for each of these months, - or, that her present salary of \$125 monthly be increased to \$140 a month throughout the year. Miss Harris: that Miss Harris (who works part-time) be given a salary increase of \$30 a month for June, July, August and September, making her total salary \$115 for each of these months, - or, that her present salary of \$85 monthly be increased to \$95 a month throughout the year.” The first suggestion was approved.¹⁶³ On Oct. 8, 1957, it was recorded that Miss Janet Hunt was hired as assistant in the Library from Sept. 1, 1957, at \$1,800 a year.¹⁶⁴

On May 7, 1958, it was moved that “Rev. Dr. Hibbitts replace Prof. Granter as Librarian for the year

¹⁵⁶ Board of Governors Minute Book 13, Oct. 11, 1945, p.148.

¹⁵⁷ Board of Governors Minute Book 14, p.229.

¹⁵⁸ *Ibid.*, p.241.

¹⁵⁹ Board of Governors Minute Book 13, March 9, 1944, p.72.

¹⁶⁰ *Ibid.*, June 15, 1944, p.79.

¹⁶¹ *Ibid.*, p.82.

¹⁶² *Ibid.*, p.198.

¹⁶³ Board of Governors Minute Book 14, p.197.

¹⁶⁴ *Ibid.*, p.274.

1958-59 (or) during his absence, with payment to Dr. Hibbitts of the Librarian's honorarium from Sept. 1, 1958, or date of taking over."¹⁶⁵ On May 9, 1962, the Board heard a Library report by Prof. Granter.¹⁶⁶ On March 18, 1965, it was recorded that Miss Campbell, "a qualified librarian with a Bachelor's Degree in Library Science has been hired at \$5,300 to replace Miss Rebecca Nash who is leaving us next June."¹⁶⁷

The Board and the University's finances

The Board controls the University's finances. It exercises control through officers, including the Treasurer, the Finance Committee, the sub-committees of the Finance Committee, and the Bursar (who is a non-voting member of the Board). The Board is ultimately responsible for the University's money. On Aug. 20, 1925, it was resolved that "all stock certificates, registered bonds and other registered documents shall be in the name of the Board of Governors of the University of King's College, and the Chairman and the Secretary of the said Board shall be the signing officers for endorsements where necessary."¹⁶⁸

The Treasurer and the Finance Committee are responsible for the financial matters of the University. The Finance Committee is a standing Committee with several sub-committees.

The Board forms special committees to lead fund-raising, but the Board itself approves the campaigns. Over the years, campaigns have involved the entire Board and the entire College. On Feb. 11, 1926, needing to raise funds to build the University at Halifax, the Executive Committee Resolved "that the Executive Committee of the Board of Governors of the University of King's College engage to raise the sum of at least \$500,000 for this purpose, and that we pledge our utmost endeavor to secure this sum by July 1, 1926."¹⁶⁹

At the time the University was founded in Windsor, Nova Scotia, in 1789, the Board handled all financial transactions. Today, the Bursar's office handles the day-to-day financial affairs of the University.

In the early decades of the University, the Board of Governors, through the Treasurer, processed all financial transactions. The Board made all financial decisions, and the Treasurer paid accounts and kept receipts. He had access to some monies in order to do so, but did not have access to all accounts. Other Board members were also authorized to make investments and pay accounts. Major financial decisions were investigated by special committees, and then the entire Board made decisions.

Matters continued thus until the 1850s. In 1854, the College lost its provincial grant of £400 per annum. Consequently, the Board of Governors, which had consisted of political appointees, was restructured and new positions were created.¹⁷⁰ The Finance Committee and the position of Bursar were instituted. The Finance Committee made extensive financial reports and recommendations to the Board. It also

¹⁶⁵ *Ibid.*, p.314.

¹⁶⁶ *Ibid.*, p.467.

¹⁶⁷ Board of Governors Minute Book 15, p.38.

¹⁶⁸ *Ibid.*, p.209.

¹⁶⁹ Board of Governors Minute Book 11, p.224.

¹⁷⁰ Board of Governors Minute Book 4, Feb.17, 1854, p.5-7.

made investments and audited accounts of the Treasurer and the Bursar on a regular basis. The Bursar was originally a Fellow of the College, but not necessarily a member of the Board. He was in charge of the domestic affairs of the College, taking over many of the Steward's responsibilities. He collected student fees, was in charge of all servants - including the Steward - and was superintendent of the buildings. The Bursar controlled certain monies, for which he was responsible to the Board, in order to pay for repairs and Library and Chapel expenses. The Bursar kept his own accounts and submitted them to the Board and to the Treasurer.

In 1892, in response to the near closure of the College due to lack of funds, a new organizational scheme was attempted. The Board created a Committee for Domestic Affairs.¹⁷¹ One member of the Committee held the position of Manager. The Manager took control of the "domestic economy" of the College, and was in charge of the farm, the purchase of food and fuel, salaries and wages for staff, heating, washing and other general household concerns. It was to be a salaried position, but due to lack of funds, the role was soon taken up by the Acting President of the College, Rev. Dr. Charles E. Willets (1914-1916), for no additional salary. At this time, a Special Finance Committee was also appointed to examine and report on all finances of the College, and was given the power to employ and pay professionals to aid them in their work.¹⁷²

More major administrative changes were made in 1894. At a special meeting with the Board, the Alumni Association resolved that a new Board of Governors be formed with 24 additional members, and that a College Council, or Executive Committee, and a Finance Committee be formed.¹⁷³ In 1895, the Executive Committee was given control of all College funds and their investment, as well as responsibility for all financial affairs.¹⁷⁴ The Committee made decisions relating to all accounts, salaries, mortgages, bequests, rents, repairs, etc. These responsibilities were set down in the *University Statutes*. All matters involving expenditure were to be referred to the Finance Committee, which reported to the Executive Committee. It was around this time that the Treasurer began to submit annual printed reports of the funds and estimates for the upcoming year.

The financial organization of the College continued in this way, with minor changes, throughout the following decades. The Budget is enclosed in the minutes for the first time in 1975. The Board has to approve the yearly budget. On June 22, 1979, an Executive Committee Meeting is held "to consider the budget."¹⁷⁵ The Treasurer presented the budget and discussed it issue by issue. Moved that "the Executive Committee adopt the budget as presented for recommendation to the Board of Governors."¹⁷⁶ The most recent alteration was the reorganization of the Bursar's office and the resulting diminution of the role of the Treasurer in the latter part of the 20th century.

The Board and its financial officers

Treasurer reports to the Board of Governors. The Bursar is the staff member with responsibility for financial matters at the University. He is an Officer of Administration and a non-voting member of the

¹⁷¹ Board of Governors Minute Book 7, Nov.17, 1892, p.62-63.

¹⁷² Board of Governors Minute Book 6, Sept.6, 1892, p.24.

¹⁷³ Board of Governors Minute Book 7, Apr.12, 1894, p.181.

¹⁷⁴ *Ibid.*, Oct. 10, 1895, p.276.

¹⁷⁵ Board of Governors Minute Book 17, p.56.

¹⁷⁶ *Ibid.*, p.57.

Board of Governors, the Executive Committee, and of Faculty. The Bursar is a member of the Budget Committee; Finance Committee; Property, Grounds and Safety Committee; and Audit Committee.

The Board and its Committees

The Board is the highest body in the University. Its secondary bodies are the Board Committees, which are created, maintained and responsible to the Board. Committees make reports and/or recommendations to the Board. The Board can refer matters to one of its committees and give it the power to act. There are several standing committees, such as the Executive Committee, Finance Committee and Nominating Committee, though the majority of Committees are ephemeral, established for a particular purpose and abolished when their mandate is achieved. The Board sanctions the actions of its Committees, sometimes explicitly doing so in its minutes. On May 11, 1960, Ratification of the Actions of the Executive Committee is passed, and Ratification of the Actions of the Consultative Committee are also passed.¹⁷⁷

On Oct. 6, 1920, the Construction Committee recommends that a contract be awarded to W. F. Bedwin & Co. to rebuild the main building at Windsor.¹⁷⁸ On Dec. 9, 1920, Librarian Vroom reported to the Board on the state of the Library, and made several requests about the care of the books.¹⁷⁹ The matter was referred to the Property Committee, which later reported that it had boxed up the valuable books and placed them "near the doors where they could be rescued with less difficulty in case of the fire, and arrangements had been made for the placing of the mss. in a box in a vault in Windsor."¹⁸⁰ On August 29, 1929, the Board minutes report that "the recommendation regarding Hardware for the new building as reported by the Bursar, was accepted... the construction committee were authorized to proceed with the ordering of the hardware from A.M. Bell & Co., the cost to be kept within the specified limit."¹⁸¹

The Board and the Faculty

The Board's relationship with the Faculty has become more and more formalized and regulated throughout the 20th century. During the early part of the 20th century, the Board appointed Professors, approved their salaries, and accepted (and sometime forced) their resignations. On Feb. 5, 1914, the Board called for the resignation of Prof. E. Howarth for unspecified reasons.¹⁸² On July 13, 1917, the Executive Committee considered the salary of Prof. Kingston and ordered it paid.¹⁸³ On Oct. 12, 1922, the Executive Committee recorded in its minutes that remuneration for lecturers is decided upon on a case by case basis.¹⁸⁴ After federation with Dalhousie, the Board approved appointments to the joint Arts Faculty.¹⁸⁵ On March 25, 1958, the Executive Committee discussed faculty appointments and

¹⁷⁷ Board of Governors Minute Book 14, pp.412-413.

¹⁷⁸ Board of Governors Minute Book 10, pp.386-387.

¹⁷⁹ *Ibid.*, p.400.

¹⁸⁰ Board of Governors Minute Book 19, Jan. 13, 1921, p.404.

¹⁸¹ Board of Governors Minute Book 11, p.338.

¹⁸² Board of Governors Minute Book 10, p.30.

¹⁸³ *Ibid.*, p.219-220.

¹⁸⁴ Board of Governors Minute Book 11, p.49.

¹⁸⁵ *Ibid.*, Nov.22, 1923, p.117.

salaries.¹⁸⁶

The advent of Faculty Representation on the Board was reported in the minutes of May 12, 1964: "Professor Page reported that the Bill authorizing the election of Faculty members to the Board had been passed in the Nova Scotia Legislature. He then moved the amendment of Bylaw no. 7 to allow one of these members to serve on the Executive Committee. A discussion followed, and it was eventually decided not to alter the Bylaw, but leave it to the Nominating Committee to ensure that the different groups composing the Board be represented on the Executive Committee."¹⁸⁷

The formalization of the relationship between Faculty and the Board evolved from an incident during the late 1970s. On April 22, 1976, the Executive Committee was asked to mediate a dispute between the Director of FYP and the President. A committee was struck to look into the issue.¹⁸⁸ On July 28, 1976, the Report of the Ad Hoc Committee on the Director of the Foundation Year Program was received along with the President's "Response".¹⁸⁹ The minutes report that "All members expressed their views on this serious and delicate situation. Aspects of the Report were reviewed with various methods of arbitration, negotiation and compromise flowing from its recommendations being negated. The President felt that the ad hoc committee had strayed in its understanding of the underlying problem, i.e. the resignation of Professor W. J. Hankey as Director of the Foundation Year Programme and procedural vehicles to effect the same."¹⁹⁰ The committee was empowered to look further into the issue and report back.¹⁹¹

The Ad Hoc Committee on the director of the Foundation Year Programme reported on Sept. 23, 1976: "This Committee, consisting of the Bishop, Dr. Bascom and Professor Granter, had been charged to address itself further in its commission to secure the resignation of Professor W. J. Hankey as Director of the Foundation Year Programme in negotiation with him. The committee brought the following terms... for the aforementioned resignation to the Executive for deliberation: 1. That the recommendations of the Report... re: academic procedures, in so far as these are now practical, be put into effect. 2. That he [Professor Hankey] receive an assurance of permanent employment as a professor. 3. That the University undertake to explore his [Professor Hankey's] relations with Dalhousie and endeavor to establish an arrangement other than an annual one."¹⁹² Dr. Morgan said "that should the recommendations be adopted by the Board of Governors he would resign with the request that the resignation be immediately effective...A voluminous verbals ensued."¹⁹³ Moved that "The Executive request that the President and the Faculty meet together as soon as possible to initiate discussion which could lead to a procedural solution of the impending conflict in the Foundation Year Programme and from which solutions to the wider issues could be sought". Carried.

On Oct. 27, 1976, it was moved that "as a procedure for the appointment of Tutors for the next three

¹⁸⁶ Board of Governors Minute Book 14, p.306.

¹⁸⁷ Board of Governors Minute Book 15, p.23.

¹⁸⁸ Board of Governors Minute Book 16, p.2.

¹⁸⁹ *Ibid.*, p.13-15.

¹⁹⁰ *Ibid.*, p.13.

¹⁹¹ *Ibid.*

¹⁹² *Ibid.*, p.18.

¹⁹³ *Ibid.*

years at least, both Mr. Hankey's proposal to have them nominated by the coordinators and the President's practice of appointing them largely on his own initiative be abandoned, and that Tutors be appointed by the President on the recommendation of the Committee on Appointments, Promotions and Tenure."¹⁹⁴ Carried. Moved that "The preponderance of the Classics Department in the Programme be reduced". Carried.¹⁹⁵ Other motions regarding FYP policy are passed, giving Faculty most of the authority with the President as a chair of their committees. Moved that "the Board of Governors request the President and Faculty to institute clear and agreed academic procedures of consultation and decision-making in regard to the relationship of administration and faculty, and the Foundation Year Programme, each to report back to the next meeting of the Board on areas of agreement and on any unresolved issues." Carried.¹⁹⁶

On March 11, 1977, Faculty resolutions were received: "It is the opinion of the Faculty that, in the light of recent events, orderly regulation of the academic affairs of the College, in accordance with customary norms and procedures, has become impossible and that Faculty has lost confidence in the fairness and openness of the President in his dealings with it. Accordingly, the Faculty has no alternative but to petition the Executive Committee of the Board to convene at the earliest possible opportunity and to affirm that King's College is to conduct its academic affairs in a constitutional spirit and in conformity with procedures and practices currently prevailing in academic institutions."¹⁹⁷ A committee is struck to look into the issue, which everyone seemed confused about.¹⁹⁸

On Oct. 29, 1985, a report from Faculty regarding the Institute for Advanced Study at King's. They request that the Board approve in principle the establishment of such an institute.¹⁹⁹

The Board and Dalhousie University

The Articles of Association outline the agreement of the Board with Dalhousie. Several committees were charged with facilitating cooperation between the bodies. The relationship between the two parties has been rocky at times.

One major conflict took place when the Navy took over King's during WWII. A letter written by Mr. A. H. Whitman (Chairman of the Dal-King's Liaison Committee) to a representative of Dalhousie is copied into the minutes of August 12, 1941. The letter responds to Dalhousie's letter regarding King's memorandum on the Navy situation: "in your letter you allege a most immoral breach of faith on King's part and suggest that King's is in Honours bound to convey to Dalhousie its real estate and Carnegie Fund. A fuller knowledge of the facts will, we are convinced, alter this view ... There is no provision in the King's - Dalhousie agreement that under the circumstances that have arisen either the Real Estate or Carnegie Fund should be turned over to Dalhousie, nor is the purpose of the Carnegie Fund affected in the least. It will still continue to provide revenue with which to pay for instruction open to Dalhousie and King's students, we hope, 'on equal terms'."²⁰⁰

¹⁹⁴ Board of Governors Minute Book 16, p.50.

¹⁹⁵ *Ibid.*

¹⁹⁶ Board of Governors Minute Book 16, p.50.

¹⁹⁷ *Ibid.*, p.72.

¹⁹⁸ *Ibid.*, p.78.

¹⁹⁹ Board of Governors Minute Book 16.

²⁰⁰ Board of Governors Minute Book 12, p.340-342.

On August 6, 1942, the Liaison Committee reported: "Dalhousie feels that at this time a much larger proportion of fees should be retained by Dalhousie instead of the \$25 for each student – that clause (b) of Section 33 of the Articles of Association should be revised periodically, but that Dalhousie should never claim from King's more than the amount of student's fees . . ." Much discussion followed, but no decisions were made and a special meeting was called to discuss the matter further.²⁰¹

The Liaison Committee was the main means of communication between the Board and Dalhousie. On August 18, 1942, a draft letter by the Liaison committee was presented to the Executive.²⁰² On Oct. 6, the Liaison Committee reported on a letter received from the Dalhousie Board, "thanking King's for the offer of a \$2000 gift for 1941-42, and the offer to give Dalhousie the fees returnable plus an amount to make up \$2000 for 1942-43, and stated that this offer made by King's was a very generous one."²⁰³

On Oct. 28, 1953, amendments to the Articles of Association were included as a report from the Liaison Committee and discussed.²⁰⁴

During the late 1950s King's plans to expand their buildings caused conflict between Dalhousie and King's. On Sept. 25, 1958, the Expansion Commission reported to the Board: "The matter of our relations with Dalhousie was thoroughly discussed. There is a great deal of feeling about the matter." It was moved that "the two presidents, the two Chairmen of the Boards, the two Chancellors and five or six others get together as soon as possible and try to straighten out the situation." Carried.²⁰⁵

On Jan. 13, 1960, the Liaison Committee reports that the Convention with Dalhousie has been signed and an agreement reached.²⁰⁶

During the 1960s, King's dire financial situation caused the Board to consider complete amalgamation with Dalhousie. In the minutes of Jan. 14, 1964, there were several references to the "acute financial situation":

Mr. Unwin and Mr. Lane then reported the view of the Finance Committee as recorded in the Minutes of their meeting of January 9, 1964, regarding the very critical financial situation: - Enrolment is not up to expectation: 43 girls only in Alexandra Hall which has beds for nearly 100: the first payment of \$20,000 due on buildings. Operating expenses are far higher than anticipated and unless prompt and effective action can be taken, the University's endowment reserves could be exhausted in two years. The Finance Committee saw no way of meeting these obligations since the Development Fund and Programme for King's are not fulfilling their early promise. A close study will have to be made of overall administrative costs, not just as King's, but in our relationship with Dalhousie. Since the word 'merger' is heard from time to time, King's must be in a position to defend herself, and the important role she plays on the joint campus.²⁰⁷

²⁰¹ *Ibid.*, p.393-394.

²⁰² *Ibid.*, p.396-397.

²⁰³ Board of Governors Minute Book 13, p.5.

²⁰⁴ *Ibid.*, p.19-26.

²⁰⁵ Board of Governors Minute Book 14, p.333.

²⁰⁶ *Ibid.*, p.400.

²⁰⁷ Board of Governors Minute Book 15, p.16.

A committee was appointed; on Nov. 3, 1966, the minutes recorded that "a meeting of the Dalhousie-King's Liaison Committee had been held to consider the practical possibility of King's becoming a college within Dalhousie University."²⁰⁸ Extensive discussion followed, and a committee was struck.

On Sept. 22, 1967, it was reported that, "Existence as a university, apart from Dalhousie, does not seem viable on financial grounds . . . King's bank loans stand at \$41,000 with a further \$680,000 mortgaged on the buildings. The total indebtedness of \$721,000 is a substantial reduction from the comparable figure in 1963, when the bank loans by themselves stood at \$350,000."²⁰⁹ However, the financial situation improved to the extent that amalgamation was not necessary.

The Board and Dalhousie University's Board of Governors

Beginning in 1923, the Board appointed members to sit on the Dalhousie Board of Governors. Three members were to be appointed for this purpose, according to a minute of Nov. 22, 1923.²¹⁰ On Jan. 23, 1952, the following minute was recorded: "For some years King's has not had representatives on Dalhousie Board, and the Liaison Committee felt that these vacancies should be filled." Carried. Mr. J. A. Hobson and Mr. R.A. Ritchie are appointed.²¹¹

On May 7, 1958, the following minute entitled "King's representatives on the Dalhousie Board of Governors" appears: "Senator Hawkins spoke of the good work of Mr. Ritchie on this Board, but said that as he himself is away most of the time he feels that he makes a very small contribution; and he, therefore, moved that Mr. Ritchie and Mr. Gerald Martin be the two nominations to Dalhousie University for representation of King's on their Board." Carried.²¹²

Nov. 17, 1994, moved that "the proposal from Dalhousie, to reduce King's representation on its Board from two members to one, be accepted, and that one member from Dalhousie's Board be invited to sit on the Board of Governors of the College." Carried.²¹³

The Board and Convocation

On April 16, 1920, an application for the degree of M.S. was received by the Board from Mr. C.E. Knickle; the Board resolved to recommend to Convocation that the degree not be granted while Knickle was under the censures of the Church.²¹⁴ While at Birchdale, the Board resolved that "Convocation do not attempt to hold Convocation proceedings this year."²¹⁵

²⁰⁸ *Ibid.*, p.68.

²⁰⁹ Board of Governors Minute Book 15, p.81.

²¹⁰ Board of Governors Minute Book 11, p.122.

²¹¹ Board of Governors Minute Book 13, p.122.

²¹² Board of Governors Minute Book 14, p.319.

²¹³ Minute 94:18.

²¹⁴ Board of Governors Minute Book 10, Apr. 16, 1920, p.348.

²¹⁵ Board of Governors Minute Book 11, Mar. 19, 1929, p.322.

The Board and King's Collegiate School

During the early part of the 20th century, the Board presided over the King's Collegiate School. Though the Collegiate School had its own Board of Management, which was appointed by the Board of Governors,²¹⁶ the Board of Governors had ultimate control over the School. On June 12, 1914, a special meeting of the BoG Executive was held to make a change in the headmaster of the Collegiate School.²¹⁷ After the Board approved a scheme of federation with other Maritime Universities,²¹⁸ the Synod of Nova Scotia sent notice to the Board that it approved of the proposed federation and that the King's College School should be set up as a corporation separate from the University.²¹⁹ On Sept. 7, 1923, the Board gave administration of the Windsor property over to the Board of Management for the Collegiate School.²²⁰ The Board of Management was still appointed by the Board of Governors.²²¹ At an Annual meeting on Nov. 21, 1933, it was resolved that "this Board of Governors grants permission to the President of the University to undertake the control of a campaign for King's College School early next summer and to devote the necessary time to this undertaking."²²² On Dec. 11, 1941, the Executive received a letter from King's Collegiate School requesting the reappointment of one of their Governors, as his term was up. Granted.²²³

On Nov. 12, 1954, the following minute appears: "Representatives on the Board of King's College School - there are two vacancies on this Board. Mr. Ritchie moved that the President and Dr. Bullock be appointed to fill these vacancies, left vacant by the resignation of Mr. Standish and Ven. W.E. Ryder."²²⁴

The Board and Edgehill School for Girls

The Board had members on the Board of Trustees for Edgehill School for Girl.²²⁵ On Nov. 24, 1955, it was reported that the Edgehill Board "is re-constituted and King's no longer is represented."²²⁶ Nevertheless, on Oct. 31, 1956, the following minute appears: "Edgehill Board Representative - No action needed until 1957, as Mr. Arnold was elected until then."²²⁷

The Board and the Law School

During the late 19th and early 20th century, King's had a Law School in New Brunswick. On Sept. 7, 1923, after the agreement to move to Halifax was made, the law school became part of the University of

²¹⁶ Board of Governors Minute Book 10, May 10, 1916, p.153.

²¹⁷ *Ibid.*, p.50-51.

²¹⁸ Board of Governors Minute Book 11, p.36.

²¹⁹ Board of Governors Minute Book 11, June 26. 1922, p.40-41.

²²⁰ *Ibid.*, p.102.

²²¹ *Ibid.*, Nov. 18, 1924.

²²² Board of Governors Minute Book 12, p.41.

²²³ Board of Governors Minute Book 12, p.367-368.

²²⁴ Board of Governors Minute Book 14, p.146.

²²⁵ Board of Governors Minute Book 10, May 5, 1915, p.90.

²²⁶ Board of Governors Minute Book 14, p.217.

²²⁷ *Ibid.*, p.247.

New Brunswick, where it continues to exist.²²⁸

The Board and the Students' Union

The Board is not responsible for the King's Student Union, although the Union has members on the Board. At the Executive Meeting of May 12, 1967, a letter from the Student Union asked "that students attend meetings of the Board, and the Union receive more information about the policies and administration of the university."²²⁹ The matter was referred to the Board.

On Nov. 29, 1967, the Chairman of the Board read a letter from the Student Union requesting that "their President be made a member of the Board, and that student observers be permitted to sit in on Board Meetings."²³⁰ It was referred to the Executive to report back: "this demand is in keeping with the attitude of students across Canada and in the U.S.A.; a growing number of universities, including Dalhousie, now admit student membership in their Senates; that a negative answer at this moment would vitiate the feeling of loyal concern, which has just been made apparent; however, some members of the Board voiced strong misgivings, and felt that the wisdom of this policy was open to question."²³¹

On April 30, 1968, the recommendation of the Executive regarding Student representation on the Board is voted on, being:

That in place of one Student Union representative on the Board of Governors, and as a means of facilitating communication between the students and the Board, we recommend that the Student Union be given the opportunity of sending to all future meetings of the Board one or more of their number, to the maximum of three, who might present suggestions and recommendations to the Board on behalf of the students, and ask questions, at a definite time on the agenda and for not more than one hour. This decision is made with full appreciation of student interest and concern, and with a desire that they and the Board will at all times be chiefly concerned for the well-being of the University.²³²

Passed by a majority, although "official approval remains to be granted at the next sitting of the Legislature. In the meantime, the Student Union President may attend all meetings of the Board."²³³ The President of the Student's Union is invited to the meeting.²³⁴

On April 29, 1970, the following minute appears: "Speaking privileges: The Acting President reported that he had been informed that the legislation sought had been passed at the recent session of the Nova Scotia Legislature. This would enable four student representatives to sit on the Board when duly elected by the Student's Union." It was moved that "speaking privileges be granted to the two student

²²⁸ Board of Governors Minute Book 11, p.102.

²²⁹ Board of Governors Minute Book 15, p.74.

²³⁰ *Ibid.*, p.87.

²³¹ Board of Governors Minute Book 15, p.87.

²³² *Ibid.*, p.94.

²³³ *Ibid.*

²³⁴ *Ibid.*, p.95.

representatives not yet officially elected to the Board.”²³⁵

The Board and the Wardroom

On Oct. 14, 1977, “Mr. John Wiles requested blanket approval for a liquor license at any time in a designated room of the College for the student body. He suggested that any infringement on such a privilege could result in its being cancelled at any time. He wished to promote a bi-weekly open bar in the students’ common room without recourse to the President for a liquor license for each such occasion.”²³⁶ Moved that this request be referred to the College Board.²³⁷ On March 9, 1978, a motion from the College Board was received “that the Dean of Residence be empowered to negotiate with the President of the Students’ Union regarding the question of liquor licenses for the King’s Korner; in the absence of mutual agreement, the matter is to be resolved by the College Board.” “The President suggested that the \$10 that King’s students pay Dalhousie University for cards enabling them to enter the Greywood Lounge... might be paid instead to King’s, which monies could be used to erect a similar temporary facility at King’s and eventually a full-scale lounge, i.e. the envisaged HMCS King’s Wardroom. It was pointed out that the Board of Governors will be ultimately responsible for such a facility and great caution in the handling of such an enterprise should be exercised along with a careful scrutiny of the financial implications.”²³⁸

A copy of an agreement between the King’s Student Union and the Board regarding the Wardroom Lounge appears in Board of Governors Minute Book 17.²³⁹ The agreement includes information regarding the Board of Management for the Wardroom, which consists of the University Vice-President, the Bursar, Dean of Residence, one member of the Board, and the King’s Students’ Union President and Treasurer.

The Board and the Alumni Association

The Alumni Association has representatives on the Board. On July 2, 1941, the Board discussed the Alumni protest meeting to be held the next day. It was moved that “in view of the character of the negotiations now pending between the Government and the University respecting the use of King’s College buildings by the Government that the President be requested to attend the Meeting of the Alumni, [to provide] such information as may be properly disclosed and asking that in the national interest and the University’s interest, they take no action or at least [not] until after the meeting of the Governors on July 11th and until after further conference with the Executive of the Board.”²⁴⁰ On Nov. 20, 1941, the following minute appeared: “Alumni Association: Mr. Bate told the Board that it is very important, at this time, that the Board and the Alumni Association work together. He urged the Board to do its full share in promoting friendship between these two bodies.”²⁴¹

On May 25, 1954, the Alumni sent a letter to the Board recommending the appointment of a “field

²³⁵ *Ibid.*, p.138.

²³⁶ Board of Governors Minute Book 16, p.117.

²³⁷ *Ibid.*

²³⁸ *Ibid.*, p.120.

²³⁹ *Ibid.*

²⁴⁰ Board of Governors Minute Book 12, p.324.

²⁴¹ *Ibid.*, p.362.

secretary”²⁴² to help raise funds. Matter referred to the Executive. On Sept. 16, 1954, Rev. H. E. Dysart is appointed Public Relations Officer.²⁴³

On Nov. 24, 1955, there was an Alumni resolution that “the Alumni Association request the Board of Governors to appoint a committee to study the Personnel of the Board and that the committee bring in a report at our next annual meeting.”²⁴⁴ Mr. Cochran explained the resolution, saying “the Alumni felt that they would like to have representatives on the Board of Governors from outside Canada”; “He suggested Alumni representation among Co-Opted members, but the general opinion of the Board was that these appointments are made with the idea of having men who can fairly regularly attend meetings.” It was moved that “the matter be referred to the Committee on Revision of *Statutes* to enquire as to the best way to bring about the desired condition.”²⁴⁵ The Alumni report is in the minutes May 11, 1965.

The Board of Management for the Divinity School / Divinity Council

The Board of Management for the Divinity School, or Divinity Council, was first discussed on Feb. 24, 1921.²⁴⁶ On May 11, 1921, the Council was appointed, consisting of members of the clergy.²⁴⁷ The Board of Governors maintained ultimate responsibility for the Divinity School’s curriculum; on April 6, 1926, it was resolved that:

this Board desires to affirm that in the past it has been the aim of the College to ensure that the teaching and practice of the Divinity School should be comprehensive, free from extremes, and representative of the mind of the Church of England as expressed in the Book of Common Prayer; and we believe that any misgivings regarding and exceptions taken to the Divinity School and its teachings are due to incomplete information and misunderstanding; And further that this Board of Governors, in the exercise of its functions and in its responsibility for all appointments of teachers and offices of the College pledges itself to the fullest extent of its power and authority to maintain so far as possible that position and those principles above stated. And that finally this Board solemnly recognizes as the basis of teaching in the Divinity School for all time the Declaration of Principles of the General Synod of the Church of England in Canada.²⁴⁸

On Sept. 10, 1943, it was reported that the Divinity curriculum will now include Sociology courses: “The fee is \$10 per class and the President brought before the Executive the question of payment of the fees.” It was decided that the Board would write to the Archbishop and Bishop to ask if they would consider an increase in the grant to Divinity students to pay for the classes.²⁴⁹ On Nov. 18, 1943, a letter was received by the Board from the Diocese of NS reporting a resolution from Synod expressing a “general feeling of dissatisfaction on the part of the graduates and undergraduates, clergy and laity with

²⁴² Board of Governors Minute Book 14, p.96.

²⁴³ *Ibid.*, p.121.

²⁴⁴ *Ibid.*, p.205.

²⁴⁵ *Ibid.*

²⁴⁶ Board of Governors Minute Book 10, p.418.

²⁴⁷ Board of Governors Minute Book 19, p.432.

²⁴⁸ Board of Governors Minute Book 11, p.228-230.

²⁴⁹ Board of Governors Minute Book 13, p.51.

the effectiveness and training of King's College as the educational centre of the Church of England in the Maritimes," and suggesting to the Board several topics of consideration for improvements.²⁵⁰ The Board replies with a resolution that "this Board expresses its full confidence in the organization and administration of the Divinity School of King's College, and that information required by interested persons as to its conduct should be sought from the President or the Dean of Divinity."²⁵¹

The Board of Management for the Divinity School appears to have been reconstituted in 1952. On April 17, 1952, "it was moved by President Walker that the members of the Board of Management, King's College School of Divinity which was established by the Board of Governors, University of King's College, be as follows: The Bishop of Nova Scotia, The Bishop of Fredericton, The President of the College, the Dean of Divinity, The Registrar of the College, ex officio, and the Reverend G. F. Arnold, , Ven. W. E. Ryder, appointed by the Bishop of Nova Scotia, and Ven. A. F. Bate, Ven. T. Parker, Appointed by the Bishop of Fredericton with two further nominations to be made by each Bishop."²⁵² On June 25, 1952, "the President reported on the first meeting of the new Board of Management of King's College School of Divinity, of which the Rev. G. F. Arnold had been appointed Secretary. The meeting had been a very satisfactory one ..."²⁵³

During the 1950s, the Board of Management of the Divinity School reported regularly to the Executive, e.g., in the minutes for Nov. 12, 1952, the Minutes and a report of the Board of Management for the School of Divinity are enclosed.²⁵⁴

The Board and the Atlantic School of Theology

In a meeting on Jan. 14, 1971, the Executive discussed the future of the Divinity School: "The Chairman reported on the progress of negotiations towards an Atlantic School of Theology, in which Pine Hill, Holy Heart Seminary, and King's would be partners. If approved by the respective Boards, it was hoped to open next fall."²⁵⁵ Resolved that "subject to confirmation in the form of a legal opinion that no limitation exists to prevent the use of King's Divinity Endowment Funds to support a Joint Theological School, that we recommend to the Board of Governors that we proceed toward the establishment of the Joint Theological School, due consideration being given to the submissions made by the proposals be prepared for the Board of Governors by a subcommittee appointed by the Chair; such report to be circulated well before the date of the Board Meeting called to deal with the matter."²⁵⁶

On Feb. 18, 1971, the Board approved in principle the amended Agreement establishing the Atlantic School of Theology.²⁵⁷ On March 24, 1971, it was reported that King's would have five representatives on the Atlantic School of Theology Board.²⁵⁸

²⁵⁰ Board of Governors Minute Book 13, p.62.

²⁵¹ *Ibid.*, p.63.

²⁵² *Ibid.*, p.347-348.

²⁵³ *Ibid.*, p.353.

²⁵⁴ *Ibid.*, p.360-367.

²⁵⁵ Board of Governors Minute Book 15, p.150.

²⁵⁶ Board of Governors Minute Book 15, p.151.

²⁵⁷ Board of Governors Minute Book 15, p.157.

²⁵⁸ *Ibid.*, p.161.

On June 4, 1986, a Committee examining the Church's responsibility to the Atlantic School of Theology reported. The Board decided that "all expenses from the A.S.T. (for Formation Programme, Bursaries, etc.) which are additional to the annual contractual obligation owed to the A.S.T. by King's as a found partner will be sent (or forwarded) to the Dioceses of Nova Scotia and Fredericton. In each year, King's will contribute to the Dioceses, for these purposes, any surplus from the Designated Divinity Funds as determined by the Board of Governors of the University which will continue to have the absolute jurisdiction over these funds."²⁵⁹

Date span

The records span 1787 to the present, 2009. They touch on such subjects as finances; complaints and concerns; University planning – both physical and of academic programs; discipline of students; hiring and removal of staff and faculty; and regulating the conduct of students, staff, and faculty.

The earliest record in the collection is Board of Governors Minute Book 1, which covers the period November, 1787, to November, 1814. The bulk of the records are financial records and minutes from the 19th and 20th centuries.

Chronology

Following is a brief chronology of the history of the University of King's College traced through the activities of its Board of Governors, with some of the issues that have concerned the Board through the decades:

1787

The origins of the University of King's College Board of Governors lie in a royal letter dated March 1787. King George III, writing to Lieutenant Governor John Parr of Nova Scotia, recommended that the province's House of Assembly consider a new priority: the "erecting and maintaining of schools" in the province.²⁶⁰

Pursuant to the King's suggestion to the Assembly, in November of that year, a group of colonial officials and Assembly members formed "The Committee appointed to take into Consideration the Lieutenant Governor's message recommending the Establishing and Maintaining of Schools," a body that ultimately became the Board of Governors of the University of King's College.

The Committee members determined that they wished to start a school to educate the "rising Generation in the Principles of sound Literature and the Christian Religion." They determined the qualifications of its President, and set his salary of £200. They decided that Windsor would be the ideal location for the new school because of its distance from the perceived temptations of Halifax.

The Committee drafted a letter of reply to the Assembly, outlining their findings and stating their intention to establish a school. They resolved to raise £400 to cover the salary of the President, who would be termed "Master or Head," as well as Professor, and to rent a suitable house to serve as the Academy, as the school was tentatively called.

²⁵⁹ Minutes, June 4, 1986.

²⁶⁰ UKC.BOG.2.1.1, Meeting minutes, March 13, 1787.

With the Assembly's approval, the Board was established from the Committee itself. On it were to sit the colonial officers who steered the Committee: the Lieutenant Governor, the Bishop of Nova Scotia, the President of His Majesty's Council, and the Speaker of the House of Assembly. They styled themselves "Governors of the Academy."

1788

By the spring of 1788, the Governors had drafted the first *Statutes* of the Academy, "Regulations of the Academy at Windsor." These regulations created two schools: one to teach Greek and Latin (the Classics), Logic, Natural Philosophy, and Moral Philosophy; and the other to teach English, Writing, Arithmetic, Geometry, and Mathematics. Each school was to have a "Master or Tutor" as its respective head. Tuition was established at £4 per annum for the Greek and Latin School, payable in four quarterly payments, and £3 per annum for the English School, payable quarterly.

The original Governors were ex officio; they were the Lieutenant Governor, John Parr; the Bishop of Nova Scotia, Charles Inglis; the Chief Justice of Nova Scotia, Jeremy Pemberton; the Provincial Secretary, Richard Bulkeley; and the Attorney General of Nova Scotia, Sampson Salter Blowers.

In November of 1788, Bishop Inglis formally opened the Academy at Windsor, calling it the "first Public Seminary of Learning in this Province." In 1789, the existence of the Board and the creation of King's College were enshrined in law; the Act for Founding, Establishing and Maintaining a College in this Province was passed by the Assembly. That Act confirmed that the Board was to exist entirely as an ex officio body and would include "the Governor and Commander-in-Chief of the Province of Nova Scotia, for the time being; the Lieutenant Governor, for the time being; the Bishop of Nova Scotia, for the time being; the Chief Justice, for the time being; the Secretary of the Province, for the time being; the Speaker of the House of Assembly, for the time being; His Majesty's Attorney-General, for the time being; and His Majesty's Solicitor-General, for the time being."

1789

In April of 1789, the Governors leased the Francklin House in Windsor as the location of the College, while the Academy temporarily remained in another leased house. Seeking a more permanent presence in Windsor, the Board decided to buy 69 acres from John Clarke for £150, while the search for the College's first President began.

1790s

By spring of 1790, Bishop Inglis officially ordained William Cochran as the first President of the College. Later that fall, £1000 granted by "His Majesty's Government in England" to construct a College building on the John Clarke land arrived, and the Governors placed requests for tenders in Nova Scotia newspapers, seeking builders. Inglis presented to the Board plans he had drafted himself of a proposed College building.

In February of 1791, the Board hired its first Clerk, Thomas Wood. The Governors determined how often they would meet: eight times a year. The meetings were scheduled thus: one meeting immediately before and immediately following the Visitor's annual Visitation, on the first Wednesday of May; in future, it was to be held upon the day of the opening of Spring Court at Windsor; the first Wednesday of August was an auxiliary meeting time, coinciding with the sitting of the Supreme Court at Cumberland, with all meetings scheduled by the Senior Judge of the relevant Circuit Court.

The second committee of the Board was formed in summer of 1791, the "Committee to carry on the Building" that was then nearing completion on the new campus.

Instruments such as globes and “other philosophical instruments” were purchased for the first time for the College in the fall of 1791, while the Governors got a better grip on their responsibilities. By early 1794, the Governors had changed their meeting schedule to four times per year: the first Wednesday in January, April, July, and October. They ordered the Clerk to notify each Governor in writing on the preceding Monday of the upcoming meeting.

In 1798, the Governors created the position of Steward, offering a salary of £10. In early 1799, the first Steward was hired, generating a significant amount of correspondence for the Governors. By that summer, the Board had hired the first faculty of the College, two men who each taught several different subjects.

The Board’s first annual meeting occurred in September 1800, around the time the Library was completed, although it required books. Acquiring them was a task that the Board asked Bishop Inglis’ son, John, to undertake while he traveled in England. In the Library, a significant event took place in September of 1802, when the Royal Charter that the Governors had applied for was read, first privately, then publicly in Commons Hall. It was then shown to the students, faculty, staff and interested parties who were present. Following that event, a “Committee appointed to prepare a draft of such *Statutes*, Rules and Ordinances as it may be requisite to frame pursuant to the Charter for the Institution” was created, in accordance with the Charter’s provisions for such. This was the Governors’ third committee.

1800s

In the fall of 1804, Thomas Cox was appointed the second President of the College, followed by Charles Porter in the winter of 1806. The Board appointed its first finance committee in 1806, the “Committee to examine the Accounts of the College and make a report and statement of them and to suggest a proper security in which to place the monies” – the Board’s fourth committee. By 1809, the College Seal arrived – the institution’s first – allowing the Governors to transact all manners of business permitted by the Charter.

1810s

The first tuition hike in the College’s history occurred at the end of 1812, with the Governors raising fees from £1 to £4 per year.

The Governors appointed their second financial committee, a “Committee to audit the Accounts of the Treasurer,” in the fall of 1814. The Board formally created the position of Librarian in 1815. The Board made its first ruling in a dispute in June, 1818, resolving that the Board had no control over scholarships granted by the Society for the Propagation of the Gospel to the “Boys of the Academy.” Not long after that, the Board investigated a scandal surrounding a professor, forming the “Committee appointed by the Board to examine into and report upon the subject of the third charge preferred against the Revd. Mr. Milner” in 1819, to conduct an inquiry into the behavior of the President of the Academy, Reverend Christopher Milner.

Soon afterwards, the Board became aware of ungranted education funds in England, and immediately moved to apply for them. In October 1819, management of the Collegiate School (its name now interchangeable with “Academy”), was placed in the hands of the President of the College.

1820s

Yearly financial committees become common with the creation in 1821 of the “Committee to examine the accounts of the Secretary and Treasurer of the College for the year 1820.” The Board initiated relations with the newly-formed Dalhousie College in September 1823, forming the “Committee

appointed to meet a Committee of the Dalhousie College." By 1824, a union of King's with Dalhousie was proposed, with King's Board to remain unchanged except for the addition of the Provincial Treasurer to manage finances. In preparation for the union, the Board formed a "Committee to draft a Bill for accomplishing the Union of the Two Colleges." The "Committee to make such alterations in the *Statutes* of King's College as may be necessary in conformity with the various stated in the foregoing suggestion [of Union with Dalhousie College]" was also formed, intimating that union was seriously considered. In January, 1824, a bill was introduced in the Assembly detailing and ensuring the union of the two Colleges.

The Governors' first attention to maintenance at the College was a committee formed in 1826 to superintend repairs.

By 1828, the controversial requirement that students subscribe the 39 Articles of Religion in order to fully matriculate was abolished, permitting more students to enter the College and the Academy.

1830s

Financial troubles continued. The "Committee for the examination of the Treasurers' accounts" was created in 1832. Having no success in obtaining the ungranted education funds from England, the Governors applied for their usual £400 grant from the province in 1834, begging that it be continued.

In 1835, a Record Committee received bound copies of English records relating to the College from the Archbishop of Canterbury, who gathered them and sent them over to Nova Scotia. Around the same time, a new Principal of the Collegiate Academy at Windsor was sought by a committee of the Governors formed for that purpose.

A "Committee appointed to prepare a statement in answer to the dispatch of the Mr. Honourable C. Grant" was formed in September, 1835, although few details were provided.

By 1837, maintenance of the College buildings was at the forefront of the Governors' minds, so they created a "Committee to examine the account for the repairs of the Buildings of the College and the Academy."

In 1838, the College received its largest private donation thus far, £1000 from William Warneford.

In 1839, thoughts returned to property and grounds, with a fence being put up on each side of the "avenue leading up to the College," fences being a priority on campus. While fences were being built upon the College lands, division of the property into shares for the Governors' private use was also proposed. It is interesting to note that in November, 1842, the Board ruled that the President of the College shall forever be forbidden from altering College property, whether by purchasing or erecting buildings therefore. The University's purchase of the "blue house" at 6305 Coburg Road in late 2007 is a modern-day example of how such actions can generate an outcry on campus.

1840s

In 1846, amid a brewing financial crisis, the Alumni Association was created as a committee of the Board, one that would later develop into a large body that broke away to form an independent organization on behalf of the fledgling College. The committee, before autonomy, met with other Governors' committees to ascertain the College's financial standing and to develop its independent incarnation. The Treasurer's accounts were examined and the Alumni issued its first report in 1848.

1850s

By the fall of 1851, the Governors were seeking to alter the Royal Charter and the Act of the Assembly that established the College; details of these intentions are not explicit in the historical record, and no alterations are known to have occurred at this time. By 1852, there was confusion about the College's land ownership and the Board wanted to "ascertain whether the Governors have authority to sell the same." A committee was formed to revise the *Statutes*.

In 1854, a committee was appointed to design degree certificates. In the fall of the same year, additional professors were hired, and a committee was formed to appoint them.

In November, 1854, the Board of Discipline was created as a punitive body for delinquent students.

In 1855, the Governors appointed a Building Committee, reflecting their ongoing concern for maintenance and acquiring new property.

Records appear in 1855 of professors requesting materials for their courses, indicating a type of relationship therewith provided for by the Alumni's autonomy.

The promotion of elocution among all students on campus was burgeoning in the winter of 1855, when Dr. Cogswell proposed it to the Governors; it was a suggestion that would come up again decades later.

In early 1856, land boundary issues persisted; Library collections were a topic for the first time since books were first purchased in 1800.

A "Committee of Accounts" was created in March, 1856; another financial committee was created in early 1858. This trend continued in 1859.

1860s

In May, 1861, degree certificates were on the agenda.

In 1863, the Alumni Association was asked to pull the College out of debt again. The Alumni had such an influence on the Board that in early 1866, there was discussion about whether resigning Governors had to apply to the Board or the Alumni to do so.

The College Board first appears in the history of the Governors in late 1866, receiving petitions from students; its purpose is not explicit, but it appeared to be an advisory committee or disciplinary body.

The College seal was revised, and the second seal in King's history arrived in March of 1867, allowing the Governors to continue transactions guaranteed by the Charter.

By May of 1867, the powers of the Board of Discipline to mingle in the affairs of the Board and otherwise were suspended; the Governors took up discipline directly.

The Library was in disarray, so the Governors ordered that it be catalogued in 1868, one example of their involvement in College affairs. In the 19th century, the Librarian reported directly to the Board.

The first Finance Committee bearing that name was formed in 1868; it became a standing committee, meeting yearly to assess the financial state of the College and to pay bills. There were a number of ad hoc financial committees.

1870s

By 1870, the Governors provided a more dignified tombstone for the grave of founder Charles Inglis. The quorum for meetings was reduced from seven to five members. A Calendar Committee that existed in 1871 may have been established years earlier. That same year, the Land and School Committees were formed, the first dealing with the Governors' foremost preoccupation of the time, the other managing the Collegiate School.²⁶¹

In early 1874, the Governors struck a committee to debate the reestablishment of the Collegiate School.

In 1875, apart from the efforts of the Alumni, King's first fund-raising endeavor came to life through the "Committee to take immediate steps to raise funds."

The cryptic "Committee of Arrangement" was formed in 1876, followed by committees such as those to erect a memorial chapel on campus and to "solicit further subscriptions for the School Building fund." It was around this time that Board committees began to proliferate: between August 1876 and October 1899, the Board struck more than 30 committees.

1880s

In June of 1880, for the first time, the Board elected to cover the complete travel expenses of the ex officio Governors to and from Windsor for the annual meeting.²⁶²

1900s

During the early part of the 20th century, the Board was intimately involved with the functioning of the College. For example, on April 9, 1914, the Board discussed installation of a furnace, painting, and repairs to the Board-owned house occupied by Dr. Vroom.²⁶³

On Oct. 15, 1915, the Board resolved that Mr. Edward H. Harris be allowed to retain his nomination even though he failed his matriculation exams due to illness²⁶⁴; the Board also set fees for engineering students at \$5 per term.²⁶⁵

On March 21, 1918, the school's dire financial situation prompted the following resolution: "that after June 1st, 1918, the Arts and Science Faculties be in abeyance until, in the opinion of the Board, the endowments of the University of the war situation, both warrant the resuming of one of both of said faculties, the Divinity and Law faculties being continued meanwhile."²⁶⁶ Moved and carried that: "in the opinion of this Board no Faculty in the University should at present be discontinued but that it be left to a special committee composed of, - His Grace the Archbishop, Rev. President Boyle, & Rev. Canon Vernon, to work out and carefully effect a scheme for bringing the expenditure within the income."²⁶⁷

1920s

²⁶¹ Meeting minutes, March 13, 1871.

²⁶² *Ibid.*; meeting minutes, July 12, 1876.

²⁶³ Board of Governors Minute Book 10, pp.36-37.

²⁶⁴ *Ibid.*, p.111.

²⁶⁵ *Ibid.*, p.112

²⁶⁶ *Ibid.*, p.234a.

²⁶⁷ *Ibid.*, p.239.

Rebuilding after the fire of Feb. 5, 1920, that destroyed the main building, and the University's subsequent move to Halifax occupied the Board through the 1920s and into the 1930s. After the fire, the Board was responsible for deciding how King's was to carry on. On Feb. 13, 1920, the following minute appears: "The future policy etc. of the Board – on motion of Mr. R. V. Harris, and Mr. A. B. Wiswell, it was resolved: - That a committee, to be named by the Chair, be appointed to obtain all possible information which may be needed by the Full Board at its special meeting on the 24th, inst. in order to determine the future policy of the Board, and in particular the legal aspect of trust funds and property, the possibility of raising funds for rebuilding and for needed endowment, and what terms might possibly be obtained from Dalhousie University (unofficially) should the Board desire to consider cooperation with that institution, the Committee to be purely advisory and having no authority to deal finally with any matter, and to report to the Board on the 24th inst."²⁶⁸ By April 16, 1920, it was resolved that King's be rebuilt at Windsor,²⁶⁹ and the Board approved the choice of Andrew Cobb as the architect to rebuild the College.²⁷⁰

On May 10, 1922, the Board resolved that it was "desirous of entering into conference with the other Universities and Colleges of the Maritime Provinces with a view of reaching if possible a basis of Federation, co-operation or alliance between said Universities and Colleges which will be in the interests of this University, the Anglican Church and Higher Education in these Provinces."²⁷¹ This resolution led the Board to rebuild King's in Halifax.

Anglican influence continued strong: in 1920, the Board recommended to Convocation that Mr. C. E. Knickle's application for the degree of M.S. not be granted while Knickle was under the censures of the Church.²⁷²

On Dec. 14, 1922, the Executive Committee extended Christmas vacation and approved installation of a telephone in the Science wing.²⁷³

On March 26, 1926, the Executive approved a \$5 advertisement in the *Prince of Wales College Magazine*.²⁷⁴

1930s

Regular topics of discussion during the 1930s included accident insurance, mortgages, scholarships, professors' salaries, and investments.

1940s

World War II had a major impact on King's: on May 5, 1941, an emergency meeting of the Executive was held for the "purpose of considering a possible request from the Department of National Defence, Naval Service, in which we will likely be asked to make available all the facilities of King's College, including dormitories, lecture rooms, kitchens, etc. but excluding Alexandra Hall and the President's

²⁶⁸ *Ibid.*, p.338.

²⁶⁹ *Ibid.*, p.350.

²⁷⁰ *Ibid.*, July 7, 1920, pp.374-375.

²⁷¹ Board of Governors Minute Book 11, p.36.

²⁷² Board of Governors Minute Book 10, p.348.

²⁷³ Board of Governors Minute Book 11, p.56.

²⁷⁴ *Ibid.*, p.198.

Lodge ... from May 23 to September 10, 1941."²⁷⁵ The Department was "not authorized to offer any rental but would pay overhead and, out of pocket expenses."²⁷⁶ The Board accepted the Navy's request. On June 12, 1941, a telegram from the Minister of National Defence for Naval Affairs was read to the meeting, "in which he asked that the Accommodation of Alexandra Hall be made available to the OTERCNVR in order that they may inaugurate a School for Paymasters. The occupancy to cover the same period for which the balance of the buildings have been allotted to the Navy."²⁷⁷ The following appears in the minutes of the same meeting:

Future possibilities – The President explained to the Committee that the Naval Authorities were so delighted with the suitability of the King's buildings as an Officers Training Establishment that it was generally felt that a request would be received asking that the building be placed at the Government's disposal for the duration. If such a demand were made it would naturally follow that the King's Authorities would wish to do everything they could in the national interest but, at the same time, they must make arrangements whereby the College could be carried on even if restricted. A general discussion followed and various suggestions were offered but the tone of the discussion seemed to indicate that the Committee felt that national needs came before anything else at the present time.²⁷⁸

King's College's role in the war was confirmed in the minutes of July 2, 1941:

King's College: Part in the National Emergency" – The President explained, how a major part of the Committee appointed to confer with the Minister of Naval Affairs had met with the Hon. Angus L. Macdonald at the time of his visit to Halifax on the 18th of June and how at that time the Minister had explained that although it was most unfortunate that King's should be called upon to make such a sacrifice – it had been found, after a careful survey of all buildings at all suitable in the district, that the King's group was the only one that came nearest to fulfilling their requirements and that it would be necessary in the national interest for the Government to have the use of the buildings for the duration. Dr. Walker went on to explain that since that time he had received a telegram from the Minister himself as well as a letter again expressing the Government's regrets at having to take such a step. The Committee agreed that under the circumstances there was absolutely nothing the College authorities could do but submit gracefully and, by so doing, they were in a position to discuss terms.²⁷⁹

On July 11, 1941, drafts of the agreement between the College and Department of National Defence were presented and approved. The Board "now give general approval to the proposed agreement, and that it be referred to the Special Committee composed of the Executive Committee and Ven. Archdeacon Parker, Rev. A. F. Bate, and Mr. J. F. H. Teed, K.C., to finalize the agreement with the Government on the best terms possible."²⁸⁰ The President had been in discussions with Pine Hill

²⁷⁵ Board of Governors Minute Book 12, p.315.

²⁷⁶ *Ibid.*

²⁷⁷ *Ibid.*, p.319.

²⁷⁸ *Ibid.*, p.319.

²⁷⁹ Board of Governors Minute Book 12, pp.320-321.

²⁸⁰ *Ibid.*, p.327.

Divinity Hall and "the possibility of moving the Divinity Staff and students to the Lower School of King's Collegiate School, Windsor."²⁸¹ A committee was appointed to look into options for the student body and "Carrying on King's College in Halifax for the duration of the war." On Jan. 27, 1942, the agreement with the Navy was presented to the Board and passed.²⁸²

The Board decided to move King's male students off campus during the Royal Canadian Navy's occupation of King's buildings: "... it was decided that King's students remain at Pine Hill during the coming term. Mr. Orr spoke about the high cost of living, and wondered if King's could increase their contribution which is at present \$1000. It was moved by Dr. Walker that King's contribute another \$1000, making a total of \$2000 to cover cost of Board and Room for King's Students."²⁸³

Routine business in the 1940s included scholarships, faculty appointments, honorary fellowships, mortgages, and Dalhousie-King's relations. After the war, activities included finding new professors, financial reports, heating systems, painting exteriors of buildings, foundation scholarships, and lights for the reading room.

When the war ended, the Board worked with other University offices to prepare for the return of King's buildings to the University. The Joint Committee of Alumni, Board and Faculty presented a report on Nov. 30, 1944, with recommendations for post-war policies.²⁸⁴

1950s

In 1950, regular business included scholarships, salary bonuses, the Bishop MacKenley memorial lectures, and unpaid student accounts. In 1954, dining hall chairs were a topic of discussion.

How one issue played out in the late 1950s is illustrative of the Board's activities at the time: University of New Brunswick "propaganda" was a topic at several Board meetings. "This has become a matter of some concern. At a recent dinner meeting of Alumni in Halifax, the President of UNB repeated his claim that UNB is the 'oldest university' and the term is used in their campaign booklet just printed. Moved by Col. Laurie, seconded by Judge Hudson, that the Secretary write to Dr. R. V. Harris asking him to search out documentary evidence of the founding of King's and U.N.B. and write an official letter for publication in the press, submitting such letter to the College before publication."²⁸⁵

Dr. Harris researched and wrote a brief supporting King's claim to be the oldest university in Canada. It was proposed that the Bishop of Nova Scotia write to the chairman of the Board of Governors of UNB, forwarding a copy of the Harris document and asking him to request that the President of UNB discontinue making his statements about UNB being the "oldest university in Canada."²⁸⁶ Dr. Harris' document, with a cover letter by the Bishop, was to be sent to the head of the UNB Board of Governors, the Chancellor and the President of UNB.²⁸⁷

²⁸¹ *Ibid.*, pp.327-328.

²⁸² *Ibid.*

²⁸³ *Ibid.*, March 26, 1942, p.382.

²⁸⁴ Board of Governors Minute Book 13, p.101-107.

²⁸⁵ Executive Committee meeting, Feb. 6, 1959.

²⁸⁶ Board meeting, May 6, 1959.

²⁸⁷ Executive Committee meeting, June 17, 1959.

“U.N.B. report: the Bishop of NS has been in communication with the President of UNB, who is consulting with Dean Bailey of his Faculty. Dr. Harris has written another letter to the Bishop and the matter is being dealt with.”²⁸⁸

“There is nothing new to report, but it is understood that Dr. MacKay has ceased to call U.N.B. ‘the oldest university.’”²⁸⁹

Details of the visit of Queen Elizabeth II and Prince Philip to King’s College the next day were given at the Executive Committee meeting of July 31, 1959.

The grant of College Arms was another topic of discussion that continued for several meetings in the 1950s and early 1960s.

Topics at the Board’s annual meetings included gifts and legacies, e.g., on Nov. 5, 1959: “The following were received during the year: . . . from the Susan Almon Estate: portrait of Mather Byles, by Copley, Major André silver claret jug, silver service, and two pieces of sculpture; and after the Royal Visit on August 1st, a signed photograph of the Queen and Prince Philip, which we had framed.” It was suggested that the photograph be hung in the Haliburton Room. At the Board’s annual meeting on Oct. 31, 1956, it was announced that, “Word has been received that a portrait of the late Sen. F. W. Borden (B.A. 1867) will come to the College.”

The Board designated which members had signing authority over its financial affairs. It received the Treasurer’s report and financial statements, Fund statements, and the Library Report. It granted funding to the King’s College Co-Eds Athletic Association and the K.C.A.A.A. It handled salaries and appointments of faculty members and staff, and dealt with changes to the University *Statutes*.

1960s

In the mid-1960s, regular business included discussion of fire regulations in the Roost, salaries, insurance, the food services contract, and washroom renovations. Later in the decade, the Board was preoccupied with serious financial problems and their potential consequences.

1970s

Business of the late 1970s included the establishment of the Wardroom student pub in 1978; King’s relationship with the Atlantic School of Theology; a fund-raising campaign; future directions for King’s; and pension plans.

1980s

The late 1980s brought much discussion about Library building plans, the University’s Bicentennial celebrations, instituting a Contemporary Studies programme, and personnel recommendations.

2000s

Regular business circa 2002 revolved around reports that were tabled, e.g., the President’s report, Vice-President’s report, Student Union update, Nominations Committee report, Finance Committee report, Pension Committee report, Presidential personnel recommendations, and a report from the Director of Alumni, Development and Public Relations.

²⁸⁸ Executive Committee meeting, July 31, 1959.

²⁸⁹ Executive Committee meeting, Oct. 7, 1959.

Documentary forms

The fonds consists of records arising from the mandated functions of the Board of Governors as described in the administrative history. The fonds includes minutes, agendas, and supporting documents such as correspondence; reports; financial papers; contracts; personnel records including curricula vitae, reference letters and appointment forms; news clippings and other documents. It includes the University *Statutes*, policies and procedures approved by the Board.

Meeting minutes and committee records form the largest portion of the fonds. The fonds also contains reports, financial statements and legal documents.

Immediate source of acquisition

The minute books were removed from the vault in the main building and deposited in the Archives in 1992. Other records were assembled at the time the Archives was established in the new Library building in 1992. Boxes of old records were transferred from the vault in the Administration building, although there was no formal deposit of the records at the time.

This fonds consists of materials created and collected by the University of King's College Board of Governors and its committees. Documents reflect all aspects of the Board's sphere of responsibility and include correspondence with Board members and outside individuals and agencies; meeting minutes and agendas; reports created or reviewed by the Board; annual reports; financial documents, including ledgers, budgets, statements, and other materials; lists of members and officers; and various other materials related to the overall management of the University and its assets.

Geographical area

The Board of Governors records relate to the University's activities at its original location in Windsor, Nova Scotia, and to its operations in its current location, Halifax, where it was established in the 1920s after a fire destroyed the main building in Windsor on Feb. 5, 1920.

Arrangement

As there was no apparent order to the Board's records in the Archives other than the Minute Books, contract archivist John Weeren arranged and described many of the records in 1993 in a record group, UKC.A; arrangement was basically chronological.

Since 1993, several more boxes of Board records emerged in the Archives, particularly during summer processing projects in 2008, so it was decided to integrate the newly-found records into the original fonds and revise the series to make the voluminous contents more accessible.

During this 2009 arrangement and description project, records in the fonds were arranged into the following series, which were established by the Assistant Archivist and Archives Assistants:

Series 1	Constating documents. – 1789-2008.	UKC.BOG.1	5 m
Series 2	Governance records. – 1787-2008.	UKC.BOG.2	1.25 m
Series 3	Executive Committee records. – 1835-2008.	UKC.BOG.3	0.75 m
Series 4	Financial records. – 1803-2008.	UKC.BOG.4	2 m
Series 5	Legal documents. – 1789-2008.	UKC.BOG.5	1 m

Series 6 Committee records. – 1803-2008.
Series 6 Operational records. – 1821-2008.
Series 8 Correspondence. – 1803-2009.

UKC.BOG.6 0.5 m
UKC.BOG.7 0.25 m
UKC.BOG.8 1.75 m

IV. Notes

Physical description

The records are mostly textual and encompass significant manuscripts, such as the Royal Charter of 1802 and *Statutes of 1803 and 1807*; handwritten, typed and word-processed meeting minutes and financial documents; typed documents and carbon copies; bound ledger books, loose ledger sheets, and modern word processing documents.

The fonds consists of 10 m of textual records, which include:

- 1 Royal Charter (ms.)
- 30 Minute Books
- 6 binders of University *Statutes* and photocopies of Nova Scotia provincial *Statutes*
- ca. 0.5 m published University *Statutes*

Physical condition

Some of the oldest records are fading and almost illegible. Bindings on some Minute Books are fragile.

Conservation

The Royal Charter of 1802 was placed in acid-free mats and an acid-free box in 1992.

A conservator cleaned about 800 documents in early 2009, placing them in Mylar sleeves.

Other formats

The Minute Books have been microfilmed. The microfilm reels are in subseries 2.3.

Access restrictions

Before November 1999, all Board sessions were closed and meeting minutes were closed for 50 years after their date.²⁹⁰

At the Board of Governors' meeting of Nov. 25, 1999, Item 99:28 was approved: starting with that meeting, the approved minutes of the Board would be made publicly available by placing them in the Library; however, the Board may designate any matter as confidential.

The opening of the minutes was not retroactive, so minutes from the previous 30 years remained closed. Thus, minutes from 30 years before the present through November 1999 (when the minutes were opened) are closed.

The 30-year closure period decreases each year, so that by Dec. 1, 2029, all Board of Governors minutes will be open.

²⁹⁰ Deposit form for Board of Governors minutes, 1997.

Access may also be restricted in accordance with privacy legislation. Consult Archivist for further information.

Copyright and reproduction

Copyright belongs to the University of King's College.
Permission of the University Archivist is required for reproduction of any record.

Associated material

Nova Scotia Archives and Records Management (NSARM) has copies of the microfilmed Minute Books.

The Anglican Diocesan Archives in Halifax has personal papers of R. V. Harris, a long-serving member of the Board.

Accruals

The fonds is open and further accruals are expected. All of the Board of Governors' records in the Archives as of June 30, 2009, have been processed.

Related records

The University of King's College financial records collection (UKC.FIN) contains records relating to financial funds and campaigns, all of which came under the jurisdiction of the Board of Governors. However, resources do not permit the transfer of those records into the Board of Governors fonds during this project.

The Presidents' Papers (UKC.P.1) contain the Presidents' annual reports and records of their dealings with the Board.

The University *Calendars*²⁹¹ contain lists of Board members and their positions.

Preferred citation

Cite as: [Item title], University of King's College Board of Governors fonds, University of King's College Archives, Halifax, Nova Scotia, Canada, UKC.BOG.[series no.].[sub-series no.].[file no.].

Bibliography

Further information about the Board of Governors may be found in the following books:

- Akins, Thomas Beamish. *A Brief Account of the Origin, Endowment and Progress of the University of King's College, Windsor, Nova Scotia*. Halifax, N.S. Printed by Macnab & Shaffer, 1865.
- DeWolf, Mark and George Flie. *1789: All the King's Men: The Story of a Colonial University*. Halifax. Alumni Association of the University of King's College, 1972.
- Hind, Henry Youle. *The University of King's College: 1790-1890*. New York. Church Review Co.,

²⁹¹ University of King's College Library Special Collections, LE 3 K6

1890.

Vroom, Williams Fenwick. *King's College: a Chronicle, 1789-1939: Collections and Recollections.*
Halifax. Imperial Pub. Co., 1941.

V. Series descriptions and file lists

Series 1	Constating documents. – 1789-2008.	UKC.BOG.1
Series 2	Governance records. – 1787-2008.	UKC.BOG.2
Series 3	Executive Committee records. – 1835-2008.	UKC.BOG.3
Series 4	Financial records. – 1803-2008.	UKC.BOG.4
Series 5	Legal documents. – 1789-2008.	UKC.BOG.5
Series 6	Committee records. – 1803-2008.	UKC.BOG.6
Series 6	Operational records. – 1821-2008.	UKC.BOG.7
Series 8	Correspondence. – 1803-2009.	UKC.BOG.8

Series 1 Constating documents

Dates: 1789-2008

Extent: 5 m of textual records (includes Royal Charter in acid-free housing as well as the original box it came in)

Scope and content

The series comprises records documenting the formation of the University of King's College, including the Royal Charter of 1802 granted by King George III; *Statutes* and policies issued by the Board of Governors; and copies of Nova Scotia provincial *Statutes*, which have been collected for reference.

The Royal Charter of 1802 was the University's founding document. It:

- acknowledged £4,000 granted to the Governors for the erection of a College building at Windsor;
- grants an endowment of £400 for the maintenance of the building, the professors, and the students;
- formally established the College, to be the source of several others, to form a University of Windsor;
- confirms the names of the Governors (eight members, all colonial government officials);
- allowed the Governors to elect the President and three members of the Board;
- confirms Governors' status as a body corporate, establishing the official name of "The Governors, President, and Fellows of King's College at Windsor in the Province of Nova Scotia;"
- gave the Governors a common seal to authorize property transactions and internal legislation;
- limited Governors' land holdings to a value of £6,000 yearly;
- made all *Statutes* and rules made by the Governors subject to Archbishop of Canterbury's approval;
- designates Archbishop of Canterbury as Patron of the College;
- elevated the existing College to the status of a University for the time being, until subsequent constituent Colleges were founded, to have all the privileges of English universities;
- established Governors' operational protocol for degree programs, expectations, etc.;
- granted the Governors and President all powers arising in addition to the Charter.

Arrangement

The series is arranged into three subseries:

Subseries 1.1 Royal Charter. – 1802.

Subseries 1.2 University of King's College *Statutes*, regulations, by-laws and policies. – 1803-2008.

Subseries 1.3 Nova Scotia provincial *Statutes* relating to the University of King's College. – 1789-1998.

Note

There may be additional Acts of Parliament in the U.K. relating to the foundation of the University in Windsor, N.S.; New Brunswick legislative *Statutes* relating to King's Law School in Saint John, N.B. (1892-1922); and Nova Scotia *Statutes* relating to King's association with Dalhousie University, but time has not permitted research into those jurisdictions. Researchers should check the following dates:

- 1788 Act of Parliament for founding a college in Windsor, Nova Scotia
- 1790 Parliament granted £1,000 to King's College
- 1832 Funding from Great Britain ended
- 1892 Law School established in Saint John, N.B.
- 1901 N.B. statute re law degrees
- 1923 Law School became part of University of New Brunswick
- 1923 N.S. *Statutes* re Dalhousie University association

Series 1 **Constatng documents. – 1789-2008.**

Subseries 1.1 **Royal Charter of King George III. – 1802.**

- UKC.BOG.1.1 His Majesty's Royal Charter, for Founding and Incorporating King's College at Windsor, in the Province of Nova Scotia. – 12th May, 42nd George III [1802]. Ms.
- UKC.BOG.1.1.2 Copy of His Majesty's Royal Charter, for Founding and Incorporating King's College at Windsor, in the Province of Nova Scotia. Dated 12th May, 42nd George III. – 1802. Printed, transcribed (2 c.).
- UKC.BOG.1.1.3 Box in which Royal Charter and wax seals were sent to King's College. – 1802.

Series 1 **Constatng documents. – 1789-2008.**

Subseries 1.2 **University of King's College *Statutes*, regulations, by-laws and policies. – 1803-2008.**

- UKC.BOG.1.2.1 *Statutes. – 1803-2004. [Binder.]*
- UKC.BOG.1.2.1803.1 The *Statutes, Rules and Ordinances of the University of King's College at Windsor in the Province of Nova Scotia. – 1803. Ms., transcribed (2 c.).*
- UKC.BOG.1.2.1803.2 Additional Statute framed and enacted. – 1803. Ms.
- UKC.BOG.1.2.1806 Additional Statute framed and enacted: proposal, statute. – 1806. Ms.
- UKC.BOG.1.2.1807.1 The *Statutes, Rules and Ordinances of the University of King's College at Windsor in the Province of Nova Scotia. – 1807. Ms., printed copy.*
- UKC.BOG.1.2.1807.2 Additional Statute framed and enacted. – 1807. Ms.
- UKC.BOG.1.2.1818 Additional Statute framed and enacted. – 1818. Ms.
- UKC.BOG.1.2.1854 *Statutes, Rules and Ordinances of the University of King's College, Windsor, N. S. prepared by the Governors under the act of 1853. – 1854. Printed (4 c.).*
- UKC.BOG.1.2.1875 *Statutes, Rules and Ordinances of the University, King's College, Windsor, Nova Scotia. Revised by the Governors in 1875. – 1875. Printed.*

Series 1	Constatng documents. – 1789-2008.
Subseries 1.2	University of King's College <i>Statutes, regulations, by-laws and policies.</i> – 1803-2008.
UKC.BOG.1.2.1891	Statutes, Rules and Ordinances of the University of King's College, at Windsor, Nova Scotia. Revised by the Governors in 1891. – 1891. Printed (3 c.).
UKC.BOG.1.2.1908	Statutes, Rules and Ordinances of the University of King's College, at Windsor, Nova Scotia. Revised by the Governors, 1908. – 1908. Printed (2 c.).
UKC.BOG.1.2.1913	Statutes, Rules and Ordinances of the University of King's College at Windsor, Nova Scotia. Revised by the Governors, 1913. – 1913. Printed (2 c.).
UKC.BOG.1.2.1930	Statutes, Royal Charter and Other Ordinances of the University of King's College at Halifax, Nova Scotia. Revised by the Governors, 1930. – 1930. Printed (9 c.).
UKC.BOG.1.2.1939	Retirement Annuity Plan. – 1939. Printed.
UKC.BOG.1.2.1962	University of King's College, Halifax, N.S. Statutes, Regulations, Articles of Agreement. Revised by the Governors, 1962. Drafts, printed copies. – 1962. Printed (7 c.).
UKC.BOG.1.2.1978	University of King's College Pink Book/Regulations Governing Faculty-Administration Relationships, Tenure, Promotions and Appointments and the Foundation Year Programme. Approved by the Board of Governors May 11, 1978. – 1978. (3 c.).
UKC.BOG.1.2.1981	University of King's College General College Regulations: amendments, printed copies. – 1981- 1997. Printed.
UKC.BOG.1.2.1987	Proposed changes to the Pink Book. – 1987. Printed.
UKC.BOG.1.2.1988	University of King's College AIDS Policy: drafts, printed copies, revisions. – 1988-1995.
UKC.BOG.1.2.1990	Pink Book. University of King's College Pink Book/Regulations Governing Faculty-Administration Relationships, Tenure, Promotions and Appointments and the Foundation Year Programme. Revised July 1990. – 1990. Printed. (2 c.).
UKC.BOG.1.2.1992	University of King's College Policy and Procedures on Sexual Harassment. – 1992-2000. Drafts, revisions, printed copy.
UKC.BOG.1.2.1994	Policy Manual for the Board of Governors: correspondence, printed materials. – 1994. Binder. (2 c.)
UKC.BOG.1.2.1995	Alexandra Hall Sign-in / Overnight Policy: proposed policy. – 1995.
UKC.BOG.1.2.1997.1	University of King's College Racial Equity Policy. Approved 12 June 1997. – 1997. Drafts, printed copies..
UKC.BOG.1.2.1997.2	Materials Management and Procedures Manual: memoranda, manual. – 1997. Printed.

Series 1	Constatng documents. – 1789-2008.
Subseries 1.2	University of King's College <i>Statutes, regulations, by-laws and policies.</i> – 1803-2008.
UKC.BOG.1.2.1997.3	Board of Governors Policy Manual Update: correspondence, lists, facsimiles of the King's College Act, College Regulations. – 1997. Printed.
UKC.BOG.1.2.1998.1	Pink Book. University of King's College Pink Book/Regulations Governing Faculty-Administration Relationships, Appointments, Promotion, and Tenure. With Amendments to May 28, 1998. – 1998. Draft, printed copy.
UKC.BOG.1.2.1998.2	Blue Book: University By-laws, Rules and Regulations: drafts, excerpts, printed copies showing changes. – c.1960, 1998.
UKC.BOG.1.2.1999.1	Blue Book: By-Laws, Rules and Regulations of the University of King's College made by the Board of Governors. September, 1999. – 1999. Printed. (2 c.)
UKC.BOG.1.2.1999.2	Yellow Book. University of King's College Yellow Book. – 1999. Printed.
UKC.BOG.1.2.1999.3	Green Book. Regulations of the Foundation Year Programme of the University of King's College, the Structure and Organization of the Dalhousie/King's Contemporary Studies Programme, the Structure and Organization of the Joint Dalhousie/King's Early Modern Studies Programme, the Structure and Organization of the Joint Dalhousie/King's History of Science and Technology Programme. – c. 1999.
UKC.BOG.1.2.1999.4	Structure of Responsibility for the Regulation of Conduct, Fining and Appeal Procedures. – 1999. Printed
UKC.BOG.1.2.1999.5	University of King's College Travel Policy. Approved Oct. 13, 1999. – 1999. Printed.
UKC.BOG.1.2.2002.1	Purple Book: The Royal Charter, An Act to Continue the Board of Governors of the University of King's College, the Role of the University, Articles of Association between the Governors of King's College and the Governors of Dalhousie College, Memorandum of Understanding between the University of King's College and Dalhousie University..., Agreement Constituting the Atlantic School of Theology, An Act to Incorporate Atlantic School of Theology. – c. 2002.
UKC.BOG.1.2.2002.2	King's Rules. – 2002. Printed.
UKC.BOG.1.2.2004.1	Blue Book: By-Laws, Rules and Regulations of the University of King's College made by the Board of Governors. Amended by the Board of Governors March 25, 1998, May 27, 1999, and November 25, 1999. – Jan 2004. Printed.
UKC.BOG.1.2.2004.2	University of King's College Travel Policy. Approved Nov. 18, 2004. – 2004.
UKC.BOG.1.2.2005.1	University of King's College Summer Hiring Policy. – 2005. Printed.
UKC.BOG.1.2.2005.2	University of King's College Information Distribution and Posting Policy. – 2005. Printed.

- Series 1** **Constating documents. – 1789-2008.**
- Subseries 1.2** **University of King's College *Statutes*, regulations, by-laws and policies. – 1803-2008.**
- UKC.BOG.1.2.2006 University of King's College Code of Conduct. Draft revision. – 2006. Printed.
- UKC.BOG.1.2.2007 Red Book. Handbook for Employees of the University of King's College: excerpts. – 2007.
- UKC.BOG.1.2.2008.1 University of King's College Privacy Policy: final version submitted to the Board of Governors for approval. – 2008.
- UKC.BOG.1.2.2008.2 University of King's College Governance Manual. – c. 2008. Binder.

- Series 1** **Constating documents. – 1789-2008.**
- Subseries 1.3** **Nova Scotia provincial statutes relating to the University of King's College. – 1789-1998. [Kept in binder UKC.BOG.1.3.]**
- S.N.S. 1789, c.4 ***An Act for founding, establishing and maintaining, a College in this Province***
 - Establishes the Board; defines its membership as eight colonial government officials
 - Name made official as "The Governors of King's College of Nova-Scotia;" formed as a body corporate
 - Gives the Governors a common seal to authorize property transactions and internal legislation
 - Duties established: to meet as they think fit; make *Statutes* and rules; to preserve books, furniture, and other property; to appoint and pay the President and professors
- S.N.S. 1851, c.31 ***An Act to discontinue the Grant to King's College, Windsor***
 - Governors' grant of £944/8/10 from the Province discontinued
- S.N.S. 1852, c.14, s.3 ***An Act for applying certain Monies therein mentioned for the service of the year 1852, and for other purposes***
 - Grants £250 to the Governors funds for the year 1852

Series 1

Constatting documents. – 1789-2008.

Subseries 1.3

Nova Scotia provincial statutes relating to the University of King's College.
– 1789-1998. [Kept in binder UKC.BOG.1.3.]

S.N.S. 1853, c.66

An Act to Incorporate the Governors of King's College, Windsor, and to repeal the Act for founding, establishing, and maintaining a College in this Province

- Increases the Board to 13 members; five executive colonial officials, and eight Alumni Association members
- Bishop of Nova Scotia made a permanent *ex officio* member of the Board
- Grants life membership to four members serving at the time
- Each year, two Alumni members are to leave the Board in order of their election, but with the option of being re-elected
- All vacancies to be filled by Alumni members
- Limits Board membership to Anglicans
- Body corporate status reiterated
- Common seal reiterated
- Name confirmed as "Governors of King's College, Windsor"
- All property held under former names transferred by statute to the current Governors under the new name
- Confirms power to draft and enforce statutes and rules
- Confirms University status of the College
- Charter upheld
- Degrees and other operational activities explained

S.N.S. 1866, c.100

An Act to amend the Act to incorporate the Governors of King's College, Windsor, and to repeal the Act for founding, establishing, and maintaining a College in this Province

- Limits re-election of Governors to 11 months after they served as Governor

S.N.S. 1883, c.63

An Act to amend the Act to incorporate the Governors of King's College, Windsor

- Increases number of Governors to 15 by the addition of two members elected by the Diocesan Synod of Nova Scotia, serving jointly as members of the Synod and the Board
- New Governors to hold office for four years and leave office alternately
- Governors will be elected by the Synod in case of death or vacancy
- Board to increase by three more members pending approval of Diocesan Synod of Fredericton; one to be an *ex officio* member (the Bishop), the other two elected by the same Synod; these three members, including Bishop of Fredericton, lose places as Governors if there cease to be New Brunswick students at King's and/or disapproval by them of these three
- Board to increase by two more members pending approval of Diocese of Newfoundland; these members to be dismissed if they lose approval of Newfoundland students at King's
- Governors to be regulated by and answerable to their respective Synods

- Series 1** **Constatng documents.** – 1789-2008.
- Subseries 1.3** **Nova Scotia provincial statutes relating to the University of King's College.**
– 1789-1998. [Kept in binder UKC.BOG.1.3.]
- S.N.S. 1895, c.147 *An Act respecting the Governors of Kings [sic] College, Windsor*
-Number of Governors increased to 37 by addition of one Governor for each deanery in Nova Scotia and New Brunswick and three for the archdeaconry of Prince Edward Island; elections to be held in each deanery, with no less than four clergy and four lay people present
-Deanery elections to the Board to be called by the local rural dean, in June yearly; elected Governors to remain in that office for one year or until another be elected in his place
-Requires a Governor to be elected for every additional deanery added to the two provinces
- S.N.S. 1897, c.129 *An Act to amend Chapter 147 of the Acts of 1895, respecting the Governors of King's College, Windsor*
- Corrects diction errors in previous Act that may effect membership and elections to the Board, such as inclusion of words "parish" and "churchmen"
- Clarifies the complex electing formula of the previous act
- S.N.S. 1903, c.201 *An Act respecting the Governors of Kings [sic] College*
- Membership changed to one Governor elected for each deanery in NS and NB; three members for the archdeaconry of P.E.I.
- Changes election date to May and June
- Each Governor is to govern the College, as well as represent respective deanery to the College
- Confirms every member must be Anglican, including lay members, and reside within their deanery
- Any Governor who leaves his electoral deanery loses his position on the Board
- All future deaneries will be required to elect Governors therefrom
- S.N.S. 1908, c.192 *An Act to amend Chapter 66, Acts of 1853, entitled An Act to incorporate the Governors of King's College, Windsor*
- Clarifies that every Governor must be a resident of either NS, NB or P.E.I., clergy or lay person; if a Governor moves to any other province, he loses his place on the Board
- S.N.S. 1910, c.148 *An Act to amend Chapter 201, Acts of 1903-4, "An Act Respecting the Governors of King's College"*
- Changes elections to June, dropping May
- S.N.S. 1911, c.128 *An Act to Incorporate Governing Body of the Collegiate School of Kings [sic] College, Windsor*
- Governors relinquish authority over the Collegiate School
- Collegiate School forms its own governing body
- Allows King's Board to elects four persons to Collegiate School Board

- Series 1** **Constating documents. – 1789-2008.**
- Subseries 1.3** **Nova Scotia provincial statutes relating to the University of King's College.**
 – 1789-1998. [Kept in binder UKC.BOG.1.3.]
- S.N.S. 1921, c.173 *An Act Relating to The University of King's College, Windsor, N.S.*
 - Alumni representation and election method changed
 - 10 Alumni representatives: five to hold office date Act passed until first annual meeting of Alumni Association; five others to hold office from the first annual meeting to the second since the passing of the Act
 - Diocesan Synod of Nova Scotia to elect eight members to the Board: four holding office from the passing of the Act to the first annual meeting of the Synod; four others to hold office from date Act passed until second annual meeting of the Synod; Fredericton Synod to follow same method, also with eight members, elected by the same formula
 - Confirms three members of the Board existing already, including the President, and two Bishops
 - Vacancies on the Board to be filled by the Synods and Alumni Association all electing the number of available seats; Governors elected by such means shall hold term for two years
 - Confirms possession of common seal, power to make statutes and rules
 - After the Fire, is officially to continue at Windsor with same privileges and powers
- S.N.S. 1923, c.130 *An Act Relating to the University of King's College, Windsor, N.S.*
 - Same as previous Act re: membership and formulae
 - Clearer explanation of functions of the College
 - May enter into co-operative agreement with other universities post-fire
 - Protects Governors from being personally liable for Board debts unless they desire to be so
- S.N.S. 1923, c.131 *An Act to Incorporate the Governing Body of King's College School, Windsor, Nova Scotia*
 - Requires two Board members to sit on Collegiate School Board
 - Permits King's Faculty to sit on Collegiate Board
 - Duplicates election formulae and membership of King's Board for the Collegiate School
 - King's Governors to fill Collegiate Board vacancies
- S.N.S. 1934, c.108 *An Act to Amend Chapter 131, Acts of 1923, entitled, "An Act to Incorporate the Governing Body of King's College School, Windsor, N.S."*
 - Continues to include two members on the Collegiate Board from the King's Board or King's Faculty
- S.N.S. 1936, c.119 *An Act to Amend Chapter 130 of the Acts of 1923, "An Act Relating to the University of King's College, Windsor, N.S."*
 - Gives Board additional powers of financial investment
- S.N.S. 1948, c.150 *An Act to Amend Chapter 130 of the Acts of 1923, An Act Relating to the University of King's College, Windsor, N.S.*
 - Decreases powers of investment for the Governors

- Series 1** **Constatng documents.** – 1789-2008.
- Subseries 1.3** **Nova Scotia provincial statutes relating to the University of King's College.**
– 1789-1998. [Kept in binder UKC.BOG.1.3.]
- S.N.S. 1950, c.122 *An Act to Amend Chapter 130 of the Acts of 1923, An Act Relating to the University of King's College, Windsor, N.S.*
- "Windsor, N.S." is officially and for the first time removed from the name of the College and the Governors
- Confirmation of body corporate status of the Governors
- Membership reduced to nine Governors
- S.N.S. 1953, c.96 *An Act to Amend Chapter 130 of the Acts of 1923, An Act Relating to the University of King's College*
- Six members added to the Board by its Executive
- S.N.S. 1960, c.106 *An Act to Amend and Consolidate the Acts Relating to the University of King's College*
- Body corporate status confirmed
- Eight Alumni members
- Six Synod of Nova Scotia members
- Six Synod of Fredericton members
- Eight members co-opted by the Executive
- Eight other members
- Membership varies from yearly to every two years
- Vacancies continue to be filled by Alumni and the Synods
- Simplified explanation of powers and privileges of the Board
- Continued language about entering into agreements with schools post-Fire
- S.N.S. 1964, c.121 *An Act to Amend Chapter 106 of the Acts of 1960, King's College Act*
- Faculty gains membership on the Board with four members
- Terms to be two years
- Faculty members who cease to be Faculty during their term on the Board lose their seat on the Board
- Faculty defined as professors, associate professors, assistant professors, lecturers paid from the King's Foundation, lecturers in the School of Divinity; excludes instructors and special lecturers
- S.N.S. 1970, c.138 *An Act to Amend Chapter 106 of the Acts of 1960, King's College Act*
- King's Students' Union gains membership on the Board with three members
- KSU members hold office for one year
- KSU members who cease to be part of KSU during their term lose their seat on the Board
- S.N.S. 1974, c.88 *An Act to Incorporate Atlantic School of Theology.* 1974, Private Bill no.24.
Establishes Atlantic School of Theology
- first vacancies on its 20-member Board of Governors to be filled by five members of King's Board of Governors, inter alia. King's Governors make appointments to fill those vacancies

- Series 1** **Constating documents.** – 1789-2008.
- Subseries 1.3** **Nova Scotia provincial statutes relating to the University of King's College.**
– 1789-1998. [Kept in binder UKC.BOG.1.3.]
- S.N.S. 1987, c.80 *An Act to Amend Chapter 106 of the Acts of 1960, the King's College Act*
- Six Board members from Alumni Association
- Six Board members from Synods of Nova Scotia and Fredericton
- Six members co-opted by the Executive
- Nine other members
- Position of Chairman created: elected for three-year term, may be re-elected
- S.N.S. 1998, c.44 *An Act to Continue the Board of Governors of the University of King's College*
- Powers of the Board as natural person confirmed
- Objects of the Board are to conduct, govern, and operate the University
- Confirms powers to make statutes and rules
- Power to enter into agreement with other schools reiterated
- 30 members
- Two-year terms reiterated, eligible for re-election
- Synods and Alumni Association continue to elect vacancies
- Student Union representatives have terms of one year
- Chairman continues role as before
- UKC.BOG.1.3.2 Nova Scotia provincial *Statutes* relating to the University of King's College:
copies, drafts, correspondence, memoranda. – 1853, 1904, 1936, 1960, 1973,
1982, 1987, 1998.

Series 2 Governance records

Dates: 1787-2008
Extent: 1.25 m of textual records (includes microfilms)

Scope and content

Series comprises official minutes of regular and special Board meetings. Series includes agenda support papers: documents distributed before or at meetings to provide background information for the various agenda items. In most cases, the documents formed part of packages that were sent to Board members prior to each Board meeting.

Title based on contents of series.

Restrictions

Before November 1999, all Board sessions were closed and meeting minutes were closed for 50 years after their date (deposit form for Board of Governors minutes, 1997).

At the Board of Governors' meeting of Nov. 25, 1999, Item 99:28 was approved: starting with that meeting, the approved minutes of the Board would be made publicly available by placing them in the Library; however, the Board may designate any matter as confidential.

However, the opening of the minutes was not retroactive; minutes of the previous 30 years remained closed. Therefore, minutes from 30 years before the present, through November 1999 (when the minutes were opened) are closed.

The 30-year closure period decreases each year, so that by Dec. 1, 2029, all Board minutes will be open.

Access may also be restricted in accordance with privacy legislation. Consult Archivist for further information.

Other formats

The bound Minute Books were microfilmed at the Public Archives of Nova Scotia in the 1990s. The reels of microfilm are in this series.

Arrangement

Series is arranged into two subseries:

- Subseries 2.1 Board of Governors minute books. – 1787-1981. Bound volumes.
- Subseries 2.2 Board of Governors meeting minutes. – 1814-2008. Unbound.
- Subseries 2.3 Board of Governors minute books on microfilm. – 1787-1995.

Series 2	Governance records. – 1787-2008.
Subseries 2.1	Board of Governors minute books. – 1787-1981. Bound volumes.
UKC.BOG.2.1	Board of Governors minute books. – 1787-1981.
UKC.BOG.2.1.1	Minute Book 1. Minute book, prefaced with legislative proceedings. – Nov. 1787-Nov. 1814. [Fragile.]
UKC.BOG.2.1.2	Minute Book 2. – Sept. 1815-Dec. 1835.
UKC.BOG.2.1.3	Minute Book 3. – Jan. 1836-Feb. 1854.
UKC.BOG.2.1.4	Minute Book 4, prefaced with legislative proceedings. – Feb. 1854-Feb. 1869.
UKC.BOG.2.1.5	Minute Book 5. – Jan. 1869-Dec. 1882.
UKC.BOG.2.1.6	Minute Book 6. – Jan. 1883-June 1892.
UKC.BOG.2.1.7	Minute Book 7. – June 1892-Dec. 1899.
UKC.BOG.2.1.8	Minute Book 8. – Jan. 1900-Dec. 1906.
UKC.BOG.2.1.9	Minute Book 9. – Jan. 1907-Aug. 1913.
UKC.BOG.2.1.10	Minute Book 10. – Sept. 1913-May 1921.
UKC.BOG.2.1.11	Minute Book 11. – Sept. 1921-Nov. 1932.
UKC.BOG.2.1.12	Minute Book 12. – Nov. 1932-Aug. 1942 [Fragile.]
UKC.BOG.2.1.13	Minute Book 13. – Sept. 1942-May 1953.
UKC.BOG.2.1.14	Minute Book 14. – July 1953-May 1963.
UKC.BOG.2.1.15	Minute Book 15. – June 1963-Jan. 1976.
UKC.BOG.2.1.16	Minute Book 16. – Apr. 1976-Oct. 1978.
UKC.BOG.2.1.17	Minute Book 17. – Feb. 1979-May 1981.

Series 2	Governance records. – 1787-2008.
Subseries 2.2	Board of Governors meeting minutes. – 1814-2008.
UKC.BOG.2.2.1	Meetings. – Undated.
UKC.BOG.2.2.1814	Meetings. Index of subjects from UKC.BOG.2.1.1. – November 1814.
UKC.BOG.2.2.1817	Meetings. – 1817.
UKC.BOG.2.2.1819	Meetings. – 1819.
UKC.BOG.2.2.1820	Meetings. – 1820.
UKC.BOG.2.2.1821	Meetings. – 1821.
UKC.BOG.2.2.1828	Meetings. – 1828.
UKC.BOG.2.2.1833	Meetings. – 1833.
UKC.BOG.2.2.1835	Meetings. – 1835.
UKC.BOG.2.2.1836	Meetings. – 1836.

Series 2**Subseries 2.2**

UKC.BOG.2.2.1838
UKC.BOG.2.2.1846
UKC.BOG.2.2.1847
UKC.BOG.2.2.1848
UKC.BOG.2.2.1849
UKC.BOG.2.2.1850
UKC.BOG.2.2.1851
UKC.BOG.2.2.1852
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UKC.BOG.2.2.1888
UKC.BOG.2.2.1889

Governance records. – 1787-2008.**Board of Governors meeting minutes. – 1814-2008.**

Meetings. – 1838.
Meetings. – 1846.
Meetings. – 1847.
Meetings. – 1848.
Meetings. – 1849.
Meetings. – 1850.
Meetings. – 1851.
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Meetings. – 1860.
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Meetings. – 1880.
Meetings. – 1881.
Meetings. – 1882.
Meetings. – 1884.
Meetings. – 1885.
Meetings. – 1886.
Meetings. – 1887.
Meetings. – 1888.
Meetings. – 1889.

Series 2**Subseries 2.2**

UKC.BOG.2.2.1890
UKC.BOG.2.2.1893
UKC.BOG.2.2.1894
UKC.BOG.2.2.1895.01.10
UKC.BOG.2.2.1895.02.14
UKC.BOG.2.2.1895.03.14
UKC.BOG.2.2.1895.04.12
UKC.BOG.2.2.1895.05.09
UKC.BOG.2.2.1895.06.13
UKC.BOG.2.2.1895.06.14
UKC.BOG.2.2.1895.11.14
UKC.BOG.2.2.1896.03.12
UKC.BOG.2.2.1896.06.17
UKC.BOG.2.2.1896.10.08
UKC.BOG.2.2.1896.11.12
UKC.BOG.2.2.1896.12.10
UKC.BOG.2.2.1897.01.21
UKC.BOG.2.2.1897.04.08
UKC.BOG.2.2.1897.10.05
UKC.BOG.2.2.1897.12.09
UKC.BOG.2.2.1898.12.08
UKC.BOG.2.2.1899.12.14
UKC.BOG.2.2.1900.06.20
UKC.BOG.2.2.1900.12.13
UKC.BOG.2.2.1901.06.19
UKC.BOG.2.2.1901.12.12
UKC.BOG.2.2.1902.06.18
UKC.BOG.2.2.1902.12.11
UKC.BOG.2.2.1903.06.13
UKC.BOG.2.2.1903.09.08
UKC.BOG.2.2.1903.12.10
UKC.BOG.2.2.1904.03.02
UKC.BOG.2.2.1904.04.19

Governance records. – 1787-2008.**Board of Governors meeting minutes. – 1814-2008.**

Meetings. – 1890.
Meetings. – 1893.
Meetings. – 1894.
Meeting. – 10 January 1895.
Meeting. – 14 February 1895.
Meeting. – 14 March 1895.
Meeting. – 12 April 1895.
Meeting. – 9 May 1895.
Meeting. – 13 June 1895.
Meeting. – 14 June 1895.
Meeting. – 14 November 1895.
Meeting. – 12 March 1896.
Meeting. – 17 June 1896.
Meeting. – 8 October 1896.
Meeting. – 12 November 1896.
Meeting. – 10 December 1896.
Meeting. – 21 January 1897.
Meeting. – 8 April 1897.
Meeting. – 5 October 1897.
Meeting. – 9 December 1897.
Meeting. – 8 December 1898.
Meeting. – 14 December 1899.
Meeting. – 20 June 1900.
Meeting. – 13 December 1900.
Meeting. – 19 June 1901.
Meeting. – 12 December 1901.
Meeting. – 18 June 1902.
Meeting. – 11 December 1902.
Meeting. – 13 June 1903.
Meeting. – 8 September 1903.
Meeting. – 10 December 1903.
Meeting. – 2 March 1904.
Meeting. – 19 April 1904.

Series 2**Subseries 2.2**

UKC.BOG.2.2.1904.06.22
UKC.BOG.2.2.1904.12.08
UKC.BOG.2.2.1905.06.21
UKC.BOG.2.2.1906
UKC.BOG.2.2.1906.03.27
UKC.BOG.2.2.1906.06.20
UKC.BOG.2.2.1906.07.05
UKC.BOG.2.2.1906.11.22
UKC.BOG.2.2.1907.06.19
UKC.BOG.2.2.1907.11.21
UKC.BOG.2.2.1908.06.17
UKC.BOG.2.2.1910.05.11
UKC.BOG.2.2.1921.09.15
UKC.BOG.2.2.1941.11.20
UKC.BOG.2.2.1942.11.19
UKC.BOG.2.2.1943.11.18
UKC.BOG.2.2.1944.11.30
UKC.BOG.2.2.1945.11.29
UKC.BOG.2.2.1946.11.28
UKC.BOG.2.2.1960.05.11
UKC.BOG.2.2.1960.12.02
UKC.BOG.2.2.1961.05.10
UKC.BOG.2.2.1961.11.09
UKC.BOG.2.2.1962.05.09
UKC.BOG.2.2.1962.10.31
UKC.BOG.2.2.1963.02.22
UKC.BOG.2.2.1963.05.14
UKC.BOG.2.2.1963.06.29
UKC.BOG.2.2.1963.11.19
UKC.BOG.2.2.1964.01.20
UKC.BOG.2.2.1964.05.12
UKC.BOG.2.2.1964.12.16
UKC.BOG.2.2.1964.12.30

Governance records. – 1787-2008.**Board of Governors meeting minutes. – 1814-2008.**

Meeting. – 22 June 1904.
Meeting. – 8 December 1904.
Meeting. – 21 June 1905.
Meeting. – 1906.
Meeting. – 27 March 1906.
Meeting. – 20 June 1906.
Meeting. – 5 July 1906.
Meeting. – 22 November 1906.
Meeting. – 19 June 1907.
Meeting. – 21 November 1907.
Meeting. – 17 June 1908.
Meeting. – 11 May 1910.
Meeting. – 15 September 1921.
Meeting. – 20 November 1941.
Meeting. – 19 November 1942.
Meeting. – 18 November 1943.
Meeting. – 30 November 1944.
Meeting. – 29 November 1945.
Meeting. – 28 November 1946.
Meeting. – 11 May 1960.
Meeting. – 2 December 1960.
Meeting. – 10 May 1961.
Meeting. – 9 November 1961.
Meeting. – 9 May 1962.
Meeting. – 31 October 1962.
Meeting. – 22 February 1963.
Meeting. – 14 May 1963.
Meeting. – 29 June 1963.
Meeting. – 19 November 1963.
Meeting. – 20 January 1964.
Meeting. – 12 May 1964.
Meeting. – 16 December 1964.
Meetings. – 30 December 1964 and 7 January 1965, planning material.

Series 2

Subseries 2.2

UKC.BOG.2.2.1966.05.04
UKC.BOG.2.2.1967.11.29
UKC.BOG.2.2.1968.04.30
UKC.BOG.2.2.1968.11.21
UKC.BOG.2.2.1969.04.24
UKC.BOG.2.2.1969.10.29
UKC.BOG.2.2.1970.04.29
UKC.BOG.2.2.1970.11.18
UKC.BOG.2.2.1971.11.24
UKC.BOG.2.2.1972.05.04
UKC.BOG.2.2.1972.07.17
UKC.BOG.2.2.1972.11.22
UKC.BOG.2.2.1972.12.20
UKC.BOG.2.2.1973.01.16
UKC.BOG.2.2.1973.04.25
UKC.BOG.2.2.1973.09.20
UKC.BOG.2.2.1973.11.22
UKC.BOG.2.2.1974.04.02
UKC.BOG.2.2.1974.11.14
UKC.BOG.2.2.1975.04.17
UKC.BOG.2.2.1975.10.29
UKC.BOG.2.2.1976.04.30
UKC.BOG.2.2.1976.10.27
UKC.BOG.2.2.1977.10.14
UKC.BOG.2.2.1979.05.10
UKC.BOG.2.2.1979.10.25
UKC.BOG.2.2.1980.05.06
UKC.BOG.2.2.1980.11.18
UKC.BOG.2.2.1981.05.19
UKC.BOG.2.2.1981.11.10
UKC.BOG.2.2.1982.06.25
UKC.BOG.2.2.1982.12.01
UKC.BOG.2.2.1983.06.23

Governance records. – 1787-2008.

Board of Governors meeting minutes. – 1814-2008.

Meeting. – 4 May 1966.
Meeting. – 29 November 1967.
Meeting. – 30 April 1968.
Meeting. – 21 November 1968.
Meeting. – 24 April 1969.
Meeting. – 29 October 1969.
Meeting. – 29 April 1970.
Meeting. – 18 November 1970.
Meeting. – 24 November 1971.
Meeting. – 4 May 1972.
Meeting. – 17 July 1972.
Meeting. – 22 November 1972.
Meeting. – 20 December 1972.
Meeting. – 16 January 1973.
Meeting. – 25 April 1973.
Meeting. – 20 September 1973.
Meeting. – 22 November 1973.
Meeting. – 2 April 1974.
Meeting. – 14 November 1974.
Meeting. – 17 April 1975.
Meeting. – 29 October 1975.
Meeting. – 30 April 1976.
Meeting. – 27 October 1976.
Meeting. – 14 October 1977.
Meeting. – 10 May 1979.
Meeting. – 25 October 1979.
Meeting. – 6 May 1980.
Meeting. – 18 November 1980.
Meeting. – 19 May 1981.
Meeting. – 10 November 1981.
Meeting. – 25 June 1982.
Meeting. – 1 December 1982.
Meeting. – 23 June 1983.

Series 2

Subseries 2.2

UKC.BOG.2.2.1984.06.21
UKC.BOG.2.2.1984.12.17
UKC.BOG.2.2.1985.05.06
UKC.BOG.2.2.1985.05.29
UKC.BOG.2.2.1985.07.03
UKC.BOG.2.2.1985.11.27
UKC.BOG.2.2.1986.03
UKC.BOG.2.2.1986.06.04
UKC.BOG.2.2.1988.06.17
UKC.BOG.2.2.1989.06.01
UKC.BOG.2.2.1989.11.23
UKC.BOG.2.2.1990.06.01
UKC.BOG.2.2.1990.11.22
UKC.BOG.2.2.1991.05.23
UKC.BOG.2.2.1991.11.21
UKC.BOG.2.2.1992
UKC.BOG.2.2.1992.05.28
UKC.BOG.2.2.1992.11.28
UKC.BOG.2.2.1992.12.15
UKC.BOG.2.2.1993.05.26
UKC.BOG.2.2.1993.05.27
UKC.BOG.2.2.1993.11.18
UKC.BOG.2.2.1994.06.16
UKC.BOG.2.2.1994.11.17
UKC.BOG.2.2.1995.06.15
UKC.BOG.2.2.1995.09.19
UKC.BOG.2.2.1995.11.16
UKC.BOG.2.2.1996.02.15
UKC.BOG.2.2.1996.06.13
UKC.BOG.2.2.1996.11.14
UKC.BOG.2.2.1997
UKC.BOG.2.2.1997.06.12
UKC.BOG.2.2.1997.11.20

Governance records. – 1787-2008.

Board of Governors meeting minutes. – 1814-2008.

Meeting. – 21 June 1984.
Meeting. – 17 December 1984.
Meeting. – 6 May 1985.
Meeting. – 29 May 1985.
Meeting. – 3 July 1985.
Meeting. – 27 November 1985.
Meeting. – March 1986.
Meeting. – 4 June 1986.
Meeting. – 17 June 1988.
Meeting. – 1 June 1989.
Meeting. – 23 November 1989.
Meeting. – 1 June 1990.
Meeting. – 22 November 1990.
Meeting. – 23 May 1991.
Meeting. – 21 November 1991.
Meeting. Meetings schedule. – 1992-1993.
Meeting. – 28 May 1992.
Meeting. – 28 November 1992.
Meeting. – 15 December 1992.
Meeting. – 26 May 1993.
Meeting. – 27 May 1993.
Meeting. – 18 November 1993.
Meeting. – 16 June 1994.
Meeting. – 17 November 1994.
Meeting. – 15 June 1995.
Meeting. – 19 September 1995.
Meeting. – 16 November 1995.
Meeting. – 15 February 1996.
Meeting. – 13 June 1996.
Meeting. – 14 November 1996.
Meetings. Meetings schedule. – 1997-1998.
Meeting. – 12 June 1997.
Meeting. – 20 November 1997.

Series 2**Subseries 2.2**

UKC.BOG.2.2.1998
UKC.BOG.2.2.1998.03.25
UKC.BOG.2.2.1998.05.28
UKC.BOG.2.2.1998.11.26
UKC.BOG.2.2.1999
UKC.BOG.2.2.1999.02.11
UKC.BOG.2.2.1999.05.27
UKC.BOG.2.2.1999.11.25
UKC.BOG.2.2.2000.02.10
UKC.BOG.2.2.2000.12.06
UKC.BOG.2.2.2004.05.27
UKC.BOG.2.2.2005
UKC.BOG.2.2.2005.06.02
UKC.BOG.2.2.2005.09.28
UKC.BOG.2.2.2005.12.01
UKC.BOG.2.2.2006
UKC.BOG.2.2.2006.03.02
UKC.BOG.2.2.2006.06.29
UKC.BOG.2.2.2006.09.28
UKC.BOG.2.2.2006.12.07
UKC.BOG.2.2.2007
UKC.BOG.2.2.2007.03.08
UKC.BOG.2.2.2007.06.28
UKC.BOG.2.2.2007.10.04
UKC.BOG.2.2.2007.12.06
UKC.BOG.2.2.2008
UKC.BOG.2.2.2008.03.20
UKC.BOG.2.2.2008.06.19
UKC.BOG.2.3.1835

Governance records. – 1787-2008.**Board of Governors meeting minutes. – 1814-2008.**

Meetings. Meetings schedule. – 1998-1999.
Meeting. – 25 March 1998.
Meeting. – 28 May 1998.
Meeting. – 26 November 1998.
Meetings. Notes and meeting schedules. – 1999.
Meeting. – 11 February 1999.
Meeting. – 27 May 1999.
Meeting. – 25 November 1999.
Meeting. – 10 February 2000.
Meeting. – 6 December 2000.
Meeting. – 27 May 2004.
Meetings. Meeting schedules. – 2005-2006.
Meeting. – 2 June 2005.
Meeting. – 28 September 2005.
Meeting. – 1 December 2005.
Meetings. Meetings schedules. – 2006-2007.
Meeting. – 2 March 2006.
Meeting. – 29 June 2006.
Meeting. – 28 September 2006.
Meeting. – 7 December 2006.
Meetings. Meetings schedule. – 2007-2008.
Meeting. – 8 March 2007.
Meeting. – 28 June 2007.
Meeting. – 4 October 2007.
Meeting. – 6 December 2007.
Meetings. Meetings schedules. – 2008-2009.
Meeting. – 20 March 2008.
Meeting. – 19 June 2008.
Meeting. – 1835.

Series 2**Governance records. – 1787-2008.****Subseries 2.3****Board of Governors minute books on microfilm. – 1787-1981. 20 reels.**

Series 3 Executive Committee records

Dates: 1835-2008
Extent: 0.75 m of textual records

Scope and content

Series comprises official minutes of regular and special meetings of the Board of Governors' Executive Committee. Series includes agenda support papers: documents distributed before or at meetings to provide background information for the various agenda items.

Title based on contents of series.

Restrictions

Same as for Board of Governors' minutes.

Access may also be restricted in accordance with privacy legislation. Consult Archivist for further information.

Arrangement

Series is arranged into two subseries.

- Subseries 3.1 Board of Governors Executive Committee minute books. – 1977-1996.
- Subseries 3.2 Board of Governors Executive Committee meeting minutes. – 1835-2008.
- Subseries 3.3 Executive Committee reports, recommendations, extracts of minutes. – 1939-1985.

Series 3	Executive Committee records. 1835-2008.
Subseries 3.1	Board of Governors Executive Committee minute books. – 1977-1996.
UKC.BOG.3.1.1	Minute book. – Oct. 1977-Dec. 1984.
UKC.BOG.3.1.2	Minute book. – Oct. 1983-Jun. 1988.
UKC.BOG.3.1.3	Minute book. – May 1985-Jun. 1987.
UKC.BOG.3.1.4	Minute book. – Mar. 1987-Nov. 1990.
UKC.BOG.3.1.5	Minute book. – Mar. 1988-Oct. 1991.
UKC.BOG.3.1.6	Minute book. – Oct. 1990-Nov. 1994.
UKC.BOG.3.1.7	Minute book. – Feb. 1992-May 1996.

Series 3	Executive Committee records. 1835-2008.
Subseries 3.2	Board of Governors Executive Committee minutes. – 1835-2008.
UKC.BOG.3.2.1835	Meeting. – 1835.
UKC.BOG.3.2.1890.01.09	Meeting. – 9 January 1890.

Series 3

Subseries 3.2

UKC.BOG.3.2.1894.01.11
UKC.BOG.3.2.1894.03.08
UKC.BOG.3.2.1894.04.12
UKC.BOG.3.2.1894.05.10
UKC.BOG.3.2.1894.10.11
UKC.BOG.3.2.1894.11.08
UKC.BOG.3.2.1894.12.13
UKC.BOG.3.2.1895.10.10
UKC.BOG.3.2.1896.02.13
UKC.BOG.3.2.1896.06.16
UKC.BOG.3.2.1897.01.21
UKC.BOG.3.2.1897.03.11
UKC.BOG.3.2.1897.06.16
UKC.BOG.3.2.1897.10.14
UKC.BOG.3.2.1897.11.11
UKC.BOG.3.2.1899
UKC.BOG.3.2.1899.01.12
UKC.BOG.3.2.1899.02.09
UKC.BOG.3.2.1899.03.09
UKC.BOG.3.2.1899.04.13
UKC.BOG.3.2.1899.06.21
UKC.BOG.3.2.1900.10.11
UKC.BOG.3.2.1900.11.09
UKC.BOG.3.2.1901.01.10
UKC.BOG.3.2.1901.02.14
UKC.BOG.3.2.1901.03.14
UKC.BOG.3.2.1901.04.11
UKC.BOG.3.2.1901.06.13
UKC.BOG.3.2.1901.10.10
UKC.BOG.3.2.1901.11.14
UKC.BOG.3.2.1902.01.09
UKC.BOG.3.2.1902.03.13
UKC.BOG.3.2.1902.05.08

Executive Committee records. 1835-2008.

Board of Governors Executive Committee minutes. – 1835-2008.

Meeting. – 11 January 1894.
Meeting. – 8 March 1894.
Meeting. – 12 April 1894.
Meeting. – 10 May 1894.
Meeting. – 11 October 1894.
Meeting. – 8 November 1894.
Meeting. – 13 December 1894.
Meeting. – 10 October 1895.
Meeting. – 13 February 1896.
Meeting. – 16 June 1896.
Meeting. – 21 January 1897.
Meeting. – 11 March 1897.
Meeting. – 16 June 1897.
Meeting. – 14 October 1897.
Meeting. – 11 November 1897.
Meetings. – 1899.
Meeting. – 12 January 1899.
Meeting. – 9 February 1899.
Meeting. – 9 March 1899.
Meeting. – 13 April 1899.
Meeting. – 21 June 1899.
Meeting. – 11 October 1900.
Meeting. – 9 November 1900.
Meeting. – 10 January 1901.
Meeting. – 14 February 1901.
Meeting. – 14 March 1901.
Meeting. – 11 April 1901.
Meeting. – 13 June 1901.
Meeting. – 10 October 1901.
Meeting. – 14 November 1901.
Meeting. – 9 January 1902.
Meeting. – 13 March 1902.
Meeting. – 8 May 1902.

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Subseries 3.2

UKC.BOG.3.2.1902.06.12
UKC.BOG.3.2.1902.10.09
UKC.BOG.3.2.1902.11.13
UKC.BOG.3.2.1903.01.08
UKC.BOG.3.2.1903.02.12
UKC.BOG.3.2.1903.04.09
UKC.BOG.3.2.1903.05.14
UKC.BOG.3.2.1903.06.11
UKC.BOG.3.2.1903.06.17
UKC.BOG.3.2.1903.08.06
UKC.BOG.3.2.1903.10.08
UKC.BOG.3.2.1903.11.12
UKC.BOG.3.2.1904.06.09
UKC.BOG.3.2.1904.01.14
UKC.BOG.3.2.1904.02.11
UKC.BOG.3.2.1904.03.10
UKC.BOG.3.2.1904.04.14
UKC.BOG.3.2.1904.05.12
UKC.BOG.3.2.1904.09.08
UKC.BOG.3.2.1904.10.13
UKC.BOG.3.2.1904.11.10
UKC.BOG.3.2.1905.03.09
UKC.BOG.3.2.1906.02.08
UKC.BOG.3.2.1906.03.08
UKC.BOG.3.2.1906.05.23
UKC.BOG.3.2.1906.06.14
UKC.BOG.3.2.1906.08.08
UKC.BOG.3.2.1906.09.26
UKC.BOG.3.2.1906.10.11
UKC.BOG.3.2.1906.12.13
UKC.BOG.3.2.1907.01.10
UKC.BOG.3.2.1907.02.14
UKC.BOG.3.2.1907.03.14

Executive Committee records. 1835-2008.

Board of Governors Executive Committee minutes. – 1835-2008.

Meeting. – 12 June 1902.
Meeting. – 9 October 1902.
Meeting. – 13 November 1902.
Meeting. – 8 January 1903.
Meeting. – 12 February 1903.
Meeting. – 9 April 1903.
Meeting. – 14 May 1903.
Meeting. – 11 June 1903.
Meeting. – 17 June 1903.
Meeting. – 6 August 1903.
Meeting. – 8 October 1903.
Meeting. – 12 November 1903.
Meeting. – 9 June 1904.
Meeting. – 14 January 1904.
Meeting. – 11 February 1904.
Meeting. – 10 March 1904.
Meeting. – 14 April 1904.
Meeting. – 12 May 1904.
Meeting. – 8 September 1904.
Meeting. – 13 October 1904.
Meeting. – 10 November 1904.
Meeting. – 9 March 1905.
Meeting. – 8 February 1906.
Meeting. – 8 March 1906.
Meeting. – 23 May 1906.
Meeting. – 14 June 1906.
Meeting. – 8 August 1906.
Meeting. – 26 September 1906.
Meeting. – 11 October 1906.
Meeting. – 13 December 1906.
Meeting. – 10 January 1907.
Meeting. – 14 February 1907.
Meeting. – 14 March 1907.

Series 3

Subseries 3.2

UKC.BOG.3.2.1907.04.11
UKC.BOG.3.2.1907.05.09
UKC.BOG.3.2.1907.06.13
UKC.BOG.3.2.1907.08.08
UKC.BOG.3.2.1907.10.10
UKC.BOG.3.2.1907.12.12
UKC.BOG.3.2.1908.01.09
UKC.BOG.3.2.1908.02.13
UKC.BOG.3.2.1908.03.12
UKC.BOG.3.2.1908.04.09
UKC.BOG.3.2.1908.05.14
UKC.BOG.3.2.1908.06.11
UKC.BOG.3.2.1908.07.11
UKC.BOG.3.2.1908.08.28
UKC.BOG.3.2.1908.10.08
UKC.BOG.3.2.1908.09.16
UKC.BOG.3.2.1913.06.05
UKC.BOG.3.2.1915.04.08
UKC.BOG.3.2.1924.05.30
UKC.BOG.3.2.1960.06.29
UKC.BOG.3.2.1961.03.10
UKC.BOG.3.2.1961.06.22
UKC.BOG.3.2.1961.10.12
UKC.BOG.3.2.1962.03.13
UKC.BOG.3.2.1962.06.21
UKC.BOG.3.2.1962.07.18
UKC.BOG.3.2.1962.09.19
UKC.BOG.3.2.1962.12.20
UKC.BOG.3.2.1963.01.15
UKC.BOG.3.2.1963.09.12
UKC.BOG.3.2.1964.01.14
UKC.BOG.3.2.1965.01.07
UKC.BOG.3.2.1965.01.21

Executive Committee records. 1835-2008.

Board of Governors Executive Committee minutes. – 1835-2008.

Meeting. – 11 April 1907.
Meeting. – 9 May 1907.
Meeting. – 13 June 1907.
Meeting. – 8 August 1907.
Meeting. – 10 October 1907.
Meeting. – 12 December 1907.
Meeting. – 9 January 1908.
Meeting. – 13 February 1908.
Meeting. – 12 March 1908.
Meeting. – 9 April 1908.
Meeting. – 14 May 1908.
Meeting. – 11 June 1908.
Meeting. – 11 July 1908.
Meeting. – 28 August 1908.
Meeting. – 8 October 1908.
Meeting. – 16 September 1908.
Meeting. – 5 June 1913.
Meeting. – 8 April 1915.
Meeting. – 30 May 1924.
Meeting. – 29 June 1960.
Meeting. – 10 March 1961.
Meeting. – 22 June 1961.
Meeting. – 12 October 1961.
Meeting. – 13 March 1962.
Meeting. – 21 June 1962.
Meeting. – 18 July 1962.
Meeting. – 19 September 1962.
Meeting. – 20 December 1962.
Meeting. – 15 January 1963.
Meeting. – 12 September 1963.
Meeting. – 14 January 1964.
Meeting. – 7 January 1965.
Meeting. – 21 January 1965.

Series 3

Subseries 3.2

UKC.BOG.3.2.1965.07.08
UKC.BOG.3.2.1965.09.22
UKC.BOG.3.2.1966.09.26
UKC.BOG.3.2.1967.09.22
UKC.BOG.3.2.1968.04.29
UKC.BOG.3.2.1968.11.20
UKC.BOG.3.2.1969.07.07
UKC.BOG.3.2.1969.08.11
UKC.BOG.3.2.1969.10.28
UKC.BOG.3.2.1970.01.27
UKC.BOG.3.2.1970.04.28
UKC.BOG.3.2.1970.11.17
UKC.BOG.3.2.1971.11.23
UKC.BOG.3.2.1971.11.24
UKC.BOG.3.2.1972.02.22
UKC.BOG.3.2.1972.03.02
UKC.BOG.3.2.1972.05.03
UKC.BOG.3.2.1972.11.21
UKC.BOG.3.2.1973.01.16
UKC.BOG.3.2.1973.04.24
UKC.BOG.3.2.1973.09.19
UKC.BOG.3.2.1973.11.21
UKC.BOG.3.2.1974.02.19
UKC.BOG.3.2.1974.04.01
UKC.BOG.3.2.1974.11.13
UKC.BOG.3.2.1975.04.16
UKC.BOG.3.2.1975.10.28
UKC.BOG.3.2.1976.09.23
UKC.BOG.3.2.1976.10.27
UKC.BOG.3.2.1977.01.26
UKC.BOG.3.2.1977.03.11
UKC.BOG.3.2.1977.10.14
UKC.BOG.3.2.1978.03.09

Executive Committee records. 1835-2008.

Board of Governors Executive Committee minutes. – 1835-2008.

Meeting. – 8 July 1965.
Meeting. – 22 September 1965.
Meeting. – 26 September 1966.
Meeting. – 22 September 1967.
Meeting. – 29 April 1968.
Meeting. – 20 November 1968.
Meeting. – 7 July 1969.
Meeting. – 11 August 1969.
Meeting. – 28 October 1969.
Meeting. – 27 January 1970.
Meeting. – 28 April 1970.
Meeting. – 17 November 1970.
Meeting. – 23 November 1971.
Meeting. – 24 November 1971.
Meeting. – 22 February 1972.
Meeting. – 2 March 1972.
Meeting. – 3 May 1972.
Meeting. – 21 November 1972.
Meeting. – 16 January 1973.
Meeting. – 24 April 1973.
Meeting. – 19 September 1973.
Meeting. – 21 November 1973.
Meeting. – 19 February 1974.
Meeting. – 1 April 1974.
Meeting. – 13 November 1974.
Meeting. – 16 April 1975.
Meeting. – 28 October 1975.
Meeting. – 23 September 1976.
Meeting. – 27 October 1976.
Meeting. – 26 January 1977.
Meeting. – 11 March 1977.
Meeting. – 14 October 1977.
Meeting. – 9 March 1978.

Series 3

Subseries 3.2

UKC.BOG.3.2.1978.05.11
UKC.BOG.3.2.1979.04.26
UKC.BOG.3.2.1979.10.10
UKC.BOG.3.2.1980.11.06
UKC.BOG.3.2.1981.04.22
UKC.BOG.3.2.1981.10.07
UKC.BOG.3.2.1981.11.07
UKC.BOG.3.2.1982.02.02
UKC.BOG.3.2.1982.06.07
UKC.BOG.3.2.1982.10.18
UKC.BOG.3.2.1983.11.24
UKC.BOG.3.2.1984.06.08
UKC.BOG.3.2.1985.05.22
UKC.BOG.3.2.1985.05.29
UKC.BOG.3.2.1985.10.30
UKC.BOG.3.2.1986.05.14
UKC.BOG.3.2.1989.05.18
UKC.BOG.3.2.1989.06.28
UKC.BOG.3.2.1989.10.26
UKC.BOG.3.2.1990.10.31
UKC.BOG.3.2.1991.02.28
UKC.BOG.3.2.1991.10.31
UKC.BOG.3.2.1992.02.27
UKC.BOG.3.2.1992.05.07
UKC.BOG.3.2.1992.10.15
UKC.BOG.3.2.1993.02.25
UKC.BOG.3.2.1993.05.06
UKC.BOG.3.2.1993.10.14.A
UKC.BOG.3.2.1993.10.14.B
UKC.BOG.3.2.1994.02.17
UKC.BOG.3.2.1994.06.16
UKC.BOG.3.2.1995.02.16
UKC.BOG.3.2.1995.05.11

Executive Committee records. 1835-2008.

Board of Governors Executive Committee minutes. – 1835-2008.

Meeting. – 11 May 1978.
Meeting. – 26 April 1979.
Meeting. – 10 October 1979.
Meeting. – 6 November 1980.
Meeting. – 22 April 1981.
Meeting. – 7 October 1981.
Meeting. – 7 November 1981.
Meeting. – 2 February 1982.
Meeting. – 7 June 1982.
Meeting. – 18 October 1982.
Meeting. – 24 November 1983.
Meeting. – 8 June 1984.
Meeting. – 22 May 1985.
Meeting. – 29 May 1985.
Meeting. – 30 October 1985.
Meeting. – 14 May 1986.
Meeting. – 18 May 1989.
Meeting. – 28 June 1989.
Meeting. – 26 October 1989.
Meeting. – 31 October 1990.
Meeting. – 28 February 1991.
Meeting. – 31 October 1991.
Meeting. – 27 February 1992.
Meeting. – 7 May 1992.
Meeting. – 15 October 1992.
Meeting. – 25 February 1993..
Meeting. – 6 May 1993.
Meetings. Schedule of meetings. – 14 October 1993-16 June 1994.
Meeting. – 14 October 1993.
Meeting. – 17 February 1994.
Meeting. – 16 June 1994.
Meeting. – 16 February 1995.
Meeting. – 11 May 1995.

Series 3

Subseries 3.2

UKC.BOG.3.2.1995.09.19
UKC.BOG.3.2.1995.10.26
UKC.BOG.3.2.1995.12.11
UKC.BOG.3.2.1996.02.15
UKC.BOG.3.2.1996.05.09
UKC.BOG.3.2.1996.10.24
UKC.BOG.3.2.1997.02.13
UKC.BOG.3.2.1997.05.08
UKC.BOG.3.2.1997.10.16
UKC.BOG.3.2.1998.02.12
UKC.BOG.3.2.1998.04.16
UKC.BOG.3.2.1998.05.12
UKC.BOG.3.2.1998.10.29
UKC.BOG.3.2.1999.01.21
UKC.BOG.3.2.1999.04.15
UKC.BOG.3.2.1999.10.21
UKC.BOG.3.2.2000.01.20
UKC.BOG.3.2.2000.09.14
UKC.BOG.3.2.2004.06.23
UKC.BOG.3.2.2005.06.15
UKC.BOG.3.2.2005.09.12
UKC.BOG.3.2.2006
UKC.BOG.3.2.2006.09.13
UKC.BOG.3.2.2006.11.09
UKC.BOG.3.2.2007.02.15
UKC.BOG.3.2.2007.06.14
UKC.BOG.3.2.2007.09.13
UKC.BOG.3.2.2007.11.22
UKC.BOG.3.2.2008.02.21
UKC.BOG.3.2.2008.05.01
UKC.BOG.3.2.2008.06.05

Subseries 3.3.1

Executive Committee records. 1835-2008.

Board of Governors Executive Committee minutes. – 1835-2008.

Meeting. – 19 September 1995.
Meeting. – 26 October 1995.
Meeting. – 11 December 1995.
Meeting. – 15 February 1996.
Meeting. – 9 May 1996.
Meeting. – 24 October 1996.
Meeting. – 13 February 1997.
Meeting. – 8 May 1997.
Meeting. – 16 October 1997.
Meeting. – 12 February 1998.
Meeting. – 16 April 1998.
Meeting. – 12 May 1998.
Meeting. – 29 October 1998.
Meeting. – 21 January 1999.
Meeting. – 15 April 1999.
Meeting. – 21 October 1999.
Meeting. – 20 January 2000.
Meeting. – 14 September 2000.
Meeting. – 23 June 2004.
Meeting. – 15 June 2005.
Meeting. – 12 September 2005.
Meetings. Schedule of meetings. – 2006-2007.
Meeting. – 13 September 2006.
Meeting. – 9 November 2006.
Meeting. – 15 February 2007.
Meeting. – 14 June 2007.
Meeting. – 13 September 2007.
Meeting. – 22 November 2007.
Meeting. – 21 February 2008.
Meeting. – 1 May 2008.
Meeting. – 5 June 2008.

Executive Committee reports, recommendations, extracts of minutes. – 1939, 1943-1947, 1949-1950, 1971-1973, 1985.

Series 4 Financial records

Dates 1803-2008.
Extent 2 m

Scope and content

Series consists of financial records created, used, or received by the Board of Governors and its financial officers and finance-related committees. Documents include budgets, financial statements, invoices, bills of exchange, ledgers, Financial officers' and Treasurers' records. Committees that are not primarily finance-oriented are in the Committees series, 6.

Title based on contents of series.

Related materials

In a 2008 Archives summer project, all of the University of King's College financial records in the Archives were arranged and described as the Financial Records Collection (UKC.FIN). With the processing of the Board of Governors' records, it became apparent that the bulk of the financial records belonged in the Board of Governors fonds. During this project, many records were removed from the Financial Records Collection and placed in the Board of Governors fonds. However, resources did not permit all relevant records to be transferred, so some series have been left in the UKC.FIN collection for the time being, notably, the campaigns and funds records (series UKC.FIN.6) and banking records (series UKC.FIN.5).

The former series numbers of records transferred from the UKC.FIN collection are:
Subseries 4.1 Budgets (UKC.FIN. 3); Subseries 4.2 Finance Committee (UKC.FIN.10); Subseries 4.3 Treasurer (UKC.FIN.2.1); Subseries 4.4 Budget Committee (UKC.FIN.10); Subseries 4.5 Investment Committee (UKC.FIN.10); and Subseries 4.6 Audit Committee (UKC.FIN.10).

Restrictions

Same as for Board of Governors' minutes.

Access may also be restricted in accordance with privacy legislation. Consult Archivist for further information.

Arrangement

Series has been arranged into seven subseries:

Subseries 4.1	Budgets. – 1967-2009.
Subseries 4.2	Finance Committee. – 1893-2008.
Subseries 4.3	Treasurer. – 1829-1974.
Subseries 4.4	Budget Committee. – 1991-1999.
Subseries 4.5	Investment Committee. – 1911-2006.
Subseries 4.6	Audit Committee. – 2005-2008.
Subseries 4.7	Financial papers - various. – 1801-1907.

Series 4**Financial records.** – 1803-2009.**Subseries 4.1****Budgets.** – 1967-2009.

UKC.BOG.4.1.1967

Budget. – 1967-1968.

UKC.BOG.4.1.1971

Budget. – 1971-1972.

UKC.BOG.4.1.1972

Budget. – 1972-1973.

UKC.BOG.4.1.1974

Budget. – 1974-1975.

UKC.BOG.4.1.1986

Budget. – 1986-1987.

UKC.BOG.4.1.1989

Proposed Operating Budget Summary. – 1989-1990.

UKC.BOG.4.1.1991

Budget. – 1991-1992.

UKC.BOG.4.1.1992

Budget. – 1992-1993.

UKC.BOG.4.1.1993

Proposed Operating Budget, Budget Variance Report, Operating Budget. – 1993-1994.

UKC.BOG.4.1.1994

Proposed Operating Budget. – 1994-1995.

UKC.BOG.4.1.1995

Proposed Operating Budget. – 1995-1996.

UKC.BOG.4.1.1996

Proposed Operating Budget. – 1996-1997.

UKC.BOG.4.1.1997

Proposed Operating Budget, Projected Operating Statement. – 1997-1998.

UKC.BOG.4.1.1998

Operating Budget, Notes re: Budget, Revised Operating Budget. – 1998-1999.

UKC.BOG.4.1.1999

Operating Budget. – 1999-2000.

UKC.BOG.4.1.2000

Proposed Operating Budget. – 2000-2001.

UKC.BOG.4.1.2005

Projected Operating Statement. – 2005-2006.

UKC.BOG.4.1.2006

Revised Proposed Operating Budget. – 2006-2007.

UKC.BOG.4.1.2007

Notes for the Proposed Operating Budget. – 2007-2008.

UKC.BOG.4.1.2008

Proposed Operating Budget. – 2008-2009.

Series 4**Financial records.** – 1803-2009.**Subseries 4.2****Finance Committee.** – 1893-2008.

UKC.BOG.4.2.1

Terms of reference. – 2004, 2007.

UKC.BOG.4.2.2.1966-1991

Minutes, agendas, meeting notices, handwritten notes. – 1966, 1971-1974, 1982.

UKC.BOG.4.2.2.1992-2005

Minutes, agendas, meeting notices, handwritten notes, minutes. – 1992, 1994-2000, 2005.

UKC.BOG.4.2.3

Resolutions. – 1949-1957. [Bound volume shelved separately.]

UKC.BOG.4.2.4

Reports, recommendations. – 1893, 1935, 1974, 1977, 1986, 1992, 1996, 1999, 2005-2008.

Series 4

Subseries 4.2

UKC.BOG.4.2.5

Financial records. – 1803-2009.

Finance Committee. – 1893-2008.

Correspondence, notes, memoranda, printed emails, letters, charts, reports. –1940, 1964, 1973-1974, 1979, 1994-1995, 1997-1999, 2006, 2008.

Series 4

Subseries 4.3

UKC.BOG.4.3.1829-1846

UKC.BOG.4.3.1836-1844

UKC.BOG.4.3.1854-1860

UKC.BOG.4.3.1864

UKC.BOG.4.3.1865

UKC.BOG.4.3.1866

UKC.BOG.4.3.1867

UKC.BOG.4.3.1870

UKC.BOG.4.3.1875

UKC.BOG.4.3.1879

UKC.BOG.4.3.1913

UKC.BOG.4.3.1924

UKC.BOG.4.3.1926

UKC.BOG.4.3.1927

UKC.BOG.4.3.1928

UKC.BOG.4.3.1929

UKC.BOG.4.3.1930

UKC.BOG.4.3.1931

UKC.BOG.4.3.1932

UKC.BOG.4.3.1933

UKC.BOG.4.3.1934

UKC.BOG.4.3.1936

UKC.BOG.4.3.1942

UKC.BOG.4.3.1943

UKC.BOG.4.3.1944

UKC.BOG.4.3.1945

UKC.BOG.4.3.1946

Financial records. – 1803-2009.

Treasurer. – 1829-1974.

Summaries. – 1829-1846.

Account Book. – 1836-1844.

Treasurer's account. – 1854-1860.

Treasurer's account. – 1864.

Treasurer's account. – 1865.

Treasurer's account. – 1866.

Treasurer's account. – 1867.

Treasurer's account. – 1870.

Treasurer's account. – 1875.

Treasurer's memo. – 1879.

Treasurer's annual statement. – 1913.

Treasurer's report. – 1924.

Treasurer's report. – 1926.

Treasurer's report. – 1927.

Treasurer's report. – 1928.

Treasurer's report. – 1929.

Treasurer's report. – 1930.

Treasurer's report. – 1931.

Treasurer's report. – 1932.

Treasurer's report. – 1933.

Treasurer's report. – 1934.

Treasurer's report. – 1936.

Treasurer's report. – 1942.

Treasurer's report. – 1943.

Treasurer's report. – 1944.

Treasurer's report. – 1945.

Treasurer's report. – 1946.

Series 4 **Financial records.** – 1803-2009.

Subseries 4.3 **Treasurer.** – 1829-1974.

UKC.BOG.4.3.1947 Treasurer's report. – 1947.

UKC.BOG.4.3.1950 Treasurer's report. – 1950.

UKC.BOG.4.3.1963 Treasurer's report. – 1963.

UKC.BOG.4.3.1973 Treasurer's report. – 1973.

UKC.BOG.4.3.1974 Treasurer's report. – 1974.

Series 4 **Financial records.** – 1803-2009.

Subseries 4.4 **Budget Committee.** – 1991-1999.

UKC.BOG.4.4.1 Minutes, agendas, meeting notices: minutes. – 1992.

UKC.BOG.4.4.2 Reports. – 1991-1992, 1994, 1998-1999, 2007.

UKC.BOG.4.4.3 Correspondence: note. – 1998.

Series 4 **Financial records.** – 1803-2009.

Subseries 4.5 **Investment Committee.** – 1911-2006.

UKC.BOG.4.5.1 Minutes, agendas, meeting notices. – 1979-1981

UKC.BOG.4.5.2 Minutes. – Jan. 1911-Nov. 1913. [Bound volume; shelved separately.]

UKC.BOG.4.5.3 Reports: 1993, 1997-1998.

UKC.BOG.4.5.4 Correspondence: letters, portfolio statements. – 1975-1983, 2005-2006.

Series 4 **Financial records.** – 1803-2009.

Subseries 4.6 **Audit Committee.** – 2005-2008.

UKC.BOG.4.6.1 Terms of Reference. – 2000, 2007.

UKC.BOG.4.6.2 Reports. Reports, drafts. – 2007-2008

UKC.BOG.4.6.3 Correspondence: note, memorandum. – 2005, 2007.

Series 4 **Financial records.** – 1803-2009.

Subseries 4.7 **Financial records - various.** – 1801-1907.

UKC.BOG.4.7.1 Wax seal, bills of exchange, accounts. – undated.

UKC.BOG.4.7.1801 Accounts. – 1801.

UKC.BOG.4.7.1803 Accounts, bills of exchange. – 1803.

UKC.BOG.4.7.1803-1826 Agent's Accounts. – 1803-1826.

Series 4

Subseries 4.7

UKC.BOG.4.7.1804
UKC.BOG.4.7.1805a
UKC.BOG.4.7.1805b
UKC.BOG.4.7.1806
UKC.BOG.4.7.1807a
UKC.BOG.4.7.1807b
UKC.BOG.4.7.1808a
UKC.BOG.4.7.1808b
UKC.BOG.4.7.1809
UKC.BOG.4.7.1810
UKC.BOG.4.7.1811
UKC.BOG.4.7.1812
UKC.BOG.4.7.1813
UKC.BOG.4.7.1814
UKC.BOG.4.7.1815
UKC.BOG.4.7.1816
UKC.BOG.4.7.1817a
UKC.BOG.4.7.1817b
UKC.BOG.4.7.1818
UKC.BOG.4.7.1819
UKC.BOG.4.7.1820a
UKC.BOG.4.7.1820b
UKC.BOG.4.7.1821
UKC.BOG.4.7.1822a
UKC.BOG.4.7.1822b
UKC.BOG.4.7.1822c
UKC.BOG.4.7.1823
UKC.BOG.4.7.1824
UKC.BOG.4.7.1825
UKC.BOG.4.7.1826
UKC.BOG.4.7.1827
UKC.BOG.4.7.1828
UKC.BOG.4.7.1829

Financial records. – 1803-2009.

Financial records - various. – 1801-1907.

Bills of exchange, accounts. – 1804.
Bills of exchange. – 1805.
Bills of exchange, accounts, receipts. – 1805.
Bills of exchange, accounts, facsimiles. – 1806.
Bills of exchange. – 1807.
Accounts vouchers. – 1807.
Bills of exchange, accounts. – 1808.
Bills of exchange. – 1808.
Bills of exchange, accounts, receipts. – 1809.
Bills of exchange, accounts, receipts. – 1810.
Bills of exchange, accounts, receipts. – 1811.
Bills of exchange, accounts, receipts. – 1812.
Bills of exchange, receipts. – 1813.
Bills of exchange, accounts, receipts. – 1814.
Bills of exchange, accounts, receipts. – 1815.
Bills of exchange, accounts, receipts. – 1816.
Accounts. – 1817.
Vouchers. – 1817.
Bills of exchange, accounts, receipts. – 1818.
Bills of exchange, accounts. – 1819.
Bills of exchange, accounts. – 1820a.
Bills of exchange, accounts, receipts. – 1820b.
Bills of exchange, accounts, receipts. – 1821.
Bills of exchange, accounts, receipts. – 1822.
Bills of exchange, accounts, receipts. – 1822.
Bills of exchange, accounts, receipts. – 1822.
Bills of exchange, accounts, receipts. – 1823.
Bills of exchange, accounts, receipts. – 1824.
Bills of exchange, accounts, receipts. – 1825.
Bills of exchange, accounts, receipts. – 1826.
Bills of exchange, accounts, receipts. – 1827.
Bills of exchange, accounts, receipts. – 1828.
Bills of exchange, accounts, receipts. – 1829.

Series 4**Subseries 4.7**

UKC.BOG.4.7.1830

UKC.BOG.4.7.1831

UKC.BOG.4.7.1832

UKC.BOG.4.7.1833

UKC.BOG.4.7.1834

UKC.BOG.4.7.1835

UKC.BOG.4.7.1836a

UKC.BOG.4.7.1836b

UKC.BOG.4.7.1836-1846

UKC.BOG.4.7.1837

UKC.BOG.4.7.1838

UKC.BOG.4.7.1841

UKC.BOG.4.7.1842

UKC.BOG.4.7.1843

UKC.BOG.4.7.1845

UKC.BOG.4.7.1847

UKC.BOG.4.7.1848

UKC.BOG.4.7.1849

UKC.BOG.4.7.1850

UKC.BOG.4.7.1851

UKC.BOG.4.7.1852

UKC.BOG.4.7.1853

UKC.BOG.4.7.1854a

UKC.BOG.4.7.1854b

UKC.BOG.4.7.1855

UKC.BOG.4.7.1856

UKC.BOG.4.7.1857

UKC.BOG.4.7.1858

UKC.BOG.4.7.1859

UKC.BOG.4.7.1860

UKC.BOG.4.7.1861

UKC.BOG.4.7.1861-1882

UKC.BOG.4.7.1862a

Financial records. – 1803-2009.**Financial records - various.** – 1801-1907.

Bills of exchange, accounts, receipts. – 1830.

Bills of exchange, accounts, receipts. – 1831.

Bills of exchange, accounts, receipts. – 1832.

Bills of exchange, accounts, receipts. – 1833.

Bills of exchange, correspondence, receipts. – 1834.

Bills of exchange, accounts, correspondence, receipts. – 1835.

Bills of exchange, accounts, receipts. – 1836.

Bills of exchange, accounts, receipts. – 1836.

Receipts of W.B. King. – 1836-1846.

Bills of exchange, accounts, voucher. – 1837.

Correspondence, estimate, accounts. – 1838.

Accounts, receipts. – 1841.

Accounts, receipts. – 1842.

Bills of exchange, accounts, receipts, note. – 1843.

Accounts. – 1845.

Bills of exchange, accounts, receipts. – 1847.

Bills of exchange, accounts, receipts. – 1848.

Bills of exchange, accounts, receipts, vouchers. – 1849.

Bills of exchange, accounts, receipts, vouchers. – 1850.

Bills of exchange, receipts. – 1851.

Bills of exchange, accounts, receipts, printed material. – 1852.

Bills of exchange, accounts, receipts. – 1853.

Bills of exchange, accounts, receipts, correspondence. – 1854.

Various notes held by King's. – 1854.

Bills of exchange, accounts, receipts. – 1855.

Bills of exchange, accounts, receipts. – 1856.

Bills of exchange, accounts, receipts. – 1857.

Bills of exchange, accounts, receipts. – 1858.

Bills of exchange, accounts, receipts, correspondence. – 1859.

Bills of exchange, accounts, receipts. – 1860.

Bills of exchange, receipts. – 1861.

Tennessee Bonds. – 1861-1882.

Bills of exchange, accounts, receipts. – 1862.

Series 4

Subseries 4.7

UKC.BOG.4.7.1862b	Vouchers for charges on Visitor's Acct. – 1862.
UKC.BOG.4.7.1863	Bills of exchange, accounts, receipts. – 1863.
UKC.BOG.4.7.1864	Bills of exchange, accounts, receipts, correspondence. – 1864.
UKC.BOG.4.7.1865	Bills of exchange, accounts, receipts. – 1865.
UKC.BOG.4.7.1866	Bills of exchange, accounts, receipts, correspondence. – 1866.
UKC.BOG.4.7.1867	Bills of exchange, accounts, receipts. – 1867.
UKC.BOG.4.7.1868	Bills of exchange, accounts, receipts. – 1868.
UKC.BOG.4.7.1869	Bills of exchange, accounts, receipts. – 1869.
UKC.BOG.4.7.1870	Bills of exchange, accounts, receipts. – 1870.
UKC.BOG.4.7.1871	Bills of exchange, accounts, receipts. – 1871.
UKC.BOG.4.7.1872	Bills of exchange, accounts, receipts. – 1872.
UKC.BOG.4.7.1873	Bills of exchange, accounts, receipts, correspondence. – 1873.
UKC.BOG.4.7.1874	Bills of exchange, accounts, receipts, correspondence. – 1874.
UKC.BOG.4.7.1875	Bills of exchange, accounts, receipts. – 1875.
UKC.BOG.4.7.1876	Bills of exchange, accounts, receipts, printed material, cheques, bank notes, correspondence. – 1876.
UKC.BOG.4.7.1877	Accounts, receipts, printed material, cheques. – 1877.
UKC.BOG.4.7.1878a	Cheques, receipts, correspondence. – 1878a.
UKC.BOG.4.7.1878b	Accounts, receipts, correspondence. – 1878b.
UKC.BOG.4.7.1879	Cheques, accounts, receipts, correspondence, bank memo. – 1879.
UKC.BOG.4.7.1879-1880	Cheques Cashed. – 1879-1880.
UKC.BOG.4.7.1880	Cheques, receipts, correspondence, accounts. – 1880.
UKC.BOG.4.7.1881	Correspondence, receipts, accounts, facsimiles, cheques. – 1881.
UKC.BOG.4.7.1882	Accounts, printed financial statement, receipts, cheques. – 1882.
UKC.BOG.4.7.1883	Correspondence, bills of exchange, shares, accounts, cheques. – 1883.
UKC.BOG.4.7.1884	Cheques, correspondence, receipts, bills of exchange. – 1884.
UKC.BOG.4.7.1885	Bills of exchange, cheques, receipts. – 1885.
UKC.BOG.4.7.1886	Receipts, cheques. – 1886.
UKC.BOG.4.7.1887	Cheque. – 1887.
UKC.BOG.4.7.1888	Accounts, correspondence. – 1888.
UKC.BOG.4.7.1889	Receipt, note. – 1889.
UKC.BOG.4.7.1890	Accounts, receipts. – 1890.
UKC.BOG.4.7.1891	Note. – 1891.

Financial records. – 1803-2009.

Financial records - various. – 1801-1907.

Series 4

Subseries 4.7

UKC.BOG.4.7.1893

UKC.BOG.4.7.1894

UKC.BOG.4.7.1903

UKC.BOG.4.7.1905

UKC.BOG.4.7.1906

UKC.BOG.4.7.1907

Financial records. – 1803-2009.

Financial records - various. – 1801-1907.

Accounts. – 1893.

Personal property valuation. – 1894.

Account. – 1903.

Cheque. – 1905.

Financial statement. – 1906.

Correspondence. – 1907.

Series 5 University of King's College legal documents

Dates: 1789-2008.

Extent: 1 m

Administrative history

The University of King's College has been party to contracts, deeds and various other legal documents, which designated members of the Board of Governors execute on behalf of the University. The University has also been the recipient of bequests through wills and trusts.

Scope and content

Series consists of legal documents executed on behalf of the University by the Board of Governors, or conferring benefits on the University, such as bequests in wills. Types of documents include deeds, leases, contracts, agreements, wills and bond. The legal documents reflect activities on both the Windsor and the Halifax campuses from the early years through the late 20th century.

The major agreements that have shaped the University are in Subseries 5.1, subject files: Carnegie Corporation of New York; Dalhousie University Article of Association; and documents relating to the Royal Canadian Navy's occupation of the campus during World War II.

Arrangement

The records have been arranged into the following subseries:

- Subseries 5.1 Subject files. – 1920-1983.
- Subseries 5.2 Agreements. – 1820-1991.
- Subseries 5.3 Bonds. – 1832-1913.
- Subseries 5.4 Deeds. – 1789-1923.
- Subseries 5.5 Insurance. – 1842-1905.
- Subseries 5.6 Leases. – 1836-1865.
- Subseries 5.7 Surveys. – 1789-1998.
- Subseries 5.8 Other legal instruments. – 1842-2008.

Series 5	University of King's legal documents. – 1789-2008.
Subseries 5.1	Subject files. – 1920-1983.
UKC.BOG.5.1.CAR.1	Carnegie Corporation of New York. Bank book. – 1920.
UKC.BOG.5.1.CAR.2	Carnegie Corporation of New York. Correspondence. – 1923.
UKC.BOG.5.1.CAR.3	Carnegie Corporation of New York. Cheques, financial statements, and correspondence. – 1924.
UKC.BOG.5.1.CAR.4	Carnegie Corporation of New York. Lists, cheques, financial statements, and correspondence. – 1925.
UKC.BOG.5.1.CAR.5	Carnegie Corporation of New York. Lists. Cheques, financial statements, and correspondence. – 1926.

Series 5

University of King's legal documents. – 1789-2008.

Subseries 5.1

Subject files. – 1920-1983.

- UKC.BOG.5.1.CAR.6 Carnegie Corporation of New York. Correspondence, lists, and financial statements. – 1927.
- UKC.BOG.5.1.CAR.7 Carnegie Corporation of New York. Lists, financial statements, and correspondence. – 1928.
- UKC.BOG.5.1.CAR.8 Carnegie Corporation of New York. Correspondence and financial statements. – 1929.
- UKC.BOG.5.1.CAR.9 Carnegie Corporation of New York. Correspondence, agreements, financial statements, and lists. – 1930.
- UKC.BOG.5.1.CAR.10 Carnegie Corporation of New York. Lists, correspondence, and financial statements. – 1931.
- UKC.BOG.5.1.CAR.11 Carnegie Corporation of New York. Correspondence and financial statements. – 1932.
- UKC.BOG.5.1.CAR.12 Carnegie Corporation of New York. Financial statements and correspondence. – 1933.
- UKC.BOG.5.1.CAR.13 Carnegie Corporation of New York. Financial statements and correspondence. – 1934.
- UKC.BOG.5.1.CAR.14 Carnegie Corporation of New York. Financial statements and correspondence. – 1935.
- UKC.BOG.5.1.CAR.15 Carnegie Corporation of New York. Correspondence and financial statements. – 1936.
- UKC.BOG.5.1.CAR.16 Carnegie Corporation of New York. Financial statements and correspondence. – 1937.
- UKC.BOG.5.1.CAR.17 Carnegie Corporation of New York. Financial statements. – 1938.
- UKC.BOG.5.1.CAR.18 Carnegie Corporation of New York. Correspondence and financial statements. – 1939.
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- UKC.BOG.5.1.CAR.20 Carnegie Corporation of New York. Correspondence and financial statements. – 1941.
- UKC.BOG.5.1.CAR.21 Carnegie Corporation of New York. Correspondence and financial statements. – 1942.
- UKC.BOG.5.1.CAR.22 Carnegie Corporation of New York. Correspondence and financial statements. – 1943.
- UKC.BOG.5.1.CAR.23 Carnegie Corporation of New York. Correspondence and financial statements. – 1944.
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UKC.BOG.5.1.CAR.25	Carnegie Corporation of New York. Financial statements and correspondence. – 1946.
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UKC.BOG.5.1.CAR.31	Carnegie Corporation of New York. Correspondence and financial statements. – 1952.
UKC.BOG.5.1.CAR.32	Carnegie Corporation of New York. Minutes of meeting of the Carnegie Endowment Fund Advisory Board. – 1966.
UKC.BOG.5.1.CAR.33	Carnegie Corporation of New York. Financial statements. – 1967.
UKC.BOG.5.1.CAR.34	Carnegie Corporation of New York. Financial statements. – 1969.
UKC.BOG.5.1.CAR.35	Carnegie Corporation of New York. Publication from Nova Scotia Power. – 1984.
UKC.BOG.5.1.CAR.36	Carnegie Corporation of New York. Correspondence. – 1953.
UKC.BOG.5.1.CAR.37	Carnegie Corporation of New York. Correspondence and agreement. – 1958.
UKC.BOG.5.1.DAL.1.1	Dalhousie University. Correspondence. – 1920.
UKC.BOG.5.1.DAL.1.2	Dalhousie University. Correspondence. – 1922.
UKC.BOG.5.1.DAL.1.3	Dalhousie University. Agreements and correspondence. – 1923.
UKC.BOG.5.1.DAL.1.4	Dalhousie University. Correspondence. – 1924.
UKC.BOG.5.1.DAL.1.5	Dalhousie University. Correspondence, agreement. – 1925.
UKC.BOG.5.1.DAL.1.6	Dalhousie University. Correspondence. – 1926.
UKC.BOG.5.1.DAL.1.7	Dalhousie University. Correspondence. – 1927.
UKC.BOG.5.1.DAL.1.8	Dalhousie University. Correspondence. – 1928.
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UKC.BOG.5.1.DAL.10	Dalhousie University. Correspondence and agreement. – 1930.
UKC.BOG.5.1.DAL.11	Dalhousie University. Correspondence and Dalhousie publications. – 1931.

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- UKC.BOG.5.1.DAL.12 Dalhousie University. Correspondence and graph showing Dalhousie enrolment. – 1932.
- UKC.BOG.5.1.DAL.13 Dalhousie University. Correspondence, Dalhousie publication, and lists. – 1933.
- UKC.BOG.5.1.DAL.14 Dalhousie University. Correspondence. – 1934.
- UKC.BOG.5.1.DAL.15 Dalhousie University. Correspondence. – 1935.
- UKC.BOG.5.1.DAL.16 Dalhousie University. Correspondence and lists. – 1936.
- UKC.BOG.5.1.DAL.17 Dalhousie University. Lists and correspondence. – 1937.
- UKC.BOG.5.1.DAL.18 Dalhousie University. Dalhousie publication, correspondence, lists. – 1938.
- UKC.BOG.5.1.DAL.19 Dalhousie University. Correspondence. – 1939.
- UKC.BOG.5.1.DAL.20 Dalhousie University. Lists, financial statements, articles of association, policies, agreements, budgets, correspondence. – 1940.
- UKC.BOG.5.1.DAL.21 Dalhousie University. Confidential memoranda respecting Dalhousie-King's relations. – 1941.
- UKC.BOG.5.1.DAL.22 Dalhousie University. Correspondence. – 1942.
- UKC.BOG.5.1.DAL.23 Dalhousie University. Agreement between the Student Councils of Dalhousie and King's and correspondence. – 1944.
- UKC.BOG.5.1.DAL.24 Dalhousie University. Agreement between the Dalhousie Board of Discipline and the students of King's College, financial statements, and correspondence. – 1948.
- UKC.BOG.5.1.DAL.25 Dalhousie University. Financial statement. – 1949.
- UKC.BOG.5.1.DAL.26 Dalhousie University. Financial statement. – 1950.
- UKC.BOG.5.1.DAL.27 Dalhousie University. Financial statement. – 1951.
- UKC.BOG.5.1.DAL.28 Dalhousie University. Financial statement. – 1952.
- UKC.BOG.5.1.DAL.29 Dalhousie University. Financial statement. – 1953.
- UKC.BOG.5.1.DAL.30 Dalhousie University. Bound agreement between King's and Dalhousie, memoranda regarding the agreement. – 1954.
- UKC.BOG.5.1.DAL.31 Dalhousie University. Financial transfers agreement between Dalhousie and King's. – 1983.
- UKC.BOG.5.1.DAL.32 Dalhousie University. Correspondence. – 1965.
- UKC.BOG.5.1.DAL.33 Dalhousie University. Report on the Dalhousie-King's relationship. – 1966.
- UKC.BOG.5.1.RCN.1 Royal Canadian Navy. Document addressed to Arts and Science students, informing them of their mandatory military training. – 1940.

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UKC.BOG.5.1.RCN.2	Royal Canadian Navy. Correspondence and drafts of the lease permitting the Navy's use of the King's campus. – 1941.
UKC.BOG.5.1.RCN.3	Royal Canadian Navy. Correspondence. – 1942.
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UKC.BOG.5.1.RCN.5	Royal Canadian Navy. Correspondence and invoices, as well as <i>Canadian War Orders and Regulations</i> . – 1944.
UKC.BOG.5.1.RCN.6	Royal Canadian Navy. Correspondence, invoices, and inventories of King's campus buildings, before and after Navy use. – 1945.
UKC.BOG.5.1.RCN.7	Royal Canadian Navy. Correspondence. – 1946.
UKC.BOG.5.1.RCN.8	Royal Canadian Navy. Correspondence and invoices. – 1947.
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UKC.BOG.5.2.1820	Special Agreement between Thomas Patterson and Peter Crerar. – 1820.
UKC.BOG.5.2.1872	Agreement between the Governors and William Campbell. – 1872.
UKC.BOG.5.2.1905	Agreement between the Governors and Stewart Clarke. – 1905.
UKC.BOG.5.2.1907.05	Memorandum of Agreement between the Governors and the Town of Windsor. – May 1907.
UKC.BOG.5.2.1907.09.15.HA	Memorandum of Agreement between the Governors and Alfred Harley. – 15 September 1907.
UKC.BOG.5.2.1907.09.15.HU	Memorandum of Agreement between the Governors and Thomas Hunt. – 15 September 1907.
UKC.BOG.5.2.1907.09.15.MC	Memorandum of Agreement between the Governors and Joseph McCarthy. – 15 September 1907.
UKC.BOG.5.2.1911	Memorandum of Agreement between the Governors and George Boyce. – 1911.
UKC.BOG.5.2.1927	Agreement between University of King's College (Halifax) and His Majesty, King George V, represented by the Minister of the Interior of Canada, granting permission to the Minister to place a bronze tablet on the exterior wall of the stone Chapel building on the King's College University grounds in Windsor to mark the original site of King's College in Nova Scotia. – Jan. 2, 1927.
UKC.BOG.5.2.1928	Memorandum of Agreement between the Governors and the Eastern Trust Company. – 1928.

- UKC.BOG.5.2.1971 Agreement between the Roman Catholic Episcopal Corporation of Halifax, the Board of Governors of the University of King's College, and Pine Hill Divinity Hall to found and conduct the Atlantic School of Theology: draft, agreement. – 1971.
- UKC.BOG.5.2.1991 Amending Agreement between the Roman Catholic Episcopal Corporation of Halifax, the Anglican Party, as represented by the Diocesan Synod of Nova Scotia, the Diocesan Synod of Fredericton, and the Board of Governors of the University of King's College, and Pine Hill Divinity Hall: facsimile. – 1991.

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Bonds. – 1832-1913.

- UKC.BOG.5.3.1832 Bond of John Halliburton to the Governors. – 1832.
- UKC.BOG.5.3.1836 Bond of Daniel Sutherland to the Governors. – 1836.
- UKC.BOG.5.3.1840 Bond of Donald McLennan to James Johnston. – 1840.
- UKC.BOG.5.3.1845 Bond of Donald McLennan to the Governors. – 1845.
- UKC.BOG.5.3.1913.04.23.H Bond of Reginald Harris to the Governors. – 23 April 1913.
- UKC.BOG.5.3.1913.04.23.M Bond of Joseph McCarthy to the Governors. – 23 April 1913.

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Subseries 5.4

Deeds. – 1789-1923.

- UKC.BOG.5.4.1 Draft deed between the Governors and Donald McLennan. – ca. 1845-1860.
- UKC.BOG.5.4.1789 Draft deed between John Clarke and the Governors. – 1789.
- UKC.BOG.5.4.1790.03 Deed between John Clarke and the Governors. – March 1790.
- UKC.BOG.5.4.1790.05 Deed between Susanna Francklin and James Francklin and the Governors. – May 1790.
- UKC.BOG.5.4.1804 Deed between Brenton Halliburton and Charles Inglis and James Stewart and the Governors. – 1804.
- UKC.BOG.5.4.1813 Grant Deed to the Governors. – 1813.
- UKC.BOG.5.4.1814 Summary of lands held by various deeds. – 1814.
- UKC.BOG.5.4.1819 Summary of lands held by various deeds. – 1819.
- UKC.BOG.5.4.1820 Deed between John Ross and George Mullan. – 1820.
- UKC.BOG.5.4.1821.04 Deed between George Mullan and James Scott. – April 1821.
- UKC.BOG.5.4.1821.06 Deed between James Scott and Alexander Wallace. – June 1821.
- UKC.BOG.5.4.1831 Deed between Lawrence Doyle and Bridget Doyle and Donald McLennan. – 1831.

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- UKC.BOG.5.4.1834 Deed between Alexander Wallace and Thomas W. James. – 1834.
- UKC.BOG.5.4.1839 Envelope which contained deeds. – 1839.
- UKC.BOG.5.4.1840 Deed between James Nutting and Donald McLennan. – 1840.
- UKC.BOG.5.4.1842 Summary of lands at Lochaber Lake and their various deeds. – 1842.
- UKC.BOG.5.4.1848 Deed between the Administrator of Thomas James and Robert Arnold. – 1848.
- UKC.BOG.5.4.1854 Deed between R. Arnold and the Governors. – 1854.
- UKC.BOG.5.4.1855 Summary of lands at Lochaber Lake and their various deeds. – 1855.
- UKC.BOG.5.4.1856 Deed between the Governors and John Williamson. – 1856.
- UKC.BOG.5.4.1857 Summary of conveyances to be made by deed of lands at Lochaber Lake. – 1857.
- UKC.BOG.5.4.1859 Summary of concerns relating to the sale of the Lochaber Lake lands and their respective deeds. – 1859.
- UKC.BOG.5.4.1860 Summary of intent to purchase a parcel of the Lochaber Lake land and obtain its deed. – 1860.
- UKC.BOG.5.4.1862 Summary of payments made in the transferring of the deed of the Governors' Lochaber Lake property. – 1862.
- UKC.BOG.5.4.1863 Summary of intent to purchase a parcel of the Lochaber Lake land and obtain its deed. – 1863.
- UKC.BOG.5.4.1865 Summary of intent to purchase a parcel of the Lochaber Lake land and obtain its deed. – 1865.
- UKC.BOG.5.4.1866 Summary of intent to purchase a parcel of the Lochaber Lake land and obtain its deed. – 1866.
- UKC.BOG.5.4.1877 Deed between the Governors and William Campbell. – 1877.
- UKC.BOG.5.4.1911 Sheriff's Deed between John Currie and the Governors. – 1911.
- UKC.BOG.5.4.1921.05 Deed between Lillian Lynch and Frank Lynch and the Governors. – May 1921.
- UKC.BOG.5.4.1921.07 Deed between the Roman Catholic Episcopal Corporation and the Governors. – July 1921.
- UKC.BOG.5.4.1923 Deed between the Roman Catholic Episcopal Corporation and the Governors. – 1923.

Series 5**University of King's legal documents. – 1789-3008.****Subseries 5.5****Insurance. – 1842-1905.**

- UKC.BOG.5.5.1 Insurance. Application forms for Phoenix Fire Assurance Company. – ca. 1870.

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UKC.BOG.5.5.1842

Insurance. Fire insurance policy on the main building from the Albion Fire and Life Insurance Company. – 1842.

UKC.BOG.5.5.1846

Insurance. Fire insurance policy on a dwelling house on Water Street, Halifax from the Halifax Fire Insurance Company. – 1846-1848.

UKC.BOG.5.5.1850

Insurance. Renewal receipt from the Halifax Fire Insurance Company. – 1850.

UKC.BOG.5.5.1856

Insurance. Fire insurance policy on a building on Brunswick Street, Halifax from the Hartford Fire Insurance Company. – 1856.

UKC.BOG.5.5.1877

Insurance. Fire insurance policies on the main building, professors' houses, the hall, and the Academy from unidentified providers. – 1877.

UKC.BOG.5.5.1886

Insurance. Renewal receipts from Aetna Insurance Company. – 1886.

UKC.BOG.5.5.1890

Insurance. Renewal receipt from the Scottish Union & National Insurance Company. – 1890.

UKC.BOG.5.5.1905

Insurance. Ordinary bond insurance of King's over S. Jones from the Dominion of Canada Guarantee and Accident Insurance Company. – 1905.

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Subseries 5.6

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UKC.BOG.5.6.1836

Lease between the Governors and Daniel Sutherland & William Fowler. – 1836.

UKC.BOG.5.6.1850

Lease between the Governors and the persons living on the College Grant at Lochaber Lake. – 1850.

UKC.BOG.5.6.1863

Lease between J. Tellow and the Governors. – 1863.

UKC.BOG.5.6.1865

Lease between the Governors and John Campbell and William Campbell. – 1865.

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Subseries 5.7

Surveys. – 1789-1998.

UKC.BOG.5.7.1

Survey of lands held by the Governors. – ca. 1790-1814.

UKC.BOG.5.7.1789

Survey of Lands Proposed by John Clarke for the Academy or College. – 1789.

UKC.BOG.5.7.1856

Survey of College Boundary. – 1856.

UKC.BOG.5.7.1877

Survey of land held by the Governors. – 1877.

UKC.BOG.5.7.1921

Survey of Property Purchased by King's for Sewer Right of Way. – 1921.

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Subseries 5.7	Surveys. – 1789-1998.
UKC.BOG.5.7.1998	Survey showing proposed Parcel B, being a Subdivision of Lands of the Governors of Dalhousie. – 1998.
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UKC.BOG.5.8.1842	Petition to the Bishop as Governor of Windsor College, asking the Governors to accept funds raised to assist Richard Morris in erecting a saw mill on the shores of the College Lake at Lochaber, as well as permission to do so. – 1842.
UKC.BOG.5.8.1844	Docket of Judgment in the cause of the Governors against Donald McDonald and Donald Robertson. – 1844.
UKC.BOG.5.8.1850	Docket of Judgment in the cause of Margaret Brown against Donald McLennan. – 1850.
UKC.BOG.5.8.1863	Last Will and Testament of John Darrow. Leaves assets to the University. – 1863.
UKC.BOG.5.8.1869	Affidavit of John Halliburton. – 1869.
UKC.BOG.5.8.1880	Summaries of outstanding mortgages. – 1880.
UKC.BOG.5.8.1925	Contract between the Governors and Ward, Wells, Dreshman and Gates, re: Ward, Wells, Dreshman and Gates to campaign on behalf of the University for funds. – 1925.
UKC.BOG.5.8.1935	Last Will and Testament of James Allison, including financial statements and correspondence. Leaves assets to the University. – 1935.
UKC.BOG.5.8.1940	Halifax Rifles trust deed re Regimental colours of Halifax Rifles to be deposited in Chapel. – April 2, 1940.
UKC.BOG.5.8.2005	Registry of Joint Stock Companies Profile for the Board of Governors of the University of Kings College. – 2005.
UKC.BOG.5.8.2008	Memorandum of Understanding between the Province of Nova Scotia and the Nova Scotia Universities 2008-2009, 2009-2010, 2010-2011. – 2008.

Series 6 University of King's College Board of Governors Committees

Dates: 1803-2008.

Extent: 0.5 m

Administrative history

Over the decades, the Board of Governors has struck many committees. Some have had a limited purpose, such as the Ad Hoc Committee on Campus Security and the Committee Appointed to Report on the Stevenson Scholarships. Others are standing committees that have existed for years, such as the Nominations Committee and the Property, Grounds, and Safety Committee.

Scope and content

Series consists of records of committees established by the Board through the decades. Many committees were short-lived, established for a particular purpose. There may not be records from all committees that have existed.

Arrangement

Records are arranged alphabetically by committee name.

Series 6	Committee records. – 1803-2008.
UKC.BOG.6.1	Ad Hoc Committee of Convocation on the Nomenclature of Degrees. Report. – 1972.
UKC.BOG.6.2	Ad Hoc Committee on Campus Security. Report. – 1978.
UKC.BOG.6.3	Ad Hoc Committee on the Size and Composition of the Board of Governors. Reports, notice of meeting. – 1972.
UKC.BOG.6.4	Ad Hoc Committee to consider the future participation of Anglicans in the Atlantic School of Theology: minutes, correspondence, reports. – 1972.
UKC.BOG.6.5	Athletic Council. Report. – 1971-1972.
UKC.BOG.6.6	Athletics Director Search Committee: correspondence. – 1987.
UKC.BOG.6.7	Blue Book Revision Committee/ Committee to Review King's Rules and Regulations: minutes, correspondence, notes, memoranda. – 1997-1998.
UKC.BOG.6.8	Building and Grounds Committee. Reports. – 1966, 1968.
UKC.BOG.6.9	Building Committee: correspondence, reports, memoranda. – 1960, 1987, 1998.
UKC.BOG.6.10	Church School for Girls Promotional Committee. Report, newspaper clipping. – 1858, 1890.
UKC.BOG.6.11	Collegiate School Committee. Report. – 1876.
UKC.BOG.6.12	Committee appointed ... to consider in what way the study of Modern Languages can be promoted. Report. – 1882.

Series 6	Committee records. – 1803-2008.
UKC.BOG.6.13	Committee appointed by the Board of Governors of King's College on Jan. 8 th , 1879, for the purpose of inspecting the drainage and sanitary condition of the Collegiate School. Report. – 1879.
UKC.BOG.6.14	Committee appointed to make recommendations to the Divinity Council in November regarding Episcopal Representation. Report. – undated.
UKC.BOG.6.15	Committee Appointed to Prepare an Answer to the Query of the Superintendent of Education. Report. – 1858.
UKC.BOG.6.16	Committee Appointed to Report on the Stevenson Scholarships. Report. – 1872.
UKC.BOG.6.17	Committee appointed... to Consider the Expediency of Allowing Bachelors of Divinity who have not graduated in Arts to proceed to the degree of Doctor in that faculty. Report. – 1884.
UKC.BOG.6.18	Committee appointed...to Consider of and Prepare a Statement in Answer to the Despatch... from the Right Honourable Lord Glenelg. Report. – 1835.
UKC.BOG.6.19	Committee Considering Library Funding. Report. – 1986.
UKC.BOG.6.20	Committee for Advancement. Report. – 2005.
UKC.BOG.6.21	Committee for the Selection of a Vice-President/Vice-Presidential Selection Committee. Report, correspondence, curriculum vitae, handwritten notes. – 1986, 1988, 2000.
UKC.BOG.6.22	Committee of Advice on a Name to be Forwarded ... to Convocation: correspondence. – 1974.
UKC.BOG.6.23	Committee of College Board appointed to report [on the <i>Statutes</i>]. Report. – 1872.
UKC.BOG.6.24	Committee of Resident Governors. Report. – 1872.
UKC.BOG.6.25	Committee on Accessibility of King's to Nova Scotia's Black and Native Peoples Report/Accessibility Committee. Reports, handwritten notes, correspondence. – 1991, 1995-1996.
UKC.BOG.6.26	Committee on Affiliation of Theological Colleges. Reports [fragile]. – c. 1891, 1897.
UKC.BOG.6.27	Committee on Archdeacon Brigstocke's Resolution. Report [fragile]. – 1894.
UKC.BOG.6.28	Committee on Boundaries. Reports. – 1856.
UKC.BOG.6.29	Committee on Education. Reports. – 1935, c.1938.
UKC.BOG.6.30	Committee on Finance for the Centennial Celebration Committee/Centenary Committee: notice of meeting, circular, handwritten notes. – 1890.
UKC.BOG.6.31	Committee on King's Future Participation in the Atlantic School of Theology. Reports, correspondence. – 1972-1973.
UKC.BOG.6.32	Committee on Racial Discrimination and Harassment. – 1998.
UKC.BOG.6.33	Committee on Rebuilding Houses. Report. – 1854.
UKC.BOG.6.34	Committee on Residences: correspondence, reports, – 1974-1975.

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- UKC.BOG.6.35 Committee on Student Housing. Report, sketches, correspondence, budget, report. – 1985.
- UKC.BOG.6.36 Committee on the Activities of the Divinity Faculty. Report. – 1972.
- UKC.BOG.6.37 Committee on the Agricultural School. Report. – 1888.
- UKC.BOG.6.38 Committee on the Appointment of a Chaplain: minutes, notice of meeting. – 1973-1974.
- UKC.BOG.6.39 Committee on the Dispatch from the Right Honourable the Secretary of State: response to the Committee's report, from the Judge of the Vice Admiralty. - 1835.
- UKC.BOG.6.40 Committee on the Functions and Operation of the Executive Committee. Report. – 1975.
- UKC.BOG.6.41 Committee on the Functions of the Executive Committee. Reports. – 1972.
- UKC.BOG.6.42 Committee on the Future Location of the Atlantic School of Theology. Report. – 1971.
- UKC.BOG.6.43 Committee on the Future Role of the Divinity Council. Reports, response to the report. – 1974.
- UKC.BOG.6.44 Committee on the *Statutes*. Report. – c.1886.
- UKC.BOG.6.45 Committee Revising the University's Policy and Procedures on Sexual Harassment. Report, recommendations. - 1998.
- UKC.BOG.6.46 Committee to Consider and be ready to make recommendations for King's in Post-War Times. Report. – 1944.
- UKC.BOG.6.47 Committee to Consider Divinity Degrees. Report. – 1974.
- UKC.BOG.6.48 Committee to Consider the Future Granting of Degrees in Divinity. Report. – 1973.
- UKC.BOG.6.49 Committee to examine the Church's responsibility in the Future Funding of the Atlantic School of Theology/AST Funding Committee: motion, report, memorandum. – 1985-1987.
- UKC.BOG.6.50 Committee to Make Recommendations Respecting Procedures for the Appointment of a President, Vice-President and Directors of Schools and Programs with Academic Responsibilities/Committee on Selection of President and Vice-President, Report. – c. 1979.
- UKC.BOG.6.51 Committee to prepare a draft of the *Statutes*. Report. – 1803.
- UKC.BOG.6.52 Committee to Recommend on the Implementation of Policy adopted in Board minutes 82:10. Report. – 1982
- UKC.BOG.6.53 Committee to Review the King's Foundation Year Programme. Report, graphs. – c. 1979.
- UKC.BOG.6.54 Committee to Revise the *Statutes* and Regulations of King's College/ Committee to revise the University of King's College *Statutes*, Regulations, Articles of Agreement (revised 1962). Reports, supplement to the report. – 1985-1986.

- Series 6** **Committee records. – 1803-2008.**
- UKC.BOG.6.55 Committee to whom the consideration of the College Notes was referred: report. – 1859.
- UKC.BOG.6.56 Committee to whom the Resolution Passed by the Board of Discipline of King's College in October 1881 was referred. Report. – 1882.
- UKC.BOG.6.57 Committee to whom was Referred the Matter Contained in the Letters of Colonel Stewart and Judge Townshend respecting their indebtedness to the College. Report. – 1893.
- UKC.BOG.6.58 Committee to whom was referred the Memorial supposed to be presented to the Provincial Secretary for the purpose of obtaining a renewal of the Government Grant to Colleges of Higher Education. Report. – 1893.
- UKC.BOG.6.59 Constitution Committee. Report draft, facsimiles, reports. – 1979-1982.
- UKC.BOG.6.60 Consultative Committee: minutes, correspondence. – 1962, 1968, 1972.
- UKC.BOG.6.61 Finance Committee to whom was referred Judge Hannington's resolution calling upon them to consider the financial condition of the College and report such measures as they deem necessary and advisable to liquidate the present indebtedness. Report. – 1893.
- UKC.BOG.6.62 Fringe Benefit Committee. Report. – 1986.
- UKC.BOG.6.63 Fund-raising Feasibility Committee: correspondence, reports, minutes, memoranda. – 1997-1998.
- UKC.BOG.6.64 King's-Dalhousie Liaison Committee. Reports. – 1942, 1944.
- UKC.BOG.6.65 Land Committee. Report. – 1872.
- UKC.BOG.6.66 Library Committee on Determining what Proportion of the Books, Journals, etc. (that is, all materials in print or manuscript) possessed by the Library, can be regarded as Divinity as distinct from Arts and Science, and so withdrawn to form part of the Atlantic School of Theology Library. Report. – 1972.
- UKC.BOG.6.67 Library Committee. Reports. – 1889, 1973.
- UKC.BOG.6.68 Negotiating Committee on the Terms of Incorporation of the Atlantic School of Theology. Report. – 1973.
- UKC.BOG.6.69 Nominating/Nominations Committee: correspondence, agenda, handwritten notes, reports, memoranda, notice of meeting. – 1969-1970, 1972-1975, 1978-1986, 1988-1989, 1992-1996, 1998-1999.
- UKC.BOG.6.70 Pension Committee: terms of reference, reports, correspondence, memoranda. – 1993-1994, 1996-1999, 2005-2008
- UKC.BOG.6.71 Presidential Advisory Committee on College Tenders. Report, minutes, correspondence. – 2004-2005.
- UKC.BOG.6.72 Presidential Advisory Committee on Sexual Harassment: draft report, printed materials, correspondence. – 1991-1992.
- UKC.BOG.6.73 Presidential Advisory Committee on the College AIDS Policy: correspondence, minutes. – 1989, 1994-1995, 1998-1999.

- Series 6** **Committee records.** – 1803-2008.
- UKC.BOG.6.74 Presidential Search Committee: correspondence. – 2001, 2007.
- UKC.BOG.6.75 Presidential Selection Committee. Reports. – [1979], 1991.
- UKC.BOG.6.76 Property, Grounds and Safety Committee: reports, correspondence, minutes, agenda, handwritten notes, floor plans, memoranda. – 1968, 1972, 1979, 1986-1987, 1994-2000, 2005-2008.
- UKC.BOG.6.77 Racial Equity Committee: agenda, memoranda. – 1997.
- UKC.BOG.6.78 Salary Committee: memorandum. – 1975.
- UKC.BOG.6.79a Scholarship Committee: correspondence, ledger sheets. – 1962-1964, 1966, 1968-1969.
- UKC.BOG.6.79b Scholarship Committee: Arts and science, divinity, encaenia, entrance, bursaries, awards, journalism, and in course scholarships. – 1964-1989. [Bound volume; shelved separately]
- UKC.BOG.6.79c Scholarship Committee: correspondence, ledger sheets, reports. – 1970-1973.
- UKC.BOG.6.79d Scholarship Committee: correspondence, ledger sheets, report. – 1974-1977.
- UKC.BOG.6.79e Scholarship Committee: correspondence. – 1978-1982.
- UKC.BOG.6.80 Search Committee for the New Director of the School of Journalism. Report, with handwritten notation. – 1995.
- UKC.BOG.6.81 Sexual Harassment Committee/Committee on Sexual Harassment: facsimile, notices of meeting, letters, correspondence, handwritten notes, drafts. – 1994, 1998-1999.
- UKC.BOG.6.82 Special Committee on Relations with Dalhousie. Report. – 1940.
- UKC.BOG.6.83 Task Force on Relation between King's Divinity Council and the Atlantic School of Theology. Report. – 1980.
- UKC.BOG.6.84 Telephone Y2K Committee: Memoranda. – 1999.
- UKC.BOG.6.85 University Chaplaincy Committee/ Committee for the Appointment of a Chaplain: minutes, handwritten notes, notice of meeting. – 1973.
- UKC.BOG.6.86 University Grants Committee: facsimile report. – 1968.

Series 7 Board of Governors operational records

Dates: 1821-2008.
Extent: 0.25 m

Scope and content

Series consists of records of operations that the Board of Governors was responsible for, including the University's academic programs; the College of Mining and Engineering in the 19th century; the Collegiate School and Church School for Girls in Windsor, N.S.; hiring of personnel; and King's participation on the Divinity Council.

Arrangement

Series is arranged into six subseries:

- Subseries 7.1 Academic programs. – 1836-1999.
- Subseries 7.2 College of Mining and Engineering. – 1905.
- Subseries 7.3 Divinity Council. – 1971-1982.
- Subseries 7.4 Collegiate School. – 1821-1895.
- Subseries 7.5 Church School for Girls. – 1891-1935.
- Subseries 7.6 Personnel. – 1821-2008.

Series 7 Board of Governors operational records. – 1821-2008.

Subseries 7.1 Academic programs. – 1836-1999.

- UKC.BOG.7.1.1 Attendance lists. – 1836-1868.
- UKC.BOG.7.1.2 Curricula, correspondence, and exams. – 1871-1884.
- UKC.BOG.7.1.3 Institute for Advanced Study. Reports and correspondence. – 1985-1987.
- UKC.BOG.7.1.4 Early Modern Studies Program. Reports and correspondence. – 1997-1998.
- UKC.BOG.7.1.5 History of Science and Technology Program. Correspondence. – 1997.
- UKC.BOG.7.1.6 Contemporary Studies Program. Report. – 1998.
- UKC.BOG.7.1.7 Foundation Year Program. Regulations. – 1999.

Series 7 Board of Governors operational records. – 1821-2008.

Subseries 7.2 College of Mining and Engineering. – 1905.

- UKC.BOG.7.5.2 College of Mining and Engineering. Correspondence. – 1905.

- Series 7** **Board of Governors operational records.** – 1821-2008.
- Subseries 7.3** **Divinity Council.** – 1971-1982.
- UKC.BOG.7.3.1 Divinity Council. Reports, lists, correspondences, prayers, and notes. – ca. 1970s-1980s.
- UKC.BOG.7.3.2 Divinity Council. Publications and minutes. – 1971.
- UKC.BOG.7.3.3 Divinity Council. Agendas, minutes, reports, and correspondence. – 1972.
- UKC.BOG.7.3.4 Divinity Council. Reports, correspondence, agendas, and minutes. – 1973.
- UKC.BOG.7.3.5 Divinity Council. Minutes, publication, correspondence, and resumes. – 1974.
- UKC.BOG.7.3.6 Divinity Council. Lists and correspondence. – 1975.
- UKC.BOG.7.3.7 Divinity Council. Regulations, lists, reports, minutes, and correspondence. – 1981.
- UKC.BOG.7.3.8 Divinity Council. Minutes. – 1981.
- UKC.BOG.7.3.9 Divinity Council. Minutes. – 1981.
- UKC.BOG.7.3.10 Divinity Council. Correspondence, minutes, and notes. – 1982.

- Series 7** **Board of Governors operational records.** – 1821-2008.
- Subseries 7.4** **Collegiate School.** – 1821-1895.
- UKC.BOG.7.4.1 Collegiate School. Publications, press clippings, correspondence, lesson plans, and exams. – 1821-1895.

- Series 7** **Board of Governors operational records.** – 1821-2008.
- Subseries 7.5** **Church School for Girls.** – 1891-1935.
- UKC.BOG.7.5.1 Church School for Girls. Correspondence, lists, and publications. – 1891-1935.

- Series 7** **Board of Governors operational records.** – 1821-2008.
- Subseries 7.6** **Personnel.** – 1821-2008.
- UKC.BOG.7.6.1 Personnel Hiring. Policy and list. – ca. 1880s-1990s.
- UKC.BOG.7.6.2 Personnel Hiring. List. – 1821.
- UKC.BOG.7.6.3 Personnel Hiring. List. – 1824.
- UKC.BOG.7.6.4 Personnel Hiring. List. – 1827.
- UKC.BOG.7.6.5 Personnel Hiring. List. – 1849.
- UKC.BOG.7.6.6 Personnel Hiring. Lists. – 1939.
- UKC.BOG.7.6.7 Personnel Hiring. List. – 1973.

Series 7

Subseries 7.6

UKC.BOG.7.6.8
UKC.BOG.7.6.9
UKC.BOG.7.6.10
UKC.BOG.7.6.11
UKC.BOG.7.6.12
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Board of Governors operational records. – 1821-2008.

Personnel. – 1821-2008.

Personnel Hiring. Lists. – 1974.
Personnel Hiring. List. – 1979.
Personnel Hiring. List. – 1980.
Personnel Hiring. List. – 1982.
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Personnel Hiring. Lists. – 1986.
Personnel Hiring. Lists. – 1987.
Personnel Hiring. Lists. – 1988.
Personnel Hiring. Lists. – 1989.
Personnel Hiring. Lists, report, and financial statements. – 1991.
Personnel Hiring. Lists. – 1993.
Personnel Hiring. Lists. – 1994.
Personnel Hiring. Lists. – 1995.
Personnel Hiring. Lists. – 1996.
Personnel Hiring. Lists. – 1997.
Personnel Hiring. Lists. – 1998.
Personnel Hiring. Lists. – 1999.
Personnel Hiring. List. – 2000.
Personnel Hiring. Lists. – 2005.
Personnel Hiring. Lists. – 2006.
Personnel Hiring. Lists. – 2007.
Personnel Hiring. Lists. – 2008.

Series 8 Board of Governors correspondence

Dates 1803-2009.
Extent 1.75 m of textual records

Scope and content

Series includes correspondence of Board officers, including chairmen and secretaries. Records include letters, reports, circulars, testimonials, memoranda, petitions, newspaper clippings, attendance lists, inventories, student lists, curricula, reading lists, examinations, essays, resumes, salaries, personal papers, articles; arranged by year.

Title based on contents of series.

Arrangement: chronologically.

Series 8 Correspondence. – 1803-2009.

- | | |
|----------------|---|
| UKC.BOG.8.1 | Lists of Officers of the University of King's College. – 1945-1948, 1967-1970, 1973-1989, 1991-1993, 1996-1998, 2005-2007. |
| UKC.BOG.8.2 | Letters, envelopes, printed material, draft report, memoranda, petitions. – c.19th-20th centuries. |
| UKC.BOG.8.2 | Letters, envelopes, printed material, draft report, memoranda, petitions, regrets, business card. – c. 19th-20th centuries. |
| UKC.BOG.8.3 | Letter Book. – Nov 1803-Sep 1818. |
| UKC.BOG.8.4 | Letter Book. – Mar 1907-Aug 1909. |
| UKC.BOG.8.1803 | Letters, draft of agreement. – 1803. |
| UKC.BOG.8.1804 | Letters, memorial. – 1804. |
| UKC.BOG.8.1805 | Letters. – 1805. |
| UKC.BOG.8.1806 | Letters. – 1806. |
| UKC.BOG.8.1807 | Letters. – 1807. |
| UKC.BOG.8.1808 | Letters, petition, memorial. – 1808. |
| UKC.BOG.8.1809 | Extract of a letter, copies of letters, letters. – 1809. |
| UKC.BOG.8.1810 | Letters. – 1810. |
| UKC.BOG.8.1812 | Letters. – 1812. |
| UKC.BOG.8.1813 | Letters. – 1813. |
| UKC.BOG.8.1815 | Memorial. – 1815. |
| UKC.BOG.8.1816 | Letter. – 1816. |
| UKC.BOG.8.1817 | Letters, petition. – 1817. |
| UKC.BOG.8.1818 | Depositions, draft letter, letters, petition, printed material [fragile]. – 1818. |

Series 8**Correspondence.** – 1803-2009.

- UKC.BOG.8.1819 Copies of resolutions, letters. – 1819.
- UKC.BOG.8.1820 Notes, letters, drafts [fragile]. – 1820.
- UKC.BOG.8.1821 Circular letter with handwritten notes, draft. – 1821.
- UKC.BOG.8.1822 Letters, drafts. – 1822.
- UKC.BOG.8.1823 Letters, petitions [fragile]. – 1823.
- UKC.BOG.8.1824 Letters, petition. – 1824.
- UKC.BOG.8.1825 Letter, copies of resolutions, drafts. – 1825.
- UKC.BOG.8.1826 Letters, petition. – 1826.
- UKC.BOG.8.1827 Letters. – 1827.
- UKC.BOG.8.1829 Letters, petitions. – 1829.
- UKC.BOG.8.1830 Letters, petitions. – 1830.
- UKC.BOG.8.1831 Memorial. – 1831.
- UKC.BOG.8.1832 Letters. – 1832.
- UKC.BOG.8.1833 Draft. – 1833.
- UKC.BOG.8.1835 Petitions, letters. – 1835.
- UKC.BOG.8.1836 Letters, testimonials. – 1836.
- UKC.BOG.8.1837 Letters, petition, memorial. – 1837.
- UKC.BOG.8.1838 Letters, petitions. – 1838.
- UKC.BOG.8.1839 Letter. – 1839.
- UKC.BOG.8.1840 Letters. – 1840.
- UKC.BOG.8.1841 Letter. – 1841.
- UKC.BOG.8.1842 Petitions, memorial, letters. – 1842.
- UKC.BOG.8.1843 Letters, circular. – 1843.
- UKC.BOG.8.1844 Letters. – 1844.
- UKC.BOG.8.1845 Letter, draft of memorial. – 1845.
- UKC.BOG.8.1846 Memorandum, letters, memorials, drafts. – 1846.
- UKC.BOG.8.1847 Printed circulars, copy of a resolution, letters, petitions. – 1847.
- UKC.BOG.8.1848 Letters, copy of resolution, petitions, memorials. – 1848.
- UKC.BOG.8.1849 Petitions, memorials, notes, letters. – 1849.
- UKC.BOG.8.1850 Letters, memorials, page from *The Morning Chronicle*, drafts, newspaper clippings. – 1850.
- UKC.BOG.8.1851 Memorials, letters, testimonials, printed material, envelope, petitions, pages from *The Royal Gazette*. – 1851.
- UKC.BOG.8.1852 Memorials, letters, drafts, printed material. – 1852.

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- UKC.BOG.8.1853 Dr. McCawley's calling card, letters, newspaper clipping. – 1853.
- UKC.BOG.8.1854 Letters, memorandum, copies, testimonials, envelopes, newspaper clippings, printed material. – 1854.
- UKC.BOG.8.1855 Letters. – 1855.
- UKC.BOG.8.1856 Letters, petition, printed material, telegraph, drafts. – 1856.
- UKC.BOG.8.1857 Letters, copies of resolution, petition, notes. – 1857.
- UKC.BOG.8.1858 Letters, drafts. – 1858.
- UKC.BOG.8.1859 Copies of letters, letters, drafts. – 1859.
- UKC.BOG.8.1860 Letters, draft. – 1860.
- UKC.BOG.8.1861 Copies of letters, letters, drafts. – 1861.
- UKC.BOG.8.1862 Copies of letters, letters. – 1862.
- UKC.BOG.8.1863 Letters, copies of letters, newspaper clippings. – 1863.
- UKC.BOG.8.1864 Letters, drafts. – 1864.
- UKC.BOG.8.1865 Letters. – 1865.
- UKC.BOG.8.1866 Letters, notes, drafts. – 1866.
- UKC.BOG.8.1867 Letters, notes, printed material, petitions. – 1867.
- UKC.BOG.8.1868 Letters, bank notes. – 1868.
- UKC.BOG.8.1869 Letters. – 1869.
- UKC.BOG.8.1870 Letters. – 1870.
- UKC.BOG.8.1871 Letters, memos, petitions. – 1871.
- UKC.BOG.8.1872 Letters, petitions, drafts. – 1872.
- UKC.BOG.8.1873 Envelopes, letters, drafts. – 1873.
- UKC.BOG.8.1874 Letters, memorial, drafts. – 1874.
- UKC.BOG.8.1875 Notes, drafts, letters, lists, poem by Prof. Wilson. – 1875.
- UKC.BOG.8.1876 Letters, notes, copies of letters, newspaper clippings (including Prof. Hensley's obituary). – 1876.
- UKC.BOG.8.1877 Letters, estimates, memo re: insurance policies, drafts, lists, printed material, newspaper clippings, telegraph, copies of letters, notes. – 1877.
- UKC.BOG.8.1878 Envelopes, letters, printed material from the University of Halifax, copies of letters. – 1878.
- UKC.BOG.8.1879 Letters, notes. – 1879.
- UKC.BOG.8.1880 Letters, certificate from the Windsor and Annapolis Railway, post card, copies of letters, letters regarding diphtheria cases in the Professors houses and sanitary conditions, petitions, printed testimonials, notes. – 1880.
- UKC.BOG.8.1881 Letters, post cards, letter re: fire insurance, copies of letters, newspaper clippings, drafts, printed material, lists. – 1881.

Series 8**Correspondence. – 1803-2009.**

- UKC.BOG.8.1882 Letters, lists, drafts, letter from the faculty to the Board re: proposed reduction of teaching staff, letter from the Arts students re: dismissal of two Faculty members, petition of resident undergraduates, notes, list of clergy in the Diocese of NS, newspaper clippings, petitions from the students re: building a gymnasium, memorials, circular. – 1882.
- UKC.BOG.8.1883 Letters, lists, notes, envelope. – 1883.
- UKC.BOG.8.1884 Letters, post card, memorial, drafts, printed material from the British Association for the Advancement of Science, newspaper clipping. – 1884.
- UKC.BOG.8.1885 Letters, letter from the Faculty to the Board re: summer vacations, testimonials. – 1885.
- UKC.BOG. 8.1886 Letters. – 1886.
- UKC.BOG.8.1887 Letters, letters from Graham, Tupper, Borden & Parker Barristers re: a legal suit Wilson vs. the Governors of Kings College, copy of a Faculty (Board of Discipline) resolution, newspaper clipping re: Columbia University, printed circular, newspaper clipping. – 1887.
- UKC.BOG.8.1888 Letters, envelope, petition from a Stanley H. W. Symonds re: punishment given to him, newspaper clipping re: suit Lynch vs. Symonds, printed material from the Haliburton Society. – 1888.
- UKC.BOG.8.1889 Letters, draft letters, journal with notes re: College records. – 1889.
- UKC.BOG.8.1890 Letters, petition, proposed “Course of Study for Degree of Bachelor of Science (B.Sc.),” post card, copies of letters, printed material. – 1890.
- UKC.BOG.8.1891 Letters. – 1891.
- UKC.BOG.8.1892 Letters, copies of letters, printed letter. – 1892.
- UKC.BOG.8.1893 Lists, letters [fragile], printed letters, telegraphs, memoranda. – 1893.
- UKC.BOG.8.1894 Letters, envelopes, printed letter from the Bishop of Nova Scotia, petitions. – 1894.
- UKC.BOG.8.1895 Letters, post card, printed letter [fragile]. – 1895.
- UKC.BOG.8.1897 Letters, telegram. – 1897.
- UKC.BOG.8.1898 Typed letter [fragile], letters. – 1898.
- UKC.BOG.8.1902 Envelope, letters, printed materials. – 1902.
- UKC.BOG.8.1903 Letters, notes. – 1903.
- UKC.BOG.8.1904 Letters. – 1904.
- UKC.BOG.8.1905 Letter from New York Department of Health re: diphtheria and sanitary conditions, envelope, letters. – 1905.
- UKC.BOG.8.1906 Notes, letters. – 1906.
- UKC.BOG.8.1907 Letter. – 1907.
- UKC.BOG.8.1909 Letters, envelopes, testimonials, journal with lists of furnishings owned by the Governors. – 1909.

Series 8	Correspondence. – 1803-2009.
UKC.BOG.8.1910	Letters. – 1910.
UKC.BOG.8.1911	Printed materials from the Board of Management M.S.C.C. , the General Synod of the Church of England in Canada, letters. – 1911.
UKC.BOG.8.1912	Letters. – 1912.
UKC.BOG.8.1913	Letters, envelope. – 1913.
UKC.BOG.8.1914	Letters. – 1914.
UKC.BOG.8.1915	Letters. – 1915.
UKC.BOG.8.1923	Letters. – 1923.
UKC.BOG.8.1928	List. – 1928.
UKC.BOG.8.1929	Letters. – 1929.
UKC.BOG.8.1932	Note. – 1932.
UKC.BOG.8.1937	Letter. – 1937.
UKC.BOG.8.1940	Memoranda, letters. – 1940.
UKC.BOG.8.1941	Letter re: Navy takeover, report. – 1941.
UKC.BOG.8.1943	Letter. – 1943.
UKC.BOG.8.1944	Letters, memorandum re: College re-opening. – 1944.
UKC.BOG.8.1945	Letter from the Dramatic Society of King's, letter. – 1945.
UKC.BOG.8.1946	Letter. – 1946.
UKC.BOG.8.1949	Letter. – 1949.
UKC.BOG.8.1958	Letters, copy of a speech. – 1958.
UKC.BOG.8.1960	Rejoinder re: Canada's Oldest University. – 1960.
UKC.BOG.8.1961	Letter, brief submitted to the Prime Minister of Canada. – 1961.
UKC.BOG.8.1962	Letters, memoranda re: University government, report. – 1962.
UKC.BOG.8.1964	Draft of a letter. – 1964.
UKC.BOG.8.1965	Letter, memoranda re: composition of the Board of Governors and Executive. – 1965.
UKC.BOG.8.1967	Notes re: Dalhousie-King's relationship. – 1967.
UKC.BOG.8.1969	Letter, memorandum. – 1969.
UKC.BOG.8.1970	Letter. – 1970.
UKC.BOG.8.1972	Memoranda, letters, reports, copies of letters, copy of Draft Act to Incorporate Atlantic School of Theology, notes. – 1972.
UKC.BOG.8.1973	Copies of the Act to Incorporate Atlantic School of Theology, memoranda, notes, letters, resolutions on future plans, regrets. – 1973.
UKC.BOG.8.1974	News release, memoranda, resolutions of the Executive Committee, proposal for

Series 8**Correspondence. – 1803-2009.**

the appointment of an information officer, proposal for Journalism school, report, letters. – 1974.

- UKC.BOG.8.1975 Memoranda, letter from Students' Union. – 1975.
- UKC.BOG.8.1976 Memoranda. – 1976.
- UKC.BOG.8.1978 Letter. – 1978.
- UKC.BOG.8.1979 Letters, report re: Proposals for the School of Journalism. – 1979.
- UKC.BOG.8.1980 Letters, regrets. – 1980.
- UKC.BOG.8.1981 Letters, notes. – 1981.
- UKC.BOG.8.1982 Memoranda, letters, handwritten notes. – 1982.
- UKC.BOG.8.1983 Letters, handwritten notes, drafts, report. – 1983.
- UKC.BOG.8.1984 Drafts, notes, handwritten notes, reports, facsimile of minutes from AAU Committee of Academic Vice Presidents, letters. – 1984.
- UKC.BOG.8.1985 Memoranda, drafts, change of address announcement, letter from Kitz Matheson Barristers & Solicitors re: King's-Edgehill relationship, memo re: King's-Edgehill relationship. – 1985.
- UKC.BOG.8.1986 Envelope with handwritten list, letters, drafts, notes, memorandum re: history of King's. – 1986.
- UKC.BOG.8.1987 Copies of resolutions, memorandum entitled "Brief Account of the History of King's Financial Involvement in the Atlantic School of Theology", letters, memorandum re: representation of University of King's College on the council for the Institute of Pastoral Training. – 1987.
- UKC.BOG.8.1988 Memoranda, letter. – 1988.
- UKC.BOG.8.1989 Memorandum. – 1989.
- UKC.BOG.8.1991 Printed material. – 1991.
- UKC.BOG.8.1992 Memorandum. – 1992.
- UKC.BOG.8.1993 Facsimile of article from Dalhousie News, handwritten notes, letters, facsimiles from University of King's College Update of Role and Planned Capacity Statement. – 1993.
- UKC.BOG.8.1994 Letters, proposals, memoranda. – 1994.
- UKC.BOG.8.1995 Report on accessibility, memoranda, letters. – 1995.
- UKC.BOG.8.1996 Reports, copies of resolutions, fund-raising proposal, letters. – 1996.
- UKC.BOG.8.1997 Report, report entitled "Rethinking the Board of Governors," report re: Chapel, copy of motion, memoranda. – 1997.
- UKC.BOG.8.1998 Reports, memoranda, letters, handwritten notes, report on Building Program, printed emails, facsimiles, memorandum re: History of Teaching Fellows. – 1998.
- UKC.BOG.8.1999 Memoranda, notes, printed emails, reports re: new academic programmes, letters, report on Dal-King's relationship. – 1999.

Series 8

Correspondence. – 1803-2009.

- UKC.BOG.8.2000 Proposed motions. – 2000.
- UKC.BOG.8.2003 Copy of mission statement. – 2003.
- UKC.BOG.8.2005 Memoranda, travel policy claim form, personnel recommendations, reports, distribution information form, letter. – 2005.
- UKC.BOG.8.2006 Memoranda, reports, handwritten notes, gift acceptance guidelines, drafts, facsimiles. – 2006.
- UKC.BOG.8.2007 Printed PowerPoint slides, memoranda, letter. – 2007.
- UKC.BOG.8.2008 Memoranda, article from *The Walrus*, - 2008.
- UKC.BOG.8.2009 Letter. – 2009.